



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501
Information: 360.753.8244

Thursday, June 25, 2026

4:30 PM

Conference Room 212, Online and
Via Phone

Register to Attend:

https://us02web.zoom.us/webinar/register/WN_n59evgg1Q7yYsaFMBTloZw

1. CALL TO ORDER

Chair Vanderpool called the meeting to order at 4:31 p.m.

2. ROLL CALL

Present: 3 - Chair Robert Vanderpool, Committee member Clark Gilman and
Committee member Paul Berendt

2.A OTHERS PRESENT

City Manager Jay Burney
Community Planning & Economic Development Director Tim Smith
Public Works Associate Planner Kym Foley
Community Planning & Economic Development Director of Planning Nicole Floyd
Community Planning & Economic Development Associate Planner Leanne Wells
Community Planning & Economic Development Associate Planner Casey Schaufler
Olympia Planning Commission Chair Greg Quetin
Olympia Planning Commission Vice Chair Daniel Garcia

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

The following people provided public comment: Lynn Fitz-Hugh, Heather Pens.

5. APPROVAL OF MINUTES

- 5.A** [26-0501](#) Approval of May 28, 2026 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

- 5.B** [26-0499](#) Approval of June 11, 2026 Special Land Use & Environment Committee

Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS**6.A** [26-0488](#) Briefing on the Urban Forest Management Plan

Ms. Foley provided an outline of the scope of work ahead for the Urban Forest Management Plan. Committee members asked questions around further education they would like to receive before bringing this topic before the full City Council.

The information was received.

6.B [26-0489](#) Preliminary Discussion of 2027 Planning Commission, Bicycle & Pedestrian Advisory Committee and Land Use & Environment Committee Work Plans

Committee members discussed upcoming work plan items and priorities with the Olympia Planning Commission Chair and Vice Chair.

The discussion was completed.

7. REPORTS AND UPDATES

Mr. Smith provided updates regarding the work of the Land Use & Environment Committee.

8. ADJOURNMENT

The meeting adjourned at 6:23 p.m.