



# Meeting Minutes

## Home Fund Advisory Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Contact: Darian Lightfoot  
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**Wednesday, February 9, 2022**

**2:30 PM**

**online via Zoom**

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**1. CALL TO ORDER**

Chair Vatske called the meeting to order at 2:33 p.m.

**1.A ROLL CALL**

**Present:** 8 - Chair Lisa Vatske, Vice Chair Trudy Soucoup, Boardmember Edward Cates, Boardmember Craig Chance, Boardmember Matt DeBord, Boardmember Candace Jenkins, Boardmember Ally Upton and Ex-Officio Boardmember Mike Buchanan

**Excused:** 2 - Boardmember Derek Harris and Ex-Officio Boardmember Sam Costello

**2. APPROVAL OF AGENDA**

The agenda was approved.

**3. APPROVAL OF MINUTES**

**3.A** [22-0129](#) Approval of November 10, 2021 Home Fund Advisory Board Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. ANNOUNCEMENTS - None**

**6. BUSINESS ITEMS**

**6.A** [22-0131](#) Election of Officers

The Board made motions and voted to approve Chair Vatske and Vice Chair Soucoup for an additional term and to extend Boardmember DeBord and Boardmember Jenkins' terms for another year. This action must occur at the Council level, so the motion and votes were not recorded. Council action will be considered at the March 29, 2022 City Council meeting.

**The decision was recommended for approval.**

## ROLL CALL

Vice Chair Soucoup and Boardmember Jenkins left the meeting in advance of Item 6B because their employers have an outside interest in seeking funding.

**Present:** 6 - Chair Lisa Vatske, Ex-Officio Boardmember Mike Buchanan, Boardmember Edward Cates, Boardmember Craig Chance, Boardmember Matt DeBord and Boardmember Ally Upton

**Excused:** 4 - Vice Chair Trudy Soucoup, Ex-Officio Boardmember Sam Costello, Boardmember Candace Jenkins and Boardmember Derek Harris

### 6.B [22-0123](#) Home Fund Report

Ms. Lightfoot provided the Home Fund Application Review Compiled Scores handout.

**Boardmember Chance moved, seconded by Boardmember DeBord, to forward a recommendation to City Council for consideration to award Homes First's application request of \$410,714 and to award Family Support Center up to \$1.1M contingent on project need. The motion carried by the following vote:**

**Aye:** 6 - Chair Vatske, Boardmember Cates, Boardmember Chance, Boardmember DeBord, Boardmember Upton and Ex-Officio Boardmember Buchanan

**Excused:** 4 - Vice Chair Soucoup, Boardmember Harris, Boardmember Jenkins and Ex-Officio Boardmember Costello

### 7. **REPORTS - None**

### 8. **OTHER TOPICS - None**

### 9. **ADJOURNMENT**

The meeting adjourned at 3:41 p.m.