



Meeting Minutes - Draft

Land Use & Environment Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Thursday, August 15, 2024

4:00 PM

Online and Room 112

1. CALL TO ORDER

Chair Madrone called the meeting to order at 4:00 p.m.

2. ROLL CALL

Present: 2 - Chair Dani Madrone and Committee member Robert Vanderpool

Excused: 1 - Committee member Jim Cooper

2.A OTHERS PRESENT

City Manager Jay Burney
Interim Assistant City Manager Stacey Ray

Community Planning and Development Staff:
Interim Director Tim Smith
Building Official Erik Jensen
Director of Climate Programs Pamela Braff
Principal Planner Joyce Phillips
Associate Planner Casey Schaufler
Volunteer Daniel Yan

New Buildings Institute Staff:
Consultant Sayali Lamne
Consultant Tristan Grant

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [24-0662](#) Approval of July 18, 2024 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [24-0667](#) Commercial Building Electrification Reach Code Recommendation

Dr. Braff presented background and current revised draft electrification-preferred reach code. Version 2 complies with new standards and aligns with Version 2021-WSEC.

Committee Member Vanderpool moved, seconded by Chair Madrone, to forward the commercial preferred reach code to city council with recommendation for approval. The motion passed unanimously.

6.B [24-0654](#) Middle Housing Phase 2 Implementation Briefing

Ms. Phillips provided an update on State laws to implement middle housing code changes. The timeline for adopting changes was also presented and discussed.

The information was received.

7. REPORTS AND UPDATES

Interim Director Tim Smith provided an overview of agenda items for discussion at upcoming LUEC meetings.

8. ADJOURNMENT

The meeting adjourned at 5:58 p.m.