



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cari Hornbein
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Monday, June 7, 2021

6:30 PM

Online and via phone

1. CALL TO ORDER

Chair Millar called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 7 - Chair Candi Millar, Vice Chair Aaron Sauerhoff, Commissioner Paula Ehlers, Commissioner Tammy Adams, Commissioner Carole Richmond, Commissioner Zainab Nejati and Commissioner Greg Quetin

Excused: 1 - Commissioner Tracey Carlos

Absent: 1 - Commissioner Rad Cunningham

1.B OTHERS PRESENT

Community Planning and Development Staff:
Strategic Projects Manager Amy Buckler
Principal Planner Joyce Phillips

Parks Department Planning and Design Manager Laura Keehan

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [21-0569](#) Approval of May 17, 2021 Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips provided staff announcements.

6. BUSINESS ITEMS

6.A [21-0551](#) Complete Letter Summarizing Public Comments on Olympia Housing Action Plan

Ms. Buckler shared a Powerpoint presentation to complete the Letter Summarizing Public Comments on the Olympia Housing Action Plan.

Commissioner Ehlers moved, seconded by Commissioner Richmond, to recommend the approval of the contents of the letter and authorize the Chair to sign. The motion passed unanimously.

6.B [21-0555](#) Briefing on Parks, Arts and Recreation Needs Assessment Survey Results

Ms. Keehan shared a Powerpoint presentation on the Parks, Arts and Recreation Needs Assessment Survey Results.

The information was received.

6.C [21-0492](#) Code Barriers to Solar Energy Installations - Briefing

Ms. Phillips shared a Powerpoint presentation regarding the Code Barriers to Solar Energy Installations.

The information was received.

7. REPORTS

Vice Chair Sauerhoff shared information regarding his participation on the City's Boulevard Road Housing Developer interview panel.

8. OTHER TOPICS

Chair Millar noted Vice Chair Sauerhoff will Chair the next Planning Commission meeting.

Commissioner Ehlers and Vice Chair Sauerhoff shared shortcuts for using Zoom functions.

Commissioner Ehlers suggested new Commissioners introduce themselves at the next meeting.

9. ADJOURNMENT

The meeting adjourned at 8:49 p.m.