



## Meeting Minutes

### Arts Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Stephanie  
Johnson  
360.709.2678

---

Thursday, May 11, 2017

4:00 PM

Harbor House - 315 Columbia St  
NW

---

#### Spring Retreat

#### 1. CALL TO ORDER

Chair Hicks called the meeting to order at 4:02 p.m.

#### 1.A ROLL CALL

**Present:** 8 - Chair Stacy Hicks, Vice Chair Marygrace Jennings, Commissioner Britta Echtle, Commissioner Diana Fairbanks, Commissioner Timothy Grisham, Commissioner Kathy Murray, Commissioner Katie Nelson and Commissioner Katherine Williams

**Absent:** 1 - Commissioner Ron Hinton

#### OTHERS PRESENT

Councilmember Clark Gilman  
Arts Program Specialist Angel Nava

#### 2. APPROVAL OF AGENDA

**The agenda was approved.**

#### 3. APPROVAL OF MINUTES

[17-0492](#) Approval of April 13, 2017 Arts Commission Minutes

Commissioners identified a typo under Business Items.

**The minutes were approved as amended.**

#### 4. PUBLIC COMMENT - None

#### 5. ANNOUNCEMENTS

Commissioners shared information about past and upcoming events. Commissioners also welcomed new members and did a round of longer introductions. Ms. Johnson

noted the Request for Qualifications for the ArCH feasibility study was now available for applications. Assistant City Manager Jay Burney is managing the process, and Vice-Chair Jennings will be representing the Arts Commission on the selection panel.

## 6. BUSINESS ITEMS

### 17-0493 Arts Commission Spring Retreat

Commissioners completed retreat items identified below. During the workplan review, Commissioners also re-confirmed committee assignments: Community Events & Outreach (CEO) Committee will include Commissioners Hinton, Grisham and Nelson, with Commissioner Murray presiding; Art in Public Places (APP) Committee will include Commissioners Echtle, Jennings and Williams, with Commissioner Fairbanks presiding. Chair Hicks will attend meetings of both committees.

- Review of 2017 Work Plan
- Check-in with Poet Laureate Amy Solomon-Minarchi
- Waterfront Public Art Tour (weather permitting)
- 2016 OPARD Program highlights
- Public Records training (videos)

**The discussion was completed.**

## 7. REPORTS

### 17-0494 Commission Items

- 1.1 Municipal Art Plan to City Council - No report
- 1.6 Commission Retreat/Work Session - Spring retreat completed with this meeting.
- 2.8 Northwest Public Art Conference - Ms. Johnson shared planning details to date.

**The report was received.**

### 17-0495 Community Events & Outreach Committee

- 1.4 Arts Center Support - No report.
- 1.5 Support Creative District - The Governor has signed the legislation Authorizing specified local governments to designate a portion of their territory as a creative district subject to certification by the Washington Arts Commission.
- 1.7 Expressive Enhancement of Downtown - No report.
- 1.8 Proposal for Arts Organizations Granting Program - No report.
- 2.1 Arts Walk 54 & 55 - Ms. Nava will share evaluations at the July CEO meeting.
- 2.3 Arts & Heritage Day at the Capitol - No report.
- 2.6 Poet Laureate - During the retreat portion, Ms. Solomon-Minarchi conducted a short poetry activity, and shared her experiences as Poet Laureate to date, including 9+ different events/activities she has conducted or participated in.

**The report was received.**

17-0496

## Art in Public Places Committee

- 1.2 Music Out Loud - The Call for Art has launched, applications due May 22.
- 1.3 City Gateways - The survey has closed with 235 participants. Neighborhood meetings were sparingly attended, but yielded good insight into gateway locations.
- 2.2 Public Art Assessment - The Eastside binder has been returned, Vice-Chair Jennings has volunteered to pick up the Southeast. Ms. Johnson noted the maintenance review/manual contract has been completed and the Parks seasonal staffperson conducting public art maintenance has been selected and hired.
- 2.4 Traffic Box Mural Wrap Public Art Project - No report.
- 2.5 Percival Plinth Project - City Council has approved the recommendation and Commissioner Fairbanks shared the location map of this year's exhibition.
- 2.7 Implementation of Temporary Display of Art at City Hall & Programming - The Call for Art has been approved by the General Government Committee and will launch after final Commission review in June.

**The report was received.**

**8. OTHER TOPICS - None****9. ADJOURNMENT**

The meeting was adjourned at 8:14 p.m.