



# Meeting Minutes - Draft

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Stacey Ray  
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**Monday, October 1, 2018**

**6:30 PM**

**Council Chambers**

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**Location Change from Room 207 to Council Chambers**

**1. CALL TO ORDER**

Chair Cunningham called the meeting to order at 6:30 p.m.

**1.A ROLL CALL**

Commissioner Azegami arrived at 6:35 p.m.

**Present:** 7 - Chair Rad Cunningham, Commissioner Tammy Adams,  
Commissioner Kento Azegami, Commissioner Joel Baxter,  
Commissioner Travis Burns, Commissioner Candi Millar and  
Commissioner Carole Richmond

**Excused:** 1 - Commissioner Paula Ehlers

**OTHERS PRESENT**

City of Olympia Community Planning and Development Staff:

Senior Planner Stacey Ray  
Senior Planner Joyce Phillips

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

[18-0929](#) Approval of the Olympia Planning Commission Finance Subcommittee  
September 20, 2018 Meeting Minutes

**The minutes were approved.**

[18-0944](#) Approval of September 17, 2018 Planning Commission Meeting Minutes

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Ray made announcements.

**6. BUSINESS ITEMS**

[18-0918](#) Sign Code Update - Briefing

Ms. Phillips briefed the Committee on Sign Code Updates, provided handouts and a Powerpoint presentation.

**The information was received.**

[18-0947](#) Planning Commission Discussion on the Preliminary Capital Facilities Plan 2019-2024 Financial Plan

**Chair Cunningham moved, seconded by Commissioner Azegami, to approve the Capital Facilities Plan letter with changes as discussed this evening, to be reviewed at the October 15 regular Planning Commission meeting and modified as appropriate. The motion passed unanimously.**

**7. REPORTS - None****8. OTHER TOPICS - None****9. ADJOURNMENT**

The meeting was adjourned at 8:36 p.m.

**Upcoming Meetings**

The next scheduled meeting is for October 15, 2018.