

Profile

Dani M Clark
 First Name Middle Initial Last Name

[Redacted]
 Email Address

[Redacted] Suite or Apt
 Home Address

Olympia WA 98512
 City State Postal Code

[Redacted] Alternate Phone
 Primary Phone

Question applies to multiple boards

Advisory committees are a structured way for individual community members to share their opinions and perspectives, study issues, and develop recommendations in a focused small group. Their primary purpose is to provide judicious advice, from a community member's perspective, to the Olympia City Council.

Committee activities may include study of critical issues, hearing public testimony, independent research, and reviewing staff reports and recommendations - all of which is intended so that the committee is prepared to discuss, formulate, and forward well-developed, thoughtful recommendations to the City Council in a timely manner.

The City of Olympia values participation from all perspectives and life experiences and looks for equity and inclusion in advisory board appointments.

To reduce barriers to community member participation, beginning April 1, 2021, the City will offer stipends of \$25 per meeting attended to Advisory Committee members. Those members who certify as low income are eligible to receive stipends of \$50 per meeting attended. Advisory Committee members may waive the stipend upon request.

Applications are accepted for the calendar year only. The Olympia City Council's General Government Committee recommends appointments to the full Council. Recommendations are made following review of applications and interviews of qualified candidates.

The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources.

Questions? Contact Susan Grisham, Executive Assistant, 360.753.8244, sgrisham@ci.olympia.wa.us

If you saved or submitted an application and did not receive a confirmation, please check your spam folder.

When filed with the City, your application and attachment documents are public records and may be subject to public release.

Administrator - Higher Education
 Occupation

Which Boards would you like to apply for?

Utility Advisory Committee: Submitted

Question applies to multiple boards

If you applied for multiple boards or commissions, please rank them in order of interest below.

Select Your Neighborhood (you must live within Olympia City limits to serve on a board or commission) *

Other

If you choose "other" please write in your neighborhood here:

Ken Lake

Interests & Experiences

Question applies to multiple boards

Please keep answers concise and informative. You are introducing yourself to the Olympia City Council and sharing with them why you are interested in being considered for appointment. Olympia residency is not required; however, it is a primary consideration. You may attach a resume.

Question applies to multiple boards

1. Briefly describe why you wish to serve on this advisory committee.

As a relatively new member of the Olympia community (moved here in 2018) and a new homeowner in Olympia I would like to get involved and support the community. I've had a great experience with all of the utility resources I've used so far here in Olympia. I want to make sure everyone is able to have a great experience and that utilities are as accessible for everyone in the community as possible.

Question applies to multiple boards

2. Describe your experience, qualifications, and/or skills which would benefit this advisory committee.

I have extensive experience serving on committees through my professional roles and would like to be able to bring my skills and time to the community. I also know that taking an active role in supporting the community is

Question applies to multiple boards

3. Describe your involvement in the Olympia community.

I am active with the Olympia Dragon Boat Club and am currently Vice President of the Club's board. I started with the Dragon Boat team in July of 2018. I also work at the Evergreen State College.

Question applies to multiple boards

4. List your educational and professional background and area of study.

I have been a higher education administrator for a decade and have a master's degree in Student Affairs and Higher Education.

Question applies to multiple boards

5. Appointment to this committee will require your attendance at evening meetings. How many hours per month are you willing to commit as a volunteer?

6

Question applies to multiple boards

6. If you are not appointed to this committee at this time:

Question applies to multiple boards

6a. Do you wish to be considered for appointment to another advisory committee?

Yes No

Question applies to multiple boards

6b. Do you wish to be considered for future appointment to this committee?

Yes No

Question applies to multiple boards

6c. Would you be willing to volunteer for other City activities?

Yes No

Question applies to multiple boards

If you answered yes to 6a, please identify what other Advisory Committees you would be interested in being considered for in order of interest.

Planning Commission Parks & Rec Advisory Committee Bicycle & Pedestrian Advisory Committee Arts Commission

Question applies to multiple boards

7. Some appointments require that applicants reside within Olympia city limits. Even though your mailing address may be Olympia, you may reside in the County or another jurisdiction. Are you a resident of the City of Olympia?

Yes No

Question applies to multiple boards

8. Appointees to advisory committees are assigned and required to use a City email address for all advisory committee business.

Do you agree to comply with this expectation?

I Agree *

Question applies to multiple boards

9. How did you learn about this advisory committee recruitment?

Facebook post by the City of Olympia page

[D_Clark_Resume_February_2021.pdf](#)

Upload a Resume

Dani M. Clark

EDUCATION

- ❖ **Master of Science in Education**, Higher Education and Student Affairs May 2011
Indiana University Bloomington, Indiana
- ❖ **Bachelor of Arts**, Gender and Women's Studies May 2009
Scripps College Claremont, California

PROFESSIONAL EXPERIENCE

Assistant Director for Residential Life June 2018 – Present
The Evergreen State College Residential & Dining Services Olympia, Washington

- ❖ Lead the Residential Life team of 4 Resident Directors, 18 Resident Assistants, & 4 Residence Hall Assoc. Officers
- ❖ Facilitate student conduct and CARE case review, assignment, investigation, & follow up via Simplicity Advocate
- ❖ Assisted with the department's implementation of StarRez housing management software, Roomcompact roommate agreement software, and campus's Symplicity Advocate conduct, CARE, & TIX case management software Report, investigate, and resolve complicated and repeat violations by housing residents
- ❖ Co-facilitated training for remote work around Zoom and Office 365 with interdepartmental team from Computing, Inclusive Excellence & Student Success (IESS), and Student & Academic Life (SAL) during switch to remote work
- ❖ Serve as an appeal official in campus Brief Adjudicative Proceedings (BAP)
- ❖ Recruit, hire, train, and supervise professional, graduate, & undergraduate student staff members
- ❖ Serve in on-call rotation as the backup for the Resident Directors managing student crisis situations

Residential Learning & Neighborhood Coordinator December 2016 – June 2018
Purdue University Residential Life West Lafayette, Indiana

- ❖ Created and implemented the residential curriculum for the District of Tradition neighborhood
- ❖ Collaborated with fellow Residential Learning & Neighborhood Coordinators (RLNCs) to maintain consistency with residential curriculum across neighborhoods
- ❖ Designed and facilitated training sessions for Resident Assistants to Senior Leadership about the curriculum
- ❖ Co-supervised Residence Education Coordinators (RECs) for Owen, Tarkington, Wiley, and Meredith Halls with a total of over 2,700 residents
- ❖ Utilized a student-centered approach to promote student development, innovation, & collaboration
- ❖ Oversaw staff supervision, academic support, crisis management, social justice education, space management, and operational fiduciary oversight
- ❖ Served in on-call rotation with Assistant Director/RLNCs for all 12,000+ residents for emergency & crisis response

Area Coordinator, Owen, Tarkington, and Wiley Halls July 2015 – June 2017

Area Coordinator, Owen Hall June 2014 – June 2015
Purdue University Residential Life West Lafayette, Indiana

- ❖ Created a safe, secure, and learner-centered environment for 2200+ residents
- ❖ Supervised 2 professional staff members whose primary responsibilities include Resident Assistant supervision
- ❖ Assisted Staff Residents in supervision, training, evaluation and selection of 16 Resident Assistants
- ❖ Heard student conduct cases of residents of Owen Hall – consistently handled high volume of reports
- ❖ Consistently handled high volume of conduct and student wellness incident reports and cases with Maxient's Case Manager software
- ❖ Responsible for operational fiduciary oversight of over \$40,000 per fiscal year for resident activities
- ❖ Advised Hussar Club (Hall Government), oversaw budget of \$22,000 annually
- ❖ Lead development and implementation of neighborhood's curriculum
- ❖ Served in on-call rotation – AC/REC level with a zone of approx. 3,000 students for 24-hour emergency & crisis response

Area Coordinator for First Year Residential Experience

June 2012 – June 2014

Resident Director for First Year Residential Experience

June 2011 – June 2012

Oberlin College Residential Education

Oberlin, Ohio

- ❖ Oversaw the operation of the 3 First Year Experience buildings: Barrows, Dascomb, & Kahn Halls serving 450+ residents
- ❖ Supervised, evaluated, trained, & hired 17 RAs and 1 Bowling Green State University Master's graduate student
- ❖ Served on-call for entire residential campus of 2,500 plus students, responded to crises including: suicide attempts, student death, domestic abuse, sexual assault, and any other student concerns
- ❖ Conducted hearings as an individual hearing officer – utilized Maxient for all conduct case tracking
- ❖ Managed a budget of \$1,500 for RA programming
- ❖ Advised Barrows and Kahn Hall Councils – authorized purchases with their budgets of \$1,500 -\$800 each
- ❖ Coordinated building move-ins and move-outs – August, May, and mid-year
- ❖ Managed Fire & Life Safety Inspections 3 times during the year; October, December Closing, & March
- ❖ Facilitated relationship with Oberlin Student Cooperative Association (OSCA) HLECs and ResEd through weekly one on ones during Spring 2014 semester

Senior Judicial Hearing Officer

January 2013 – June 2014

- ❖ Co-Advised Oberlin College Judicial Board of 8-12 undergraduate students
- ❖ Recruited, interviewed, trained, and advised judicial board members to hear campus cases

Conference Manager for Summer Conferences

Summer 2011, 2012, 2013

Oberlin College Conference Services

Oberlin, Ohio

- ❖ Coordinated the preparation of residence halls for summer conferences including linens and supplies
- ❖ Collaborated with 7 managers to facilitate training, weekly meetings, and daily office operations
- ❖ Served as a direct contact between Conference Services and summer conference groups
- ❖ Was lead manager for 8 conference groups, including 2 multiple-week conferences, and clients new to the campus
- ❖ Collectively evaluated the 16 conference assistants and held individual evaluation meetings
- ❖ Assumed responsibility for managing the central operations office of 20+ employees
- ❖ Assisted in recruiting, hiring, and training graduate interns through ACUHO-I

Student Development Specialist, Foster Quad

August 2009 – May 2011

Indiana University Residential Programs & Services (RPS)

Bloomington, Indiana

- ❖ Served as a leadership team member for a facility of more than 1,200 students
- ❖ Selected, trained, and supervised 4 first-year students, Community Mentors (CMs), who were responsible for programming within the building community
- ❖ Operated on rotation as 1 of 4 graduate or professional staff that shared 24/7 duty responsibilities to respond to emergency situations in the residence hall
- ❖ Selected, trained, & advised judicial hearing board of 11 students who heard judicial cases for Foster Quad
- ❖ Utilized PAVE to track judicial cases for the judicial board and individual judicial conferences
- ❖ Conducted judicial cases to help students develop and learn from situations where they violated policy
- ❖ Oversaw programming for CMs, Resident Assistants (RAs) and Diversity Educator(CUE) in Foster
- ❖ Organized and facilitated ongoing professional development sessions for RAs and CMs
- ❖ Supervised the Hospitality, Communication Center, and CUE Liaison Committees in Foster Quad
- ❖ Oversaw the operation of the Quad's center desk; scheduled, interviewed, hired, and trained student desk clerks in mail, package, maintenance, and other clerical tasks
- ❖ Advised orientation week activities during move-in, including supervising the student team's budget of more than \$2,500

Conference Manager, ACUHO-I Intern

May 2010 – August 2010

Oberlin College Conference Services

Oberlin, Ohio

- ❖ Directed preparation of residence halls for summer conferences including linens and supplies
- ❖ Collaborated with 8 managers to coordinate weekly meetings and daily operations of the office

- ❖ Performed as lead manager for 8 groups, including 2 multiple week groups, and groups new to the campus by servings as direct contact between Conference Services and summer conference leaders & group
- ❖ Collectively evaluated the 14 conference assistants and held individual evaluation meeting

SELECTED PRESENTATIONS & TEACHING EXPERIENCE

- ❖ Question, Persuade, Refer Training(QPR) • Twice Yearly 2015 - Present • Facilitator • Purdue University & Evergreen
- ❖ Residential Leadership Seminar • Spring 2015, Fall 2016, Fall 2017 • Co-instructor • Purdue University
- ❖ Morrison, L., Clark, D., & Sharp, R. (2017, February 3) Changing Season: A Revamped Clery and Conduct Training Model for Association of Student Conduct Administrators Annual Conference in Jacksonville, FL.
- ❖ Clark, D. (2016, February 6) Student Conduct as a High-Impact Practice (Roundtable) for Association of Student Conduct Administrators Annual Conference in St Pete Beach, FL.
- ❖ Trans* Inclusion Training for Residences Staff • Summer 2015 • Co-creator & facilitator • Purdue University
- ❖ Stark, A. & Clark, D. (2015, June) Mid-level Professionals Roundtable Discussion for Association of College and University Housing Officers – International Annual Conference in Orlando, FL.
- ❖ Student Support Network • Spring 2013 • Substance Abuse Presenter • Oberlin College
- ❖ Foundations for Residential Leadership Education • Spring 2011 • Co-instructor • Indiana University
- ❖ Human Sexuality • Spring 2011 • Discussion leader • Indiana University
- ❖ Seminar in Residence Life • Fall 2010 • Co-instructor with Director of RPS • Indiana University

SELECTED SOFTWARE KNOWLEDGE

- ❖ Microsoft Office Suite including Word, Excel, Powerpoint, Outlook, Forms, Onedrive, Sharepoint, and Teams
- ❖ Google G Suite including Gmail, Docs, Sheets, Slides, Meet, Drive, and Calendar
- ❖ Apple apps including Pages, Numbers, Keynote, Facetime, Mail, Preview
- ❖ Sakai, Blackboard, and Canvas learning management systems
- ❖ Zoom, Slack, and Skype for Business

COMMITTEE & TASK FORCE INVOLVEMENT

The Evergreen State College

- ❖ Student Affairs Redesign Time Limited Committee (2020), co-lead (2021-Present)
- ❖ Campus Leadership Group Planning Committee (2020), co-lead (2021-Present)
- ❖ Campus Assessment, Response & Evaluation (CARE) Team, Member and Software Point-person (2018-Present)
- ❖ Microsoft Office 365 and Teams Implementation Stakeholders Group (2020-Present)
- ❖ COVID Response Team, Virtual Engagement, Co-chair (2020-Present)
- ❖ COVID Response Team, Staff Support Workgroup (2020-Present)
- ❖ Public Relations and Outreach Manager Search Committee (Fall 2019)
- ❖ Resident Director Search Committee (Summer 2018), Chair (Spring 2019)

Scripps College

- ❖ Young Alumni Cabinet (2019-Present)
- ❖ 10-Year Reunion Class Representative (2019)

- ❖ Board of Trustees, Elected Recent Graduate Trustee (2009-2012)

Purdue University

- ❖ Proactive Response Committee (2017-2018)
- ❖ The Track (Residential Curriculum) Committee (2016-Present)
- ❖ Learning Community Instructor Training & Recognition Committee (2016-2018), Co-Chair (2017-2018)
- ❖ Professional Staff Training & Development Committee (2015-2017)
- ❖ Professional Staff Recruitment (2015-2016)
- ❖ Conduct Committee (Summer 2015)
- ❖ SJ&I and Student Staff Training Committee (Summer 2015)
- ❖ Training & Development Committee (2014-2015)
- ❖ University Residences Safety Committee (2014-2015)

Association for Student Conduct Administration

- ❖ LGBTQIA Community of Practice, Chair (2016-2017)
- ❖ Diversity & Inclusion Action Plan Task Force (2015-2017)

Oberlin College

- ❖ First Year Residential Experience(FYRE) Working Group (2011-2014)
- ❖ Student Staff Committee: Recruitment, Recognition, & Training - Recruitment Lead (2013-2014)
- ❖ Administrative & Professional Staff Orientation Committee (2012-2013), Co-Chair (2013-2014)
- ❖ The OC Committee – Orientation Theater Production (2012-2014)
- ❖ Suicide Prevention Coalition (2013-2014)
- ❖ Organizational Capacity Working Group (2012-2013)
- ❖ Professional Staff Committee: Recruitment, Recognition, & Training – Training Lead (2012-2013)
- ❖ Student Staff Committee: Recruitment, Recognition, & Training – Training Lead (2011-2012)

Indiana University

- ❖ Resident Assistant(RA) & CommUnity Educator(CUE) Selection Workgroup (2009-2011)

AWARDS, TRAININGS, & CERTIFICATIONS

- ❖ Title IX Investigator Training • June 2020 • The Evergreen State College by TIXEdu
- ❖ First Aid, CPR, and AED Training • November 2019 • The Evergreen State College
- ❖ Investigator Training • July 2018 • Washington State Department of Enterprise Services
- ❖ Question, Persuade, Respond(QPR), facilitator certification • July 2015 • QPR institute via Purdue University
- ❖ Division of Student Life SLISU Award, 4th quarter winner • December 2016 • Purdue University
- ❖ Residential Curriculum Institute: Beginning Track • October 2016 • Purdue University
- ❖ Gallup Strengths Educator training • October 2015 • Purdue University
- ❖ Green Zone, veteran student support training • September 2015 • Purdue University
- ❖ Mental Health First Aid USA • June 2015 • Purdue University
- ❖ Speakers Bureau, panelist training for LGBTQA speakers at Purdue University • September 2014
- ❖ Safe Zone, LGBTQ student support training • July 2014 • Purdue University
- ❖ Donald D. Gehring Academy for Student Conduct Administration: Foundations for Professional Practice • July 2013