

ARTS COMMISSION - 2016 Work Plan **FINAL DRAFT**

During 2016 the Arts Commission will hold full committee meetings every month. In addition to full committee meetings, Art in Public Places and Community Events & Outreach subcommittees will alternate meetings the hour before each Commission meeting.

Section 1 - 2016 Policy and Program Recommendations to City Council

Consistent with past practice, committee recommendations are forwarded to the full Council as part of the report for relevant Council agenda items, often as an attached memo authored by the Chair or committee and/or an oral report by the Chair at a Council meeting. Staff estimates that there is sufficient professional and administrative staff time to accomplish the policy recommendation staff support to the committee in 2016.

Professional staff liaison for the Arts Commission is Stephanie Johnson.

Estimated Percent of Overall Committee Effort: 75%

Title Description	Committee Lead & Commitment	Staff Commitment	Schedule	Budget Implications	
	<i>Committee hours, not individuals.</i>	<i>Hours reflect working with the committee, not total project staff time.</i>	<i>Estimated timeline from start to finish.</i>		
1.1 2016 Municipal Art Plan to City Council Description: As part of the 2016 Work Plan process, recommend plan for 2016 dollar per capita funds and any potential capital projects where 1% funds might apply. Deliverable: Recommend 2016 Municipal Art Plan to City Council.	APP 3 hours	3 hours	February	Municipal Art Fund	
1.2 Poet Laureate	CEO 12 hours	12 hours	March	TBD	

Description: Per Council referral, investigate the creation of a City of Olympia Poet Laureate. Deliverable: Report and recommendation to General Government Committee in early 2016.					
1.3 Downtown Music Festival Description: Develop concept for downtown music festival in January, February or March 2018. Deliverable: Report to General Government	CEO 4 hours	4 hours	September	If approved, Lodging Tax Funds.	
1.4 Music Out Loud Description: Honoring past musicians and celebrating today's music, this project pairs artistic elements incorporated into the ground plane of several sidewalks in downtown Olympia, with a summer series of music performances. Deliverable: Complete construction and performance schedule.	APP/CEO 6 hours	6 hours	December	Municipal Art Fund	
1.5 Encourage Art in Vacant Storefronts Description: Explore partnerships between property owners and artists to activate empty downtown storefronts with arts installations. Deliverable: Recommendation to General Government Committee.	CEO 2 hours	2 hours	December	TBD	
1.6 Harrison/Black Lake Tree Guards Description: In 2008, designs for a series of five tree guards along Black Lake Boulevard at Harrison were acquired through a	APP 1 hour	1 hour	April	Municipal Art Fund	

<p>selective process, and approved by Council. The structures were never fabricated. Now the formerly vacant lot has been developed into the West Central Park, and the time seems appropriate to pursue this neighborhood-scaled project.</p> <p>Deliverable: Fabrication and installation of 5 tree guards.</p>					
<p>1.7 City Gateways</p> <p>Description: Pending Council approval, and in coordination with the Planning Commission, hire a consultant to master plan a series of gateway elements, based on locations identified in the City's Comprehensive Plan.</p> <p>Deliverable: Public engagement process and plan.</p>	APP 20 hours	20 hours	Ongoing	None	
<p>1.8 Artspace\Arts Center Support</p> <p>Description: Continue to explore and support efforts to bring affordable artist housing and/or Arts Center projects to Olympia and in developing opportunities for artists and art organizations in the community.</p> <p>Deliverable: Facilitate continued communication with Olympia's arts community.</p>	Entire Commission 2 hours	2 hours	Ongoing	None	
<p>1.9 Guidelines for Temporary Display of Art at City Hall & Programming</p> <p>Description: Develop policy, programming, schedule, selection process and criteria for loaned, rotating exhibitions at City Hall.</p> <p>Deliverable: Guidelines for GG review.</p>	APP 6 hours	6 hours	March	Municipal Art Fund for Arts Infrastructure	

1.10 Explore Creative District Description: Explore costs, benefits and community interest in establishing a formal creative district/corridor in downtown Olympia. Deliverable: Continue communication with Olympia's arts community and monitor progress of ArtsWA program development at state level.	CEO/APP 4 hours	4 hours	Ongoing	TBD	
1.11 Neighborhood Arts Support Description: Encourage, enhance and promote the arts in Olympia neighborhoods. Development of resources to identify neighborhood art studios. Explore the feasibility of a grant to neighborhoods program to support performing or literary arts in the neighborhoods. Deliverable: Recommendations to GG	CEO 6 hours	6 hours	November	TBD	
1.12 Commission Retreat/Work Session Description: Develop agenda and speakers Deliverable: Complete the retreat	Entire Commission 3 hours	3 hours	May/ June	None	
1.13 City Planning Efforts: Description: Review, discuss and comment on City Action Plan and Downtown Strategy. Deliverable: Provide feedback and ideas to City staff. City Action Plan: Commission will be asked to provide feedback in March. Downtown Strategy: Joint Advisory Board	Entire Commission 6 hours	6 hours	Ongoing	None	

workshop held sometime between April-May 2016 (to be scheduled).					
1.14 Visual Enhancement of Downtown Description: Explore possible initiatives for the visual enhancement of the downtown area. Deliverable: Recommendations for GG review; facilitation of communication with Olympia business community.	APP 4 hours	4 hours	September	None Identified	
1.15 Encourage Early Arts Education Opportunities Description: Request permission from General Government to appoint a youth (13-18), non-voting member to the Arts Commission. Deliverable: Youth participation.	CEO 1 hour	1 hour	May	None	

SECTION 2.

2016 Arts Program Support

Arts Commission members provide valuable volunteer assistance to accomplish the City's annual arts program. Also, as programs are implemented and administrative procedures developed, staff often consults with Commissioners for their input and perspective. Input from the Commission is considered by staff in implementing the program or policy.

Unless noted under "Budget Implications," there is sufficient staff time/resource available in 2016 to accomplish or advance these items.

Estimated Percent of Overall Committee Effort: 25%

Title Description	Committee Lead and Commitment	Staff Commitment	Schedule	Budget Implications	Council Priorities
2.a Arts Walk 52 & 53 Description: Provide input on policies, procedures, and marketing. Assist with map distribution. Research and explore moving the Spring 2017 date. Deliverable: Community event.	CEO/Entire Commission 5 hours	5 hours	April 22 & 23 October 7 & 8 November: Poster Jury	None	
2.b Public Art Assessment Description: Based on developed process for assessing City public art, periodically review the public art collection for vandalism, cleanliness and repair. Deliverable: Assist staff in determining what artworks require repair, removal or conservation efforts.	Commission 2 hours	2 hours	April	Public Art Maintenance Fund	
2.c Arts & Heritage Day at the Capitol Description: Participate in the Washington State Arts Alliance's Arts & Heritage Day at the Capitol. Deliverable: Set meetings and invite constituents of the 20th, 22nd, and 35th districts - participate in the day's events.	Commission 4-6 hours	4-6 hours	February 10	None	
2.d Traffic Box Mural Wrap Public Art Project Description: Working in partnership with Public Works, 10 transit boxes in East Olympia will be wrapped with artwork by local artists of all ages, printed on vinyl. Designs will be made available through	APP 4 hours	4 hours	December	Municipal Art Fund	

OlySpeaks for online voting. Deliverable Project.					
2.e Percival Plinth Project Description: Review process and criteria for exhibition of sculpture on Percival Landing, as well as long-range vision for permanent installation of People's Choice purchases. Deliverable: Program plinths for art exhibitions.	APP 4 hours	4 hours	September	Municipal Art Fund	