



Meeting Minutes

Heritage Commission

City Hall
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Contact: Michelle Sadlier
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Wednesday, April 22, 2015

6:30 PM

Room 207

1. CALL TO ORDER

Vice Chair Harkness called the meeting to order at 6:38 p.m.

1.A ROLL CALL

Chair Davies and Commissioner Vann joined by phone at 7:45 p.m. Commissioner Coacher arrived at 8:00 p.m.

Present: 8 - Chair Holly Davies, Vice Chair Dwayne Harkness, Commissioner Stephen Austin, Commissioner Mary Coacher, Commissioner Benjamin Helle, Commissioner Patricia McLain, Commissioner Nicholas Vann, and Commissioner Heather Youckton

Excused: 3 - Commissioner Garner Miller, Commissioner Rachel Newmann, and Commissioner Mark Rentfrow

1.B OTHERS PRESENT

Mayor Pro Tem Nathaniel Jones, Historic Preservation Officer Michelle Sadlier, and Citizen Lauren Danner

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [15-0400](#) Approval of March 25, 2015 Olympia Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ms. Sadlier made the following announcements:

- The Cultural Resource Protection Summit will be held on the Suquamish reservation May 20-21, 2015.
- The RevitalizeWA conference will be held in Bellingham May 6-8, 2015.
- Two new members to the Heritage Commission were approved by the City Council

on May 21, 2015.

6. BUSINESS ITEMS

6.A [15-0388](#) 2015 Historic Preservation Award Nomination

The Commissioners discussed the three nominees. They voted to present two awards, one to Lauren Danner and one to the owners and tenants of the Wildwood Center Building.

Commissioners Davies and Vann joined at the start of the discussion by phone at 7:45 p.m. joined by Commissioner Coacher at 8:00 p.m. after discussion had begun.

The recommendation to award Lauren Danner and the Wildwood Center owners and tenants was approved unanimously and referred to the City Council for consideration at the May 19, 2015 Council meeting under File 15-0473.

6.B [15-0401](#) OHC Evaluation of National Register Nomination of the Washington State Library, the Joel M. Pritchard Building

The Heritage Commissioners discussed the submitted application to nominate the Washington State Library for the National Register of Historic Places. Issues discussed to be provided to the Department of Archaeology and Historic Preservation in the Certified Local Government National Register Nomination Evaluation Report Form

- Commissioners' appreciation of the State's initiative in nominating this building for the National Register
- Evidence in the application supports the building's significance on a State level rather than Local level
- Evidence in the application points to the building's significance in relation to the historic district and the potential for a boundary revision for to be part of Capitol Campus district
- The fundamental integrity of the structure
- Considerations for restoration of lost features

The recommendation was approved unanimously as amended to include comments and recommendations from the discussion.

6.C [15-0389](#) Heritage Commission Sub-Committees for 2015

The Heritage Commission discussed which sub-committees to re-establish to achieve the approved 2015 Work Plan. The sub-committees discussed included Downtown, Outreach, Survey & Inventory, Policy & Ordinance, Maintenance, and Heritage Review. The following recommendations were made:

- Limit member numbers to five to avoid a quorum of the Heritage Commission at committee meetings
- Keep a reserve/alternate list for committees where there are more members interested than spots available

- The OHC could provide a list of tasks that the Policy & Ordinance committee can focus on
- Postpone discussion of the Maintenance Committee until Commissioners Rentfrow and Vann are present

The discussion was completed.

- 6.D** [15-0390](#) Approval of Heritage Review Committee March 2, 2015 and March 16, 2015 Meeting Minutes (Deferred from March 25, 2015 Meeting)

None of the members who attended these meetings were present.

The minutes were postponed to the May 27, 2015 meeting under File 15-0534.

7. REPORTS

7.A Downtown Committee - None

7.B Heritage Review Committee - None

7.C Maintenance Committee - None

7.D Outreach Committee

The Committee presented on progress for Preservation Month activities. The theme is Downtown Landmark Birthdays. The Preservation Awards will be given out at the May 19 City Council meeting and other Preservation Month events will be held on Friday, May 29 at the New Caldonia Building and Downtown Welcome Center.

7.E Policy & Ordinance Committee - None

7.F Survey & Inventory Committee

Ms. Sadlier informed the Commission that the draft of the mid-century residential survey has arrived and the consultants are scheduled for a presentation at the Commission's May 27 meeting.

7.G Staff - None

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 9:15 p.m.