



# City of Olympia

## Future City Council Meeting Agendas

### As of April 15, 2013

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information: 360-753-8447

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## UPCOMING AGENDA ITEMS

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### ITEMS TO BE SCHEDULED

#### Council

- A. **OTHER BUSINESS** - Community Renewal Authority File ID 12-0208
- B. **CONSENT** - Private Development Parking Code Amendments (*Land Use & Environment Committee/ Amy Buckler, CP&D*) File ID 12-0092
- C. **PUBLIC HEARING** - 14<sup>th</sup> Avenue Northwest Island Annexation (*Todd Stamm, CP&D*) File ID 12-0084
- D. **PUBLIC HEARING** - Division Street Island Annexation (*Todd Stamm, CP&D*) File ID 12-0086
- E. **SPECIAL MEETING WITH PORT OF OLYMPIA**
- F. **CONSENT** - Approval of Interlocal Agreement with LOTT, the City of Lacey, and City of Tumwater for Shared Staff Resources (*Tom Morrill, Legal, Rich Hoey, Public Works*)
- G. **OTHER BUSINESS** - Oral Report from Farmers Market
- H. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- I. **CONSENT (2<sup>nd</sup> Reading)** - Ordinance to Approval of Annexation Request for New Olympia Regional Learning Academy File 13-0037
- J. **CONSENT** - Approval of Updated Reclaimed Water Service Agreement with the Port of Olympia (*Donna Buxton, Public Works*) File 13-0222

#### Finance Committee - 2<sup>nd</sup> Thursday, 5:30 pm (Stephen Buxbaum, Chair, Nathaniel Jones, Jim Cooper)

#### General Government Committee - 3<sup>rd</sup> Tuesday, 5:30 pm (Jeannine Roe, Chair, Jim Cooper, Karen Rogers)

- A. Briefing and Discussion about City Performance Measures (*Jay Burney, Exec.*)
- B. Briefing and Discussion About Marijuana Laws (*Tom Morrill, Legal*)

#### Land Use and Environment Committee - 4<sup>th</sup> Thursday, 5:30 pm (Steve Langer, Chair, Jeannine Roe, Julie Hankins)

- A. Consideration of a Separate Chapter in the EDDs for Chambers Basin (*Rqstd 1/15/13*)
- B. Review of Vacation Policies (*Rqstd 3/5/13 S. Buxbaum*)

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#### **April 23 - 6:30 pm**

#### **SPECIAL COUNCIL MEETING**

- A. Meet New Hearing Examiner Mark Scheibmeir

#### **April 23 - 7:00 pm**

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Introduction of New Hearing Examiner Mark Scheibmeir
- B. **SPECIAL RECOGNITION** - Proclamation for Bicycle Commuter Month (*Sophie Stimson, Public Works*)
- C. **OTHER BUSINESS** - Automated Meter Reading Contract (*Meliss Maxfield, Public Works*) File ID 12-0116\
- D. **CONSENT** - Approval of Purchase and Sale Agreement for the Isthmus (*Tom Morrill, Legal*)
- E. **CONSENT** - Approval of Bid Award for 12<sup>th</sup> Avenue Stormwater and Watermain Pipe Relocation Project (*Jim Rioux, Public Works*) File 13-0282

**The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Council meeting, please contact the Council's Secretary at 360.753.8244 by 10:00 a.m. the date of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay service at 7-1-1, or 1.800.833.6384.**

- F. **CONSENT** - Approval of Designating Ordinance for the Issuance and Sale of Not to Exceed \$8 Million of General Obligation Bonds (*Jane Kirkemo, Admin. Svcs.*)

April 26 - 1:00 pm

**COMMUNITY RENEWAL AD HOC COMMITTEE MEETING (Room 207)**

- A. Approval of October 12, 2012 Community Renewal Area Ad Hoc Committee Minutes
- B. Approval of March 1, 2013 Community Renewal Area Ad Hoc Committee Minutes
- C. Approval of March 29, 2013 Community Renewal Area Ad Hoc Committee Minutes
- D. Review Redevelopment Opportunities and Implementation Options and Confirm Areas of Analysis with Community Renewal Area Consultant (*Keith Stahley, CP&D*)

April 30

**NO COUNCIL MEETING**

May 7 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Proclamation for National Historic Preservation Month and Presentation of Preservation Awards (*Jennifer Kenny, CP&D*)
- B. **OTHER BUSINESS** - Approval of 2013 Neighborhood Matching Grants (*Jennifer Kenny, CP&D*)
- C. **OTHER BUSINESS** - Artesian Court Draft Concept Plan (*Linda Oestreich, Parks*)
- D. **OTHER BUSINESS** - Briefing on One-Side-of-the-Road Collection (*Dan Daniels, Public Works*) File 13-0226
- E. **OTHER BUSINESS** - Approval of LED Streetlighting Project, Intergovernmental Agreement, and 1<sup>st</sup> Reading of Ordinance (*Mark Russell, Public Works*)

May 9 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of April 11, 2013 Finance Committee Minutes
- B. Technology Funding Overview (*Jane Kirkemo, Admin. Svcs.*)
- C. Transportation Benefit District (TBD) Debt Financing (*Jane Kirkemo, Admin. Svcs.*)
- D. Long Term Revenue Strategies (*Jane Kirkemo, Admin. Svcs.*)
- E. Update on The Washington Center Contract and Endowment Fund (*Steve Hall, Exec.*)
- F. Review of B&O Tax (focus on eligible exempt categories) (*Jane Kirkemo, Admin. Svcs.*)

May 14 - 5:30 pm

**SPECIAL MEETING TO HOLD A STUDY SESSION**

- A. Specialty Units and Downtown Emphasis Patrols (*Ronnie Roberts, Police*)

May 14 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Revised Draft of Shoreline Master Program (*Keith Stahley, CP&D*)
- B.

May 21 - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of April 16, 2013 General Government Committee Minutes

- B. Briefing and Discussion about Economic Development with the Economic Development Council, West Olympia Business Assn., and Olympia Downtown Association (*Cathie Butler, Exec.*)

May 21 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Ordinance Adopting International Building Codes (*Tom Hill, CP&D*)
- B.

May 23 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of April 11, 2013 Land Use & Environment Committee Minutes
- B. Waste Water Master Plan (*Andy Haub, Public Works*)
- C. Reclaimed Water Ordinance Revisions (*Donna Buxton, Public Works*)
- D. Comprehensive Plan - Deliberation Process (*Todd Stamm, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

May 28 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - CDBG Consolidated Plan and Annual Action Plan (*Anna Schlecht, CP&D*)
- B. **OTHER BUSINESS** - Approval of Neighborhood Pathways Recommended Projects (*Sophie Stimson, Public Works*)
- C. **OTHER BUSINESS** - Presentation of Revised Draft of Shoreline Master Program (*Keith Stahley, CP&D*)

June 4

**NO COUNCIL MEETING**

June 11 - 7:00 pm

**COUNCIL MEETING**

- A.

June 13 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of May 9, 2013 Finance Committee Minutes
- B. Budget Document Formatting (*Jane Kirkemo, Admin. Svcs.*)
- C. Planning Commission 20-Year Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- D. Report from The Washington Center on Operations and Capital (*Jane Kirkemo, Admin. Svcs.*)
- E. Long Term Funding of LEOFF 1 Medical (*Jane Kirkemo, Admin. Svcs.*)

June 18 - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of May 21, 2013 General Government Committee Minutes
- B. Briefing and Discussion about Urban Forestry (*Cathie Butler, Exec.*)
- C. Scoping of Government-to-Government Relationship Building (*Cathie Butler, Exec.*)

June 18 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Shoreline Master Program (*Keith Stahley, CP&D*)

June 25 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Approval of Six-Year Transportation Improvement Program and Adoption of Resolution (*Dave Smith, Public Works*)

June 27 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of May 23, 2013 Land Use & Environment Committee Minutes

- B. Proactive Development Review Process Status Report (*Steve Hall, Exec.*)
- C. Consider Development Regulation Update Process (*Todd Stamm, CP&D*)
- D. Subarea Planning (*Jennifer Kenny, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

July 2

**NO COUNCIL MEETING**

July 9 - 7:00 pm

**COUNCIL MEETING**

July 11 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of June 13, 2013 Finance Committee Minutes
- B. Preliminary 2014-2019 Capital Facilities Plan (CFP) (*Jane Kirkemo, Admin. Svcs.*)
- C. 5-Year Budget Projects (*Jane Kirkemo, Admin. Svcs.*)
- D. Use of LIDs in Sub Area Plans (*Steve Friddle, CP&D*)

July 16 - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of June 18, 2013 General Government Committee Minutes
- B. Briefing and Discussion about Parking Program Improvements (*Karen Kenneson, CPD*)
- C. Check-in on Downtown Ambassador Program (*Brian Wilson, CPD*)

July 16 - 7:00 pm

**COUNCIL MEETING**

July 23 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Wastewater Management Plan (*Andy Haub, Public Works*)
- B. **OTHER BUSINESS** - Review Of Written Comments on Shoreline Master Program, Draft of Shoreline Master Program, and Provide Direction for Final Draft (*Keith Stahley, CP&D*)

July 25- 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of June 27, 2013 Land Use & Environment Committee Minutes
- B. Subarea Planning Status Report (*Todd Stamm, CP&D*)
- C. Comprehensive Plan - Deliberation Process (*Todd Stamm, CP&D*)
- D. Code Enforcement (*Tom Hill, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

July 30

**NO COUNCIL MEETING**

August 6

**NO COUNCIL MEETING**

August 13 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Adoption of Shoreline Master Program for Submittal to the Department of Ecology (*Keith Stahley, CP&D*)

August 15 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of July 11, 2013 Finance Committee Minutes
- B. Funding Indigent Defense and Meeting New Standards (*Maryam Olson, Court Services*)
- C. Municipal Court Costs (*Maryam Olson, Court Services*)

- D. Performance Measures (*Jay Burney, Exec.*)
- E. CDBG Use and Allocation (*Steve Friddle, CP&D*)

August 20 - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of July 16, 2013 General Government Committee Minutes
- B. Briefing and Discussion about Jail Administrative Policies
- C. Scoping - 2014 Advisory Committee Work Plan Process (*Cathie Butler, Exec.*)

August 20 - 7:00 pm

**COUNCIL MEETING**

- A.

August 29 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of July 25, 2013 Land Use & Environment Committee Minutes
- B. Downtown Project Phase II (*Brian Wilson, CP&D*)
- C. Proactive Development Review Process Status Report (*Keith Stahley, CP&D*)
- D. Status Report on Pay Station Replacement Project (*Karen Kenneson, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

September 3

**NO COUNCIL MEETING**

September ?? - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of August 20, 2013 General Government Committee Minutes

September 10 - 7:00 pm

**COUNCIL MEETING**

- A.

September 12 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of August 8, 2013 Finance Committee Minutes
- B. Review Proposed Utility Rates (*Rich Hoey, Public Works*)
- C. City Services "At Risk" (*Jane Kirkemo, Admin. Svcs.*)
- D. Budget Discussions with Advisory Committees (*Cathie Butler, Exec.*)  
(*separate date in September*)

September 17 - 6:00 pm

**TRANSPORTATION BENEFIT DISTRICT BOARD**

- A. Approval of January 22, 2013 Transportation Benefit District Board Meeting Minutes

September 17 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - One Year Review of Ordinance Setting Higher Penalties for Repeat Code Violators (*Tom Hill, CP&D*)

September 24

**NO COUNCIL MEETING**

September 26 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of August 29, 2013 Land Use & Environment Committee Minutes
- B. Annexation Update (*Todd Stamm, Steve Friddle, CP&D*)
- C. Subarea Planning (*Jennifer Kenny, CP&D*)
- D. Status Reports and Updates (*Keith Stahley, CP&D*)

- October 8 - 7:00 pm**      **COUNCIL MEETING**  
A.
- October 10 - 5:30 pm**      **FINANCE COMMITTEE**  
A. Approval of September 12, 2013 Finance Committee Minutes  
B. Review of 2014 Projected Revenues (*Jane Kirkemo, Admin. Svcs.*)  
C. Affordability and Feasibility of Public Safety Programs Supported by 1/10% Ballot Measure (*Jane Kirkemo, Admin. Svcs.*)  
D. Coalition of Neighborhood Associations (CNA) Budget Meeting - *Separate Date*
- October 15 - 5:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of September ??, 2013 General Government Committee Minutes  
B. Scoping - 2014 Advisory Committee Application Process (*Cathie Butler, Exec.*)
- October 15 - 7:00 pm**      **COUNCIL MEETING**  
A.
- October 22 - 7:00 pm**      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Presentation of 2014 Operating Budget (*Steve Hall, Exec.*)
- October 24 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of September 26, 2013 Land Use & Environment Committee Minutes  
B. Shoreline Master Program - Restoration Plan and Implementation (*Keith Stahley, CP&D*)  
C. Status Reports and Updates (*Keith Stahley, CP&D*)
- October 29**      **NO COUNCIL MEETING**
- Monday**  
**November 4**      **COUNCIL MEETING**  
A. Review of the Preliminary 2012 Operating Budget (Utility Rates, Impact Fees, Lodging Tax)
- November 12 - 7:00 pm**      **COUNCIL MEETING**  
A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)  
B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance (*Jane Kirkemo, Admin. Svcs.*)
- November 14 - 5:30 pm**      **FINANCE COMMITTEE**  
A. Approval of October 10, 2013 Finance Committee Minutes  
B. Budget Balancing Proposal for Budget and CFP (*Jane Kirkemo, Admin. Svcs.*)
- November 19- 5:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of October 15, 2013 General Government Committee Minutes  
B. Scoping - Council 2014 Interlocal Assignments (*Cathie Butler, Exec.*)

- November 19 - 7:00 pm      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Review of 2012 Operating Budget (*Jane Kirkemo, Admin. Svcs.*)  
B. **CONSENT** - 1<sup>st</sup> Reading of the Ad Valorem Tax Ordinance (*Dean Walz, Admin. Svcs.*)
- November 21 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of October 24, 2013 Land Use & Environment Committee Minutes  
B.
- November 26 - 7:00 pm      **COUNCIL MEETING**  
A. **OTHER BUSINESS** - Council Review and Budget Balancing (*Steve Hall, Exec., Jane Kirkemo, Admin. Svcs.*)
- December 5 - 5:30 pm      **LAND USE AND ENVIRONMENT COMMITTEE**  
A. Approval of October 24, 2013 Land Use & Environment Committee Minutes  
B. Comprehensive Plan Implementation Strategy Status Report (*Keith Stahley, CP&D*)  
C. Year End Report - Putting the Puzzle Together (*Keith Stahley, CP&D*)  
D. Status Reports and Update (*Keith Stahley, CP&D*)
- December 3 - 7:00 pm      **COUNCIL MEETING**
- December 10 - 7:00 pm      **COUNCIL MEETING**  
A. **CONSENT** - 1<sup>ST</sup> Reading of the Operating Budget Ordinance
- December 12 - 5:30 pm      **FINANCE COMMITTEE**  
A. Approval of November 14, 2013 Finance Committee Minutes  
B. Indirect Cost Recovery Methodologies (*Jane Kirkemo, Admin. Svcs.*)
- December 17- 5:30 pm      **GENERAL GOVERNMENT COMMITTEE**  
A. Approval of November 19, 2013 General Government Committee Minutes
- December 17 - 7:00 pm      **COUNCIL MEETING (Last meeting of the year)**  
A. **CONSENT** - 2<sup>nd</sup> Reading of the Operating Budget Ordinance