



# Meeting Minutes

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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**Wednesday, February 21, 2024      4:00 PM      Room 112, Virtual and via phone**

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**Register to Attend:**

**[https://us02web.zoom.us/webinar/register/WN\\_-Ya42niBRKOaDWp7dCjgow](https://us02web.zoom.us/webinar/register/WN_-Ya42niBRKOaDWp7dCjgow)**

**1. CALL TO ORDER**

Chair Madrone called the meeting to order at 4:00 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Robert Vanderpool

**2.A OTHERS PRESENT**

City Manager Jay Burney  
Assistant City Manager Rich Hoey  
Community Planning and Development Director Leonard Bauer  
Community Planning and Development Deputy Director Tim Smith  
Housing Program Specialist Christa Lenssen  
Housing Program Manager Darian Lightfoot  
Principal Planner Joyce Phillips  
Associate Planner Casey Schaufler  
Co-Executive Director of NW Cooperative Development Practitioners Sam Green  
Knoxworks Consulting Owner Paul Knox

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT**

Karen Messmer spoke.

**5. APPROVAL OF MINUTES**

**5.A**      **[24-0172](#)**      Approval of January 25, 2024 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

## 6. COMMITTEE BUSINESS

### 6.A [24-0145](#) Olympia 2045: Comprehensive Plan Update Briefing

Ms. Phillips provided an update on the process of updating the Olympia Comprehensive Plan.

**The discussion was completed.**

### 6.B [24-0155](#) Drive-Throughs in Mixed Use Developments Along Downtown Entry Corridors Requested Code Amendment Recommendation

Mr. Schaufler presented the zoning text application and the Planning Commission recommendation. The Committee discussed tradeoffs of approving recommendation or considering the original staff recommendation.

**Committee member Cooper moved, seconded by Chair Madrone, to accept the Planning Commission recommendation with the amendment to extend the area from Union to 5th Avenue. The motion carried by the following vote:**

**Aye:** 2 - Chair Madrone and Committee member Cooper

**Nay:** 1 - Committee member Vanderpool

### 6.C [24-0164](#) Affordable Homeownership Study Briefing

Ms. Lenssen introduced the consultant team, who presented their ten top issues for consideration to include in the final draft of a report on affordable home ownership. Committee members discussed their priorities among the recommendations to guide staff in using this study to move forward.

**The discussion was completed.**

## 7. REPORTS AND UPDATES

Mr. Bauer shared the agenda items scheduled for the March 21 meeting.

## 8. ADJOURNMENT

The meeting adjourned at 7:08 p.m.