



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

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**Monday, September 16, 2024**

**6:30 PM**

**Online and in Room 207**

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**1. CALL TO ORDER**

Vice Chair Quetin called the meeting to order at 6:31 p.m.

**1.A ROLL CALL**

**Present:** 6 - Vice Chair Greg Quetin, Commissioner Tammy Adams,  
Commissioner Tracey Carlos, Commissioner Daniel Garcia,  
Commissioner Raphael Garcia and Commissioner Aaron Sauerhoff

**Excused:** 2 - Chair Zainab Nejati and Commissioner William Hannah

**1.B OTHERS PRESENT**

Community Planning and Development Staff:  
Associate Planner Casey Schaufler  
Principal Planner Joyce Phillips  
Interim Director Tim Smith

Public Works Staff:  
Habitat Conservation Planner Kym Foley  
Senior Planner Michelle Swanson

Olympia Fire Department Staff:  
Deputy Chief Mike Buchannan  
Deputy Chief Sam Costello

**2. APPROVAL OF AGENDA**

**The agenda was approved.**

**3. APPROVAL OF MINUTES**

**3.A** [24-0756](#) Approval of the August 19, 2024, Olympia Planning Commission Meeting Minutes.

**The minutes were approved.**

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS - None****6. BUSINESS ITEMS****6.A** [24-0752](#) Preliminary 2025-2030 Capital Facilities Plan - Public Hearing

A public hearing for the Preliminary 2025-2030 Capital Facilities Plan was held.

**The public hearing opened at 6:46 p.m. No one spoke. The public hearing closed at 6:47 p.m.**

**6.B** [24-0714](#) Olympia 2045 - Natural Environment Chapter of the City of Olympia Comprehensive Plan Update Public Hearing

A public hearing for the Olympia 2045 - Natural Environment Chapter of the City of Olympia Comprehensive Plan Update was held.

**The public hearing opened at 7:08 p.m. No one spoke. The public hearing closed at 7:09 p.m.**

**6.C** [24-0746](#) Public Safety Chapter of the Comprehensive Plan Periodic Update - Public Hearing

A public hearing for the Public Safety Chapter of the Comprehensive Plan Periodic Update was held.

**The public hearing opened at 7:21 p.m. No one spoke. The public hearing closed at 7:21 p.m.**

**6.D** [24-0750](#) Comprehensive Plan Transportation Chapter Review - Second Draft

Boardmembers discussed the Comprehensive Plan Transportation Chapter.

**The information was received.**

**7. REPORTS**

Commissioner R. Garcia provided an article.

**8. OTHER TOPICS**

Commissioners discussed the possibility of holding a study session regarding the Olympia 2045 Transportation Chapter.

**9. ADJOURNMENT**

The meeting adjourned at 8:20 p.m.