



Meeting Minutes - Draft

Home Fund Advisory Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cary Retlin
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Monday, March 25, 2019

6:00 PM

Council Chambers

1. CALL TO ORDER

Staff liaison Cary Retlin called the meeting to order at 6:01 p.m.

1.A ROLL CALL

Present: 10 - Boardmember Krosbie Carter, Boardmember Edward Cates, Boardmember Craig Chance, Boardmember Derek Harris, Boardmember Walter Simonsen, Boardmember Zach Kosturos, Boardmember Trudy Soucoup, Boardmember Lisa Vatske, Ex-Officio Boardmember Kevin Bossard and Ex-Officio Boardmember Sam Costello

Absent: 1 - Boardmember Matt DeBord

2. APPROVAL OF AGENDA

The March 25, 2019 Home Fund Advisory Board agenda was approved as amended to move the discussion of meeting dates under 6.E before the election of officers under 6.A.

The agenda was approved.

3. APPROVAL OF MINUTES - None

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS AND INTRODUCTIONS OF MEMBERS

The board members introduced themselves and shared where they work and their interests and involvement in homelessness issues.

6. BUSINESS ITEMS

6.A [19-0302](#) Report on Recent Home Fund Activities and Status

Mr. Retlin shared a power point presentation on the recent home fund activities and gave a status.

6.B [19-0275](#) Election of Officers

Boardmember Harris moved, seconded by Boardmember Chance, to elect Lisa Vatske to Chair and Trudy Soucoup to Vice Chair. The motion passed unanimously.

- 6.C [19-0298](#) Approval of Home Fund Advisory Board Application Review and Buy-Down Subcommittees

Boardmembers discussed the application review and the buy-down subcommittee and decided to table the discussion for a future meeting.

The decision was tabled.

- 6.D [19-0278](#) Approval of Home Fund 2019 Capital Funding Process

Boardmember Harris moved, seconded by Boardmember Soucoup, to approve the proposed Home Fund 2019 Capital Funding Process and forward to Council for consideration. The motion passed unanimously.

- 6.E [19-0279](#) Approval of 2019 Meeting Schedule

Boardmember Soucoup moved, seconded by Boardmember Harris, to approve the 2019 Home Fund Advisory Board dates: May 30, August 14, December 11. The motion passed unanimously.

- 6.F [19-0300](#) 2019 Home Fund Advisory Board Work Plan

Boardmembers discussed the work plan and decided to table the discussion for a future meeting.

The discussion was tabled.

7. REPORTS - None

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:04 p.m.