



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, November 21, 2024

4:00 PM

Online, Phone, Room 112

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 2 - Chair Dani Madrone and Committee member Robert Vanderpool

Excused: 1 - Committee member Jim Cooper

2.A OTHERS PRESENT

City Manager Jay Burney
Interim CP&D Director Tim Smith
Principal Planner Nicole Floyd
Housing Program Specialist Christa Lenssen
Director of Housing and Homeless Response Darian Lightfoot
Director of Climate Programs Pamela Braff
Climate Resilience Coordinator Natalie Weiss
Affordable Housing Program Manager Jacinda Steltjes

3. APPROVAL OF AGENDA

Chair Madrone requested the addition of time to discuss the Affordable Housing Emergency Declaration. This was conducted in the Reports and Updates section of the agenda.

The agenda was approved as amended.

4. PUBLIC COMMENT

The following people spoke: Gordon Wheat and Paris McClusky.

5. APPROVAL OF MINUTES

- 5.A** [24-0977](#) Approval of October 17, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

- 5.B** [24-0976](#) Approval of September 19, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [24-0971](#) State Environmental Policy Act Categorical Exemptions Briefing

Ms. Floyd presented a briefing on the State Environmental Policy Act and options for increasing categorical exemptions for new development projects within the City of Olympia.

The discussion was completed.

6.B [24-0952](#) Renter Protection Measures Discussion

Ms. Lenssen and Ms. Lightfoot discussed renter protections related to tenant screening, manufactured homes, and rent to own arrangements.

The discussion was completed.

6.C [24-0935](#) Comprehensive Plan Update - Climate Resilience Sub-element

Ms. Weiss and Ms. Braff provided a briefing on the Climate Risk and Vulnerability Assessment conducted to inform the Climate Resilience Sub-element for the 2025 Comprehensive Plan update.

The discussion was completed.

7. REPORTS AND UPDATES

Ms. Steltjes provided an update on the Affordable Housing Emergency Declaration that is scheduled before the City Council on December 10, 2024.

Ms. Floyd provided an update on the recommendation of the Planning Commission regarding an ordinance to address permit review timelines and implement changes to Chapter 36.70B, Local Project Review Act.

LUEC agreed to cancel the December meeting and will instead receive draft CPD and LUEC work plans via email to discuss at the January meeting.

8. ADJOURNMENT

The meeting adjourned at 6:56 p.m.