

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, APPROVING THE CONSOLIDATING BUDGET ADJUSTMENTS MADE BETWEEN APRIL 1, 2025, AND JUNE 30, 2025, REFLECTING A TOTAL BUDGET INCREASE ADJUSTMENT OF \$9,979,810 AND AMENDING ORDINANCE 7428**

**WHEREAS**, the Olympia City Council adopted the 2025 Operating, Special Funds and Capital Budgets and 2025-2030 Capital Facilities Plan (CFP) by passing Ordinance No. 7418 on December 17, 2024; and

**WHEREAS**, throughout the year, budget updates are required to recognize changes relating to adopted budget expense authority; and

**WHEREAS**, the CFP meets the requirements of the Washington State Growth Management Act, including RCW 36.70A.070(3); and

**WHEREAS**, the Olympia City Council amended Ordinance No. 7418 on May 6, 2025, by passing Ordinance No. 7428; and

**WHEREAS**, the following changes need to be made to Ordinance No. 7428;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1.** The 2025 annual budget is amended to include necessary budget adjustments for the second quarter of 2025 from April 1 to June 30, as summarized and set forth in Exhibit “A” and Exhibit “B” which is attached and incorporated into this ordinance. Except as amended by this ordinance, all terms and provisions of the 2025 annual budget Ordinance No. 7418 shall remain unchanged.

**Section 2.** The 2025 FTE is amended to include necessary FTE increases for the second quarter of 2025 from April 1 to June 30, as summarized and set forth in Exhibit “C” which is attached and incorporated into this Ordinance.

**Section 3.** It is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130.

**Section 4.** The Director of Finance is hereby authorized to bring forward into fiscal year 2025 all appropriations and allocations not otherwise closed, completed, or deleted from prior fiscal years’ capital budgets.


**Section 5. Severability.** The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 6. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 7. Effective Date.** This Ordinance shall take effect five (5) days after passage and publication, as provided by law.

  
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MAYOR

**ATTEST:**

  
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CITY CLERK

**APPROVED AS TO FORM:**

**Mark Barber**  
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CITY ATTORNEY

**PASSED:** August 12, 2025

**APPROVED:** August 12, 2025

**PUBLISHED:** August 15, 2025

**EXHIBIT A**  
**City of Olympia, WA**  
**Second Quarter Expenditure Budget Adjustment Ordinance**  
**April 1, 2025, through June 30, 2025**

<b>Funds requesting additional budget authority:</b> <input type="text"/>	<b>Amended Budget (Ord. 7428)</b>	<b>Budget Carryover from 2024</b>	<b>Proposed Budget Amendments</b>	<b>New Amended Budget</b>
FND_001 GENERAL FUND	117,733,882	-	208,846	117,942,728
FND_003 SPECIAL ACCT CONTROL FUND	3,833,580	-	75,000	3,908,580
FND_025 WASH CENTER MAINTENANCE	379,807	-	332,635	712,442
FND_132 LODGING TAX FUND	1,058,990	-	873,500	1,932,490
FND_142 HOME FUND	5,090,915	-	-	5,090,915
FND_143 CULTURAL ACCESS PROGRAM	4,958,875	-	-	4,958,875
FND_145 Water Infrastructure Improvement Grants	-	-	-	-
FND_146 Sewer Infrastructure Improvement Grants	-	-	-	-
FND_320 TRANSPORTATION CAPITAL IMPROVEMENT FUND	39,083,542	-	5,225,419	44,308,961
FND_401 DRINKING WATER UTILITY OPERATING	17,741,070	-	264,785	18,005,855
FND_402 WASTEWATER UTILITY OPERATING	27,481,359	-	260,000	27,741,359
FND_461 DRINKING WATER CAPITAL IMPROVEMENT	7,246,790	2,159,625	-	7,246,790
FND_462 WASTEWATER CAPITAL IMPROVEMENT	10,181,889	-	580,000	10,761,889
<b>Total Adjustment Requested</b>		2,159,625	7,820,185	

**EXHIBIT B**  
**City of Olympia, WA**  
**Second Quarter Expenditure Budget Adjustment Ordinance**  
**April 1, 2025, through June 30, 2025**

FND 001 General Fund:

Amendment Requests

Additional appropriation for:

- Energize Olympia heat pump and water heater retrofits \$ 122,030
  - Funded by Energy Efficiency and Conservation Block Grant (Federal)
- Artesian Commons Activation Project \$ 75,000
  - Funded by a transfer from the Economic Development Reserve
- Olympia Sea Level Rise Response Collaborative additional work \$ 11,816
  - Funded by additional partner contributions

Amendment Requests total: \$ 208,846

FND 003 Special Acct Control Fund:

Amendment Request

Additional appropriation for:

- Transfer to General Fund for Artesian Commons Activation Project \$ 75,000
  - Use of fund balance

FND 025 Washington Center Maintenance:

Amendment Request

Additional appropriation for:

- Washington Center budgeted contract based on 1<sup>st</sup> 2% of Lodging Tax revenue \$ 332,635
  - Transfer from Lodging Tax
  - The total contract is for \$675,000

FND 132 Lodging Tax:

Amendment Requests

Additional appropriation for:

- Remaining LTAC Awards from 2024 and 2025 not yet budgeted \$ 621,000
  - Use of Fund Balance and 2<sup>nd</sup> 2% of Lodging Tax revenue included in Adopted Budget
- Transfer to Washington Center Maintenance Fund based on 1<sup>st</sup> 2% of Lodging Tax revenue \$ 179,000
  - 1<sup>st</sup> 2% of Lodging Tax revenue was included in Adopted Budget
- Transfer to Cultural Access Fund for staff contracting support agreement \$ 73,500

Amendment Requests total: \$ 873,500

FND 142 Home Fund:

No requests for additional expenditure appropriations.  
We are adding \$315,000 for rental registry program revenue.

FND 143 Cultural Access:

No requests for additional expenditure appropriations.  
We are adding \$75,000 transfer-in for staff support for IAW MOU.

FND 145 Water Infrastructure Improvement Grants:

No requests for additional expenditure appropriations. This fund has just been established, we are adding \$85,000 budget for transfer from Drinking Water Operating Fund.

FND 146 Sewer Infrastructure Improvement Grants:

No requests for additional expenditure appropriations. This fund has just been established, we are adding \$240,000 budget for transfer from Wastewater Operating Fund.

FND 320 Transportation Capital Improvement:

Amendment Request

Additional appropriation for:

- Fones Road Improvements (Transportation) \$ 5,225,419
  - Funded by additional Surface Transportation Block Grant that we have been awarded

FND 401 Drinking Water Utility Operating:

Amendment Requests

Additional appropriation for:

- Transfer to the Water Infrastructure Improvement Grants Fund \$ 85,000
  - Use of Fund Balance
- Meridian Tree Management Project \$ 100,000
  - Funded by a transfer from the Water Capital Improvement Fund
- Allison Springs new water pump station \$ 79,785
  - Funded by a transfer from the Water Capital Improvement Fund

Amendment Requests total: \$ 264,785

FND 402 Wastewater Utility Operating:

Amendment Requests

Additional appropriation for:

- Transfer to the Sewer Infrastructure Improvement Grants Fund \$ 240,000

- Use of Fund Balance
- Additional professional services budget for planning and engineering work \$ 20,000
  - Funded by a transfer from the Wastewater Capital Improvement Fund

Amendment Requests total: \$ 260,000

FND 461 Drinking Water Capital Improvement:

Carryover Request from 2024 budget

Appropriation for:

- 36-Inch Transmission Main Condition Assessment & Enhancements \$ 22,867
- Allison Springs & Shana Park Variable Frequency Drive Water Pump \$ 20,000
- Boulevard Rd. Reservoir Rehabilitation \$ 800,000
- Deschutes Watershed Restoration \$ 166,666
- Briggs Well Development \$ 90,820
- Distribution System Improvements Aging Pipe \$ 505,482
- Division and Conger Water Main \$ 198,484
- Robin Lane Water Main Replacement \$ 99,807
- Small Diameter Water Pipe Replacement \$ 20,000
- 417-347 Pressure Reducing Valves \$ 50,000
- Transmission Main Seismic Valve Installation \$ 135,499
- Rancho Serino Mitigation \$ 50,000

Carryover Requests total: \$ 2,159,625

No requests for additional expenditure appropriations. We are shifting two projects deemed not capital projects into the Drinking Water Operating fund and transferring funding based on the previous appropriation.

FND 462 Wastewater Capital Improvement:

Amendment Requests

Additional appropriation for:

- Transfer fund balance back to the operating budget to cover work deemed not to be capital projects \$ 580,000

**EXHIBIT C**  
**City of Olympia, WA**  
**Second Quarter Expenditure Budget Adjustment Ordinance**  
**April 1, 2025, through June 30, 2025**

No permanent FTE changes requested in the second quarter budget adjustment ordinance.