



Meeting Minutes

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, June 20, 2024

4:00 PM

Online and Via Phone

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 2 - Chair Dani Madrone and Committee member Robert Vanderpool

Excused: 1 - Committee member Jim Cooper

2.A OTHERS PRESENT

City Manager Jay Burney
Assistant City Manager Rich Hoey

Community Planning and Development Staff:
Interim Director Tim Smith
Building Official Erik Jensen
Principal Planner Joyce Phillips
Lead Code Enforcement Officer Dalton Maurer

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [24-0535](#) Approval of May 9, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [24-0502](#) Missing Middle Housing Ordinance Updates

Ms. Phillips provided background and a briefing on the City's missing middle work.
Phase 1 harmonizing ordinance will come before the City Council for consideration at the

July 9, 2024 City Council meeting. Staff will bring Phase 2 missing middle draft ordinance to LUEC at their meeting on August 15, 2024.

The information was received.

6.B [24-0489](#) Code Enforcement Update

Mr. Jensen and Mr. Maurer provided an annual update on the City's code enforcement program and cases addressed in 2023.

The information was received.

7. REPORTS AND UPDATES

LUEC and staff discussed the 2024 LUEC work program and upcoming agenda items.

8. ADJOURNMENT

The meeting adjourned at 5:30 p.m.