

Meeting Agenda

Community Policing Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Margo Morales
(360)753-8150

Thursday, July 30, 2026

6:00 PM

City Hall, CR207

1. CALL TO ORDER

1.A ROLL CALL

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- 3.A** [26-0530](#) Approval of the March 12, 2026 Community Policing Board Meeting Minutes

Attachments: [MeetingMinutes 03-12-2026](#)

- 3.B** [26-0531](#) Approval of June 25, 2026 Community Policing Board Special Meeting Minutes

Attachments: [MeetingMinutes 06-25-2026](#)

5. ANNOUNCEMENTS

6. BUSINESS ITEMS

- 6.A** [26-0516](#) Police Officer-Involved Critical Incident Investigation Process Briefing

Attachments: [CMIIT Community Rep Flow Chart](#)
[Policy 301 Use of Force Review Boards](#)
[Policy 305 Officer-Involved Shootings, Deaths, and Serious Injury](#)
[Community Policing Board Ordinance](#)
[Civilian Police Auditor Ordinance](#)

- 6.B** [26-0529](#) Consideration of Adding In-Person Public Comment to Community Policing Board Meeting Agendas

7. REPORTS

8. OTHER TOPICS

9. ADJOURNMENT

Upcoming

Accommodations

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City Hall
601 4th Avenue E.
Olympia, WA 98501
360-753-8244

Community Policing Board

Approval of the March 12, 2026 Community Policing Board Meeting Minutes

Agenda Date: 7/30/2026
Agenda Item Number: 3.A
File Number:26-0530

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of the March 12, 2026 Community Policing Board Meeting Minutes

Meeting Minutes - Draft

Community Policing Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Margo Morales
(360)753-8150

Thursday, March 12, 2026

6:00 PM

Olympia City Hall, CR 207

1. CALL TO ORDER

Staff called the meeting to order at 6:00 p.m.

1.A ROLL CALL

Present: 7 - Chair Sarah Nagy, Vice Chair Elizabeth Drake, Commissioner Reiko Callner, Committee member Adan Espino, Committee member Anita Kraft, Committee member Lisa Ostler and Committee member Robin Rosen Evans

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

The minutes were approved.

- 3.A** [26-0186](#) Approval of November 6, 2025 Community Policing Board Meeting Minutes

5. ANNOUNCEMENTS

Staff shared that Shelby Parker was named the City of Olympia Police Chief.

6. BUSINESS ITEMS

- 6.A** [26-0187](#) Community Policing Board Chair Election 2026

Board Member Reiko Callner moved, seconded by Board Member Elizabeth Drake, to elect Sarah Nagy as the Community Policing Board Chair.

Aye: 6 - Commissioner Callner, Rosen-Evans, Drake, Nagy, Ostler and Kraft

Excused: 1 - Espino

Board Member Reiko Callner moved, seconded by Board Member Sarah Nagy, to elect Elizabeth Drake as the Community Policing Board Vice Chair.

Aye: 6 - Commissioner Callner, Rosen-Evans, Drake, Nagy, Ostler and Kraft

Excused: 1 - Espino

6.B [26-0198](#) 2025 Draft Police Auditor Annual Report

Move to approve a comment letter as amended for the 2025 Draft Police Auditor Annual Report to be forwarded to the City Council with the Police Auditor's final report.

Aye: 6 - Commissioner Callner, Rosen-Evans, Drake, Nagy, Ostler and Kraft

Excused: 1 - Espino

6.C [26-0196](#) 2026-2027 Civilian Police Auditor Draft Work Plan

Move to approve the comment letter as amended for the Police Auditor Draft Work Plan to be forwarded to the Community Livability and Public Safety Committee.

Aye: 5 - Commissioner Callner, Drake, Nagy, Ostler and Kraft

Excused: 2 - Rosen-Evans and Espino

7. REPORTS

Staff shared information on meeting notes retention and discussed future possible topics for briefings from Police Department Staff.

8. OTHER TOPICS

None

9. ADJOURNMENT

Meeting adjourned at 8:33pm

Upcoming

Accommodations



City Hall
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Community Policing Board

Approval of June 25, 2026 Community Policing Board Special Meeting Minutes

Agenda Date: 7/30/2026
Agenda Item Number: 3.B
File Number:26-0531

Type: minutes **Version:** 1 **Status:** In Committee

Title

Approval of June 25, 2026 Community Policing Board Special Meeting Minutes

Meeting Minutes - Draft

Community Policing Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Margo Morales
(360)753-8150

Thursday, June 25, 2026

6:00 PM

City Hall, CR207

Special Meeting

1. CALL TO ORDER

Chair Sarah Nagy called the meeting to order at 6:02 p.m.

1.A ROLL CALL

Present: 5 - Chair Sarah Nagy, Vice Chair Elizabeth Drake, Commissioner Reiko Callner, Committee member Adan Espino and Committee member Robin Rosen Evans

Excused: 2 - Committee member Anita Kraft and Committee member Lisa Ostler

2. APPROVAL OF AGENDA

The agenda was approved.

3. ANNOUNCEMENTS

None

4. BUSINESS ITEMS

4.A [26-0491](#) Olympia Police and Olympia Fire Departments Hyperactive Delirium Protocol

Board received a briefing on the Olympia Police and Olympia Fire training and protocol for hyperactive delirium response, and asked the staff presenting questions.

Receive the briefing on Olympia Police and Olympia Fire training and protocol for hyperactive delirium response.

5. REPORTS

None

6. OTHER TOPICS

None

7. ADJOURNMENT

Meeting adjourned at 8:05 p.m.

Upcoming

Accommodations



Community Policing Board

Police Officer-Involved Critical Incident Investigation Process Briefing

Agenda Date: 7/30/2026
Agenda Item Number: 6.A
File Number:26-0516

Type: discussion **Version:** 1 **Status:** In Committee

Title

Police Officer-Involved Critical Incident Investigation Process Briefing

Recommended Action

Receive a briefing on police officer-involved critical incident investigations processes.

Report

Issue:

Whether to receive the briefing on police officer-involved critical incident investigations processes.

Staff Contact:

Margo Morales Community Engagement Program Specialist, City Manager's Office, 360.753.8150

Presenter(s):

Paul Lower, Police Lieutenant
Stephen Connolly, Police Auditor, OIR Group
Michael Gennaco, Police Auditor, OIR Group
Sam Pailca, Police Auditor, OIR Group
Margo Morales, Community Engagement Program Specialist

Background and Analysis:

In March 2025 the City Council approved amendments to the Olympia Municipal Code to establish a Community Policing Board (Board). The purpose of the board is to ensure Olympia Police Department accountability and transparency. The Board regularly meets with the Civilian Police Auditor to review draft audit reports and the Auditor's recommendations for police training and policies so that Board members can learn, ask questions, share concerns, and provide the community's perspective regarding recommendations. Board members also serve as Community Representatives for independent investigations of police officer-involved critical incidents and Olympia Police Department Use of Force Review Boards.

This briefing will include a step-by-step walk through of the process for police officer-involved critical incident investigations, from incident to Auditor review of the final incident packet. It will also include discussion of the different components of the process, including the State's Office of Independent

Investigations, the Capital Metro Independent Investigation Team, and the role of the Community Representatives in the process.

The purpose of this agenda item is for the Community Policing Board to better understand police officer-involved critical incident investigations and support Board members in being prepared to serve on a Capital Metro Independent Investigation Team or Use of Force Review Board in the future. It will also help the Board to have a deeper understanding of the Civilian Police Auditor's process for reviewing use of force incidents.

Climate Analysis:

This project is not expected to have an impact on greenhouse gas emissions.

Equity Analysis:

The intent of the Community Policing Board is to enhance community involvement in law enforcement. Having community members learn about the complete process for police officer-involved critical incidents supports their ability to fully participate as Community Representatives in future investigations and contributes more broadly to building trust and legitimacy in the City's public safety system.

Neighborhood/Community Interests (if known):

There's broad community interest in community involvement in law enforcement, including the role of the Auditor and Community Policing Board (Board). The Board gaining a greater understanding of the police officer-involved critical incident investigation process will support the Board in effectively representing community perspectives.

Options:

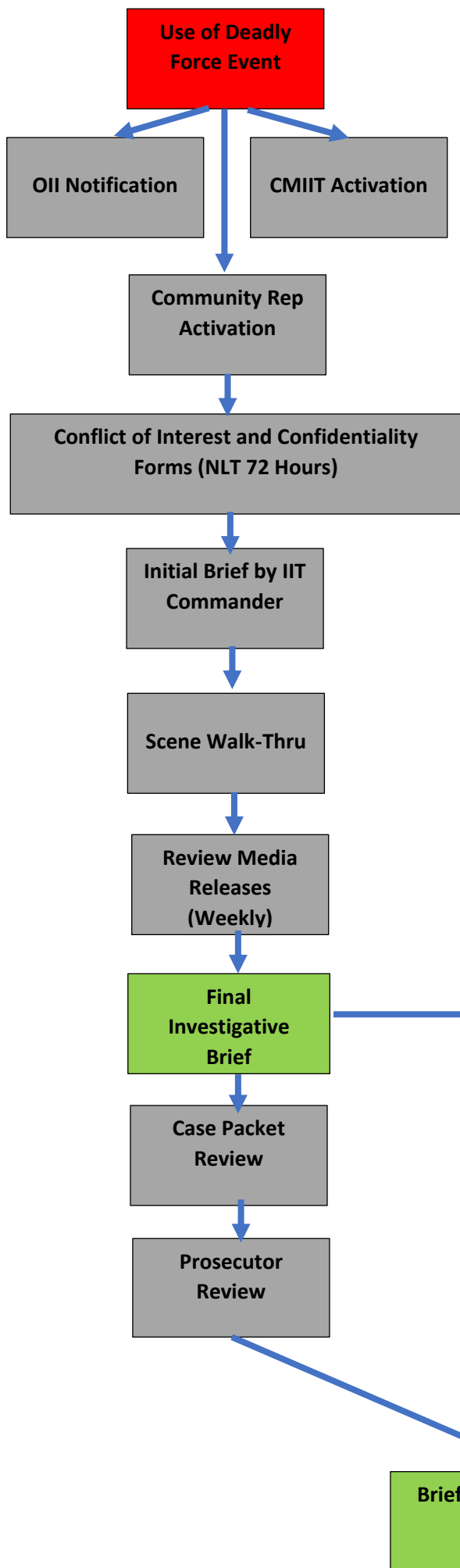
1. Receive the briefing.
2. Request staff to schedule the briefing for another time.
3. Do not receive the briefing.

Financial Impact:

The City extended its contract with OIR Group for Civilian Police Auditor services for a second year, ending on May 7, 2027. The total value of the two-year contract is \$210,000.

Attachments:

CMIIT Community Rep Flow Chart
Policy 301 Use of Force Review Boards
Policy 305 Officer-Involved Shootings, Deaths, and Serious Injury
Community Policing Board Ordinance
Civilian Police Auditor Ordinance



**Capital Metro Independent
Investigation Team
Community Representative
Flow Chart**

**Open communications
throughout process between
CMIIT Commander and
Community Representatives**



Community Policing Board

Consideration of Adding In-Person Public Comment to Community Policing Board Meeting Agendas

Agenda Date: 7/30/2026
Agenda Item Number: 6.B
File Number:26-0529

Type: decision **Version:** 1 **Status:** In Committee

Title

Consideration of Adding In-Person Public Comment to Community Policing Board Meeting Agendas

Recommended Action

Move to approve the addition of an opportunity for in-person public comment to Community Policing Board regular meeting agendas moving forward.

Report

Issue:

Whether to approve the addition of an opportunity for in-person public comment to Community Policing Board regular meeting agendas moving forward.

Staff Contact:

Margo Morales Community Engagement Program Specialist, City Manager's Office, 360.753.8150

Presenter(s):

Margo Morales, Community Engagement Program Specialist

Background and Analysis:

In March 2025, the City Council approved amendments to Olympia Municipal Code to establish a Community Policing Board (Board). The purpose of the Board is to ensure accountability and transparency related to the Olympia Police Department.

The City has a variety of advisory bodies, and each body has a different approach to how they receive public comments to inform recommendations and to provide feedback to the City Council on a variety of issues. At the Board's first meeting in November 2025, members discussed the format of regular meetings and public comment collected in writing.

At the Board's March 2026 regular meeting, it was suggested to include in-person public comment at the end of the Board's regular meeting agendas. The Board expressed the desire to discuss the proposal at a future meeting.

The purpose of this agenda item is for the Board to discuss whether to add an opportunity for in-person public comment to its regular meeting agendas or continue to accept public comment in writing only.

Climate Analysis:

This project is not expected to have an impact on greenhouse gas emissions.

Equity Analysis:

The intent of the Community Policing Board is to enhance community involvement in law enforcement. Creating additional methods and opportunities for community members to provide comment directly to the Board expands opportunities for diverse perspectives and experiences to be considered in the Board's feedback to the Civilian Police Auditor and the City Council.

Neighborhood/Community Interests (if known):

There's broad community interest in community involvement in law enforcement, including the role of the Community Policing Board. Ensuring the Board has an effective method for receiving public comment will support the Board in effectively representing community perspectives.

Options:

1. Move to approve the addition of an opportunity for in-person public comment to Community Policing Board regular meeting agendas moving forward.
2. Continue to receive public comments in writing only, as is current practice.
3. Take other action.

Financial Impact:

There is no financial impact created by this discussion.

Attachments:

None