



# Meeting Minutes

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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Thursday, May 21, 2020

4:30 PM

Online or via phone

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Register to attend: [https://us02web.zoom.us/j/83756491108?](https://us02web.zoom.us/j/83756491108?pwd=Z2FNOVMzKy9TR0xSY2gvMXNnYjBpQT09)  
[pwd=Z2FNOVMzKy9TR0xSY2gvMXNnYjBpQT09](https://us02web.zoom.us/j/83756491108?pwd=Z2FNOVMzKy9TR0xSY2gvMXNnYjBpQT09)

### 1. CALL TO ORDER

Chair Gilman called the meeting to order at 4:30 p.m.

### 2. ROLL CALL

**Present:** 3 - Chair Clark Gilman, Committee member Dani Madrone and Committee member Jessica Bateman

### 2.A OTHERS PRESENT

Community Planning and Development Staff:  
Interim Director Leonard Bauer  
Strategic Projects Manager Amy Buckler  
Senior Planner Joyce Phillips  
Home Fund Program Manager Cary Retlin

Public Works Staff:  
Director Rich Hoey  
Engineering & Planning Supervisor Susan Clark

Thurston Regional Planning Council:  
Senior Planner Allison Osterberg

### 3. APPROVAL OF AGENDA

The agenda was approved.

### 4. PUBLIC COMMENT

Public comment was accepted via email only.

### 5. APPROVAL OF MINUTES

- 5.A [20-0401](#) Approval of April 16, 2020 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

## **6. COMMITTEE BUSINESS**

### **6.A**     [20-0387](#)           Follow-up Discussion: Just Cause and Vacate Notice Extensions for Rental Housing

Following a briefing from Mr. Retlin, the Committee asked staff to:

- clarify the problem they are trying to solve, using data and input from stakeholders.
- clarify how proposed draft changes will impact existing code.
- analyze potential unintended consequences, possibly through outreach to landlords and tenant groups.
- identify how needs have changed and whether there are urgent issues due to the COVID-19 crisis.

**The discussion was completed.**

### **6.B**     [20-0199](#)           Thurston Climate Mitigation Plan Project Update

Mr. Hoey, Ms. Clark and Ms. Osterberg gave a PowerPoint presentation. Discussion included:

- refining data on primary sources of emissions before going to the state legislature with specific requests.
- how to achieve carbon neutrality by 2040.
- lessons learned from Sustainable Thurston.

Staff noted a draft implementation plan could be ready by late summer and public discussion on potential priority actions could occur in the fall.

**The discussion was completed.**

### **6.C**     [20-0386](#)           Housing Action Plan Briefing

Ms. Buckler provided a PowerPoint briefing on the Housing Action Plan.

**The discussion was completed.**

### **6.D**     [20-0267](#)           Shoreline Master Program Periodic Review - Briefing

Ms. Phillips provided a PowerPoint briefing on the Shoreline Master Program update.

**The discussion was completed.**

## **7. REPORTS AND UPDATES**

Mr. Bauer noted agenda items for the next meeting. Committee member Madrone requested additional information on the Multi-Family Tax Exemption program before the next meeting.

**8. ADJOURNMENT**

The meeting was adjourned at 6:33 p.m.