



Meeting Minutes

Heritage Commission

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Michelle Sadlier
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Wednesday, August 23, 2017

6:30 PM

Room 207

1. CALL TO ORDER

Chair Kelly called the meeting to order at 6:37 p.m.

1.A ROLL CALL

Present: 7 - Chair Kat Kelly, Vice Chair Stephen Austin, Commissioner Holly Davies, Commissioner Dwayne Harkness, Commissioner Benjamin Helle, Commissioner Rachel Newmann and Commissioner Suzanna Pratt

Excused: 3 - Commissioner Tamara Hayes, Commissioner Sheila Swalling and Commissioner Nicholas Vann

Absent: 1 - Commissioner Garner Miller

OTHERS PRESENT

City of Olympia Historic Preservation Officer Michelle Sadlier
Office Specialists/Minutes Recorder Stacey Rodell

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [17-0694](#) Approval of May 31, 2017 Olympia Heritage Commission Meeting Minutes

Commissioner Harkness suggested a correction to the minutes: under Reports Item 7.B changing the word proposed to proposal.

The minutes were approved as amended.

3.B [17-0850](#) Approval of June 28, 2017 Olympia Heritage Commission Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS - None

6. BUSINESS ITEMS

6.A [17-0692](#) OHC Outreach Planning: 2017 Preservation Awards & 2018 Preservation Month

The Commission reviewed criteria of past award recipients and discussed some proposed recipients for this year's awards. The goal is to have a decision on recipients made by the end of the September Heritage Commission meeting.

The Commission discussed themes for 2018 and 2019 preservation months. The topic will be discussed further at the next Heritage Commission meeting.

The items were discussed and there will be continued discussion at the next Heritage Commission meeting.

6.B [17-0851](#) Introduction to DOCOMOMO and Heritage Commission Involvement in Upcoming Tour Day in Olympia

Ms. Sadlier discussed an upcoming tour day being organized by the local chapter of the International Committee for Documentation and Conservation of buildings, sites and neighborhoods of the Modern Movement (DOCOMOMO). This year, the organization's tour day will take place in Olympia for the first time. She encouraged Heritage Commissioners to join colleagues at the State Department of Archaeology and Historic Preservation in taking part in the October 7, 2017 event as local hosts. Chair Kelly, Commissioner Davies, Commissioner Newmann and Commissioner Pratt stated they were interested in volunteering.

The discussion was completed.

7. REPORTS

7.A Downtown Committee

Ms. Sadlier discussed some of the potential changes to the City of Olympia's municipal code on Downtown design standards as they relate to historic properties. Commissioners Vann and Miller are also on the technical working group for this project.

Commissioner Newmann reported on the Design Review Board meeting for the Views on Fifth project at the Capitol Center. Ms. Sadlier noted the building is not a designated historic property but the Commission previously indicated it may be eligible for the Olympia Heritage Register.

7.B Heritage Review Committee

The Commission discussed a project the Heritage Review Committee reviewed in a

pre-submission conference.

7.C Outreach Committee

This agenda item was discussed during agenda item 6.A.

7.D Policy & Ordinance Committee

There was nothing to report at this time.

7.E Preservation Award Committee

This agenda item was discussed during agenda item 6.A.

7.F Survey & Inventory Committee

Ms. Sadlier indicated she asked for an extension on the grant for the downtown survey because of delays in completing the work due to changes in the consultant firm's structure.

Ms. Sadlier is working on a request for proposals (RFP) for the Priest Point Park survey project. The search is for a company who has the expertise to cover the cultural, the historic, and the management plan aspects needed for the survey. She is also in the process of applying for a Thurston County grant to obtain an additional \$5,000 for this project.

7.G Staff

Ms. Sadlier provided updates on the following:

- The current study of the City of Olympia's arts, cultures, and heritage support and programming. Stakeholder and resource committees are being formed. Commissioner Helle is a member of the resource committee.
- Proposed code amendments in relation to a proposed State Environmental Policy Act (SEPA) exemption area in Downtown Olympia. Proposed changes would clarify and expand the role of Tribal and Agency consultation on potential impacts to cultural and historic resources with or without a SEPA process.
- Active Special Valuation agreements. The new list (distributed) will aide in the monitoring of the properties to ensure that owners are adhering to the rules of the program.

8. OTHER TOPICS - None

9. ADJOURNMENT

The meeting adjourned at 8:30 p.m.