



Meeting Minutes - Draft

Salary Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Jessica Sweet
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Monday, June 28, 2021

5:30 PM

Online or Phone Via Zoom

https://us02web.zoom.us/webinar/register/WN_NCUBAxuYTqeltwSnROLrDw

1. CALL TO ORDER

The meeting was called to order at 5:32 pm.

1.A ROLL CALL

Present: 4 - Commissioner Jessica Bateman, Commissioner Lela Cross, Commissioner Joyce Turner and Commissioner Tadeu Velloso

Absent: 1 - Commissioner Jim Randall

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES - None

4. PUBLIC COMMENT

Karen Messmer spoke.

5. BUSINESS ITEMS

5.A [21-0655](#) Briefing by City Attorney Regarding Salary Commission Role and Duties

City Attorney Mark Barber reviewed the roles and responsibilities of the Salary Commission members and went over the ordinance establishing the Salary Commission.

No action required. Information only.

5.B [21-0658](#) Selection of Commission Officers

Commissioner Turner moved, seconded by Commissioner Velloso, to nominate Commissioner Batman to serve as Chair.

Commissioner Turner moved, seconded by Commissioner Bateman, to nominate Commissioner Velloso to serve as Vice Chair.

Aye: 4 - Commissioner Bateman, Commissioner Cross, Commissioner Turner and Commissioner Velloso

Absent: 1 - Commissioner Randall

5.C [21-0660](#) Review 2019 Salary and Compensation Process and Discuss 2021 Approach

Staff went over the 2019 process and the data that Commissioners requested. The Commissioners asked staff to provide:

- Salary information for senior City staff
- Populations for the salary comparisons of other Washington cities close to Olympia in population
- A Survey of Councilmembers that explores:
 - Time spent on Council business
 - Responsibilities of Councilmembers
- Salary information for other state capitol cities, specifically of Idaho and Oregon

The discussion was completed.

5.D [21-0659](#) Review and Approve the 2021 Schedule and Work Plan for the Independent Salary Commission

The 2021 Schedule and Work Plan for the Independent Salary Commission was approved.

6. REPORTS - None

9. ADJOURNMENT

The meeting adjourned at 6:33 pm.