



City of Olympia

Future City Council Meeting Agendas

As of February 21, 2019

The Capital of
Washington State

601 4th Avenue E.
Olympia, WA 98501
Information: 360-753-8447

www.olympiawa.gov/councilagenda

**Items Scheduled are
Subject to Change**

UPCOMING AGENDA ITEMS

ITEMS TO BE SCHEDULED

Council

- A. STUDY SESSION - Maintenance Facility Needs for Public Works and Parks (Rich Hoey, PW) (file # 18-0265)
- B. OTHER BUSINESS - Downtown Sanitation Plan and Downtown Restroom Update (Mark Rentfrow, CPD)
- C. OTHER BUSINESS - Briefing on Business License and Business & Occupation Tax Threshold (Mike Reid, CPD)
- D. SPECIAL RECOGNITION - Evergreen State College Fertile Grounds Presentation (March)

Finance Committee - 3rd Wednesday, 5:30 pm (Jim Cooper - Chair, Jessica Bateman, Lisa Parshley)

- A. Predictable Work Schedules (*General Government Committee*)

General Government Committee - 4th Wednesday, 4:00 pm (Renata Rollins - Chair, Cheryl Selby, Clark Gilman)

Land Use and Environment Committee - 3rd Thursday, 5:30 pm (Clark Gilman - Chair, Nathaniel Jones, Lisa Parshley)

March 5 - 5:30 pm

STUDY SESSION

- A. Performance, Priorities and Investment Discussion (*Stacy Ray, Admin Services*)

March 5 - 6:30 pm

SPECIAL MEETING

- A. Safety Briefing

March 5 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Presentation of EPA Drinking Water Revolving Fund WATERS Award for the McAllister Wellfield Corrosion Control Facility (*Rich Hoey, PW*) (file # 19-0171)
- B. **CONSENT** - Approval of a Resolution Authorizing a Region Three Cooperative Agreement
- C. **CONSENT** - Approval a Resolution Authorizing a Lease Agreement with The Northwest Ecobuilding Guild for Lease of Property Located at 911 Adams Street (*Mike Reid, CPD*)
- D. **CONSENT** - Approval of a Resolution Authorizing an Agricultural Lease Agreement with Spooners Berry Farm for Lease of Property Lying Adjacent to Yelm Highway (*Jonathon Turlove, Parks*)
- E. **PUBLIC HEARING** - Public Hearing on an Ordinance Adjusting Multi-Family Tax Exemption Area Boundaries

March 12

CITY COUNCIL - NO MEETING

March 12 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Advisory Board Candidate Interviews

March 13 - 5:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Advisory Board Candidate Interviews

March 19 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - 2019 Arbor Day Proclamation (File # 19-0162)

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- B. **CONSENT** - Approval of a Resolution Authorizing an Interlocal Agreement with the TRPC, City of Lacey and Thurston County for a Martin Way Corridor Study (*Sophie Stimson, PW*)
- C. **CONSENT** - Approval of a Resolution Authorizing a Contract with the Olympia School District for the School Resource Officer Program (*Chandra Brady, OPD*)
- D. **CONSENT** - Approval of a Transportation Improvement Board Grant Agreement for the Franklin Street Intersections at 4th Avenue and State Avenue (*Jeff Johnstone, PW*) (file # 19-0205)

March 20 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Revenue (*Nanci Lien, Admin Svcs*)
- B. Fire Vehicle Replacement Funding Strategy (*Nanci Lien, Admin Svcs*)
- C. Update on Regional Fire Study (*Greg Wright, Fire*)
- D. Minimum Wage Follow-up Discussion (if needed)
- E. Park Funding Policy - Operating, Capital, Reserve

March 21 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. MFTE Options (*Leonard Bauer, CPD*)
- B. Design Guideline Update (*Joyce Phillips, CPD*)
- C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)

March 26 - 5:30 pm

STUDY SESSION

- A. Transportation Master Plan Update (*Sophie Stimson, PW*)

March 26 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Andy Haub Retirement (*Rich Hoey, PW*) (file # 19-0172)
- B. **CONSENT** - Approval of an Ordinance Amending Alarm Program Code Revision (*Chandra Brady, OPD*)

March 27 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. Annual Work Plan Review (*Kellie Purce Braseth, Exec*)
- B. Meeting with Advisory Committee Chairs (*Kellie Purce Braseth, Exec*)

April 2

CITY COUNCIL - NO MEETING

April 9 - 7:00 pm

CITY COUNCIL

- A. **SPECIAL RECOGNITION** - Equal Pay Day (*Susan Grisham, Exec*)

April 16 - 5:30 pm

STUDY SESSION

- A. Downtown Street Improvements (*Sophie Stimson, PW*)

April 16 - 7:00 pm

CITY COUNCIL

April 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Annual Audit (*Nanci Lien, Admin Svcs*)
- B. Washington Center for the Performing Arts Financial Report (*Debbie Sullivan, Admin Svcs*)
- C. Commercial Parking Tax (*Debbie Sullivan, Admin Svcs*)

April 18 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Regional Climate Action Plan (*Rich Hoey, Public Works*) (File # 19-0051)
- B. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)

- April 23 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
A. Annual elections for president and vice-president
B. Approve 2020 Advisory Committee Work Plan
C. Appoint New Citizen Advisory Committee Members (if necessary)
- April 23 - 7:00 pm** **CITY COUNCIL**
- April 24 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
A. Community Development Block Grant (CDBG) - Program Year 2018 Action Plan (*Keith Stahley, CPD*)
B. Economic Development Update (*Mike Reid, CPD*)
C. Mid-Year Retreat Discussion (*Kellie Purce Braseth, Exec*)
D. DT Ambassador Update (*Mark Rentfrow, CPD*)
- April 30** **CITY COUNCIL - NO MEETING**
- May 7 - 7:00 pm** **CITY COUNCIL**
- May 14 - 7:00 pm** **CITY COUNCIL**
- May 15 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: Comprehensive Financial Annual Report (*Debbie Sullivan, Admin Svcs*)
B. Lifeline Utility Rate Update
C. Briefing on Long-Term Debt
D. Discussion on Olympia Fire Department Level of Service
- May 16 - 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
A. Missing Middle Metrics (*Leonard Bauer, CPD*)
B. Public Restroom Status Report (*Mark Rentfrow, CPD*)
- May 21 - 7:00 pm** **CITY COUNCIL**
- May 22 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE**
E. ArCH Plan (*Jay Burney, Exec*)
F. Public Safety/OPD Updates (*Ronnie Roberts, OPD*)
G. PBIA Update (*Max DeJarnatt, CPD*)
- May 28** **CITY COUNCIL - NO MEETING**
- June 4 - 7:00 pm** **CITY COUNCIL**
- June 8 - 8:30 am** **MID-YEAR RETREAT (at LOTT)**
- June 11 - 7:00 pm** **CITY COUNCIL**
- June 18 - 7:00 pm** **CITY COUNCIL**
- June 19 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
A. Municipal Art Plan Status Report (*Stephanie Johnson, Parks*)
B. Predictive Scheduling (*Steve Hall, Exec*)
- June 19 - 5:30 pm** **FINANCE COMMITTEE**
A. Budget Snapshot: Financial Policies (*Nanci Lien, Admin Svcs*)
B. Building Condition and ADA Assessment Update (*Meliss Maxfield, PW*)

- C. Multi-year Revenue and Expense Projections (*Nanci Lien, Admin Svcs*)
- D. Public Safety Implementation Program Status and 2019 Financial Report

June 20 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Downtown Strategy Status Report (*Amy Buckler, CPD*)
- B. Annual Comp Plan Amendments (*Joyce Phillips, CPD*)
- C. Annual Annexation Report (*Tim Smith, CPD*)
- D. Boulevard Road Property (*Mike Reid, CPD*)

June 25

CITY COUNCIL - NO MEETING

July 2

CITY COUNCIL - NO MEETING

July 9 - 7:00 pm

CITY COUNCIL

July 16 - 7:00 pm

CITY COUNCIL

July 17 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Internal Controls and Ethics (*Nanci Lien, Admin Svcs*)
- B. Discussion on Financial Management Policy
- C. Homeless Response Funding/Expenditure Update

July 18 - 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. EDDS Update (*Steve Sperr, PW*) (File # 19-0052)
- B. Joint Plan Update (*Joyce Phillips, CPD*)

July 23 - 7:00 pm

CITY COUNCIL

- A. **OTHER BUSINESS** - Briefing on the Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)
- B. **OTHER BUSINESS** - Briefing on 2020 - 2025 Financial Plan (*Debbie Sullivan, Admin Svcs*)

July 24 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE

- A. CDBG Action Plan PY2019 (*Keith Stahley, CPD*)
- B. Economic Development Update (*Mike Reid, CPD*)

July 30

CITY COUNCIL - NO MEETING

August 5 - 7:00 pm

CITY COUNCIL (SPECIAL MEETING)

August 6

CITY COUNCIL - NO MEETING

August 13 - 7:00 pm

CITY COUNCIL

August 15 5:30 pm

LAND USE & ENVIRONMENT COMMITTEE

- A. Shoreline Master Program Update (*Leonard Bauer, CPD*)

August 20 - 7:00 pm

CITY COUNCIL

August 21 - 4:00 pm

GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)

- A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)

August 21 - 5:30 pm

FINANCE COMMITTEE

- A. Budget Snapshot: Internal Controls and Ethics

**Items Scheduled are
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- B. Briefing on 2020-2025 Preliminary Capital Facilities Plan (*Debbie Sullivan, Admin Svcs*)

August 27 CITY COUNCIL - NO MEETING

September 3 CITY COUNCIL - NO MEETING

- September 10 - 6:00 pm** OLYMPIA METROPOLITAN PARKS DISTRICT BOARD
- A. Presentation of Annual Report by Advisory Committee
 - B. 2020 Preliminary Budget Preview

September 10 - 7:00 pm CITY COUNCIL

September 17 - 7:00 pm CITY COUNCIL

- September 18 - 5:30 pm** FINANCE COMMITTEE
- A. Budget Snapshot: Impact Fees (*Nanci Lien, Admin Svcs*)
 - B. Briefing on Operating and Capital Budgets (*Debbie Sullivan, Admin Svcs*)

- September 19 - 5:30 pm** LAND USE & ENVIRONMENT COMMITTEE
- A. Eco-Districts (*Keith Stahley, CPD*)
 - B. Draft Eastside Subarea Plan (*Leonard Bauer, CPD*)
 - C. Homeless Response Plan Status Reports (*Amy Buckler/Stacey Ray, CPD*)

September 24 - 6:00 pm TRANSPORTATION BENEFIT DISTRICT BOARD

September 24 - 7:00 pm CITY COUNCIL

September 25 - 4:00 pm GENERAL GOVERNMENT COMMITTEE

October 1 CITY COUNCIL - NO MEETING

October 8 - 7:00 pm CITY COUNCIL

October 15 - 7:00 pm CITY COUNCIL

- October 16 - 4:00 pm** GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)
- A. CDBG PY2019 Action Plan (*Keith Stahley, CPD*)
 - B. DT Ambassador Update (*Mark Rentfrow, CPD*)
 - C. Scoping Advisory Board Recruitment Process (*Kellie Braseth, Exec*)
 - D. Economic Development Update (*Mike Reid, CPD*)
 - E. Council Annual Retreat (*Kellie Purce Braseth, Exec*)

- October 16 - 5:30 pm** FINANCE COMMITTEE
- A. Budget Snapshot: Investment Policy (*Nanci Lien, Admin Svcs*)
 - B. Review Utility Rates (*Andy Haub and Gary Franks, PW*)

- October 17 5:30 pm** LAND USE & ENVIRONMENT COMMITTEE
- A. Downtown Zoning Recommendations (*Leonard Bauer, CPD*)
 - B. Regional Climate Action Plan (*Rich Hoey, Public Works*) (file # 19-0053)
 - C. Neighborhood Centers (*Leonard Bauer, CPD*)
 - D. Reuse of 108 State Avenue (Old Fire Station) (*Mike Reid, CPD*)

October 22 CITY COUNCIL - NO MEETING

- October 29- 7:00 pm** **CITY COUNCIL**
 A. **PUBLIC HEARING** - Preliminary Operating Budget (*Debbie Sullivan, Admin Services*)
 B. **OTHER BUSINESS** - Presentation of the 2020 Preliminary Operating Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)
- November 4 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 A. Report from Advisory Committee on 2020 preliminary budget
 B. Public Hearing on 2020 preliminary budget resolution
 C. Public Hearing on 2020 Ad Valorem Tax resolution
- November 4 - 7:00 pm** **CITY COUNCIL (SPECIAL MEETING)**
 A. **SPECIAL RECOGNITION** - Proclamation Recognizing Olympia VFW Post 318's 100 Year Anniversary (*Susan Grisham, Exec*)
- November 5** **CITY COUNCIL - NO MEETING**
- November 12 - 6:00 pm** **OLYMPIA METROPOLITAN PARKS DISTRICT BOARD**
 A. Approval of Resolution Setting the 2020 Ad Valorem Tax
 B. Approval of Resolution adopting the 2020 budget
 C. Approval of Resolution setting 2020 meeting schedule
- November 12 - 7:00 pm** **CITY COUNCIL**
 A. **OTHER BUSINESS** - Preliminary Budget Review
- November 19 - 7:00 pm** **CITY COUNCIL**
 A. **CONSENT** - Approval of an Ordinance Setting the Ad Valorem Tax (*Nanci Lien, Admin Services*)
 B. **PUBLIC HEARING** - Operating Budget and Capital Facilities Plan (*Nanci Lien, Admin Services*)
 C. **PUBLIC HEARING** - Ad Valorem Tax (*Nanci Lien, Admin Services*)
- November 20 - 4:00 pm** **GENERAL GOVERNMENT COMMITTEE (SPECIAL MEETING)**
 A. Public Safety/OPD Update (*Ronnie Roberts, OPD*)
 B. GG Committee Work Plan for 2020 (*Kellie Purce Braseth, Exec*)
 C. Scoping Advisory Committee Work Plan Process (*Kellie Purce Braseth, Exec*)
- November 20 - 5:30 pm** **FINANCE COMMITTEE**
 A. Budget Snapshot: Governmental Accounting (*Nanci Lien, Admin Svcs*)
 B. Discuss Operating and Capital Budget (*Steve Hall, Exec and Debbie Sullivan, Admin Svcs*)
- November 21- 5:30 pm** **LAND USE & ENVIRONMENT COMMITTEE**
 A. Missing Middle Status and Metrics (*Leonard Bauer, CPD*)
 B. EDDS Update (*Steve Sperr, Public Works*) (File # 19-0054)
- November 26 - 7:00 pm** **CITY COUNCIL**
 A. **OTHER BUSINESS** - Budget Balancing (*Steve Hall, Exec and Debbie Sullivan, Admin Services*)
- December 3** **CITY COUNCIL - NO MEETING**
- December 10 - 7:00 pm** **CITY COUNCIL**

**Items Scheduled are
Subject to Change**

- A. **CONSENT** - Approval of an Ordinance Related to the Operating Budget
(Debbie Sullivan, Admin Svcs)
- B. **CONSENT** - Approval of an Ordinance Related to the Capital Facility Plan and Capital Funds *(Debbie Sullivan, Admin Svcs)*
- C. **CONSENT** - Approval of an Ordinance Related to Special Funds *(Debbie Sullivan, Admin Svcs)*
- D. **CONSENT** - Approval of an Ordinance Related to Transportation Impact Fees *(Debbie Sullivan, Admin Svcs)*
- E. **CONSENT** - Approval of an Ordinance Related to Park Impact Fees *(Debbie Sullivan, Admin Svcs)*
- F. **CONSENT** - Approval of an Ordinance Related to Utility and Charges *(Debbie Sullivan, Admin Svcs)*

December 17 - 7:00 pm **CITY COUNCIL (Last Meeting of the Year)**

December 18 - 5:30 pm **FINANCE COMMITTEE**
 A. Budget Snapshot: TBD
 B. Draft 2020 Work Plan *(Nanci Lien, Admin Svcs)*

December 19 - 5:30 pm **LAND USE & ENVIRONMENT COMMITTEE**
 C. CPD Work Plan Update 2020 *(Leonard Bauer, CPD)*
 D. Review LUEC 2020 Work Plan *(Keith Stahley, CPD)*
 E. Homeless Response Plan Status Updates *(Amy Buckler/Stacey Ray, CPD)*

December 24 **CITY COUNCIL - NO MEETING**

December 31 **CITY COUNCIL - NO MEETING**

