



Community Development Block Grant Program

2017 Action Plan | Citizen Summary

DRAFT

"Olympia is dedicated to providing and supporting a flexible program that helps provide viable housing options; improve quality of life and expand opportunities for those in need."

Anna Schlecht, Olympia Housing Program Manager

olympiawa.gov/cdbg

Program Year 2017 Community Development Block Grant Annual Action Plan
FOCUS: Social Services & Housing Rehabilitation

OVERVIEW

The federal Community Development Block Grant (CDBG) Program, administered by the Department of Housing and Urban Development (HUD), is a flexible program intended to develop viable urban communities by providing: 1) decent housing; 2) a suitable living environment; and 3) expanding economic opportunities, principally for low- and moderate-income people.

STRATEGIC GOALS

The City of Olympia identified two strategic goals for this program year – **Social Services** and **Housing Rehabilitation**; however the City will continue to work on **Economic Development** as well. Following is a four-page “Citizen’s Summary” with key information from the **Olympia Community Development Block Grant Program Year (PY) 2017 Annual Action Plan**, which runs from September 1, 2017 - August 31, 2018.

PROPOSED CDBG-FUNDED ACTIVITIES

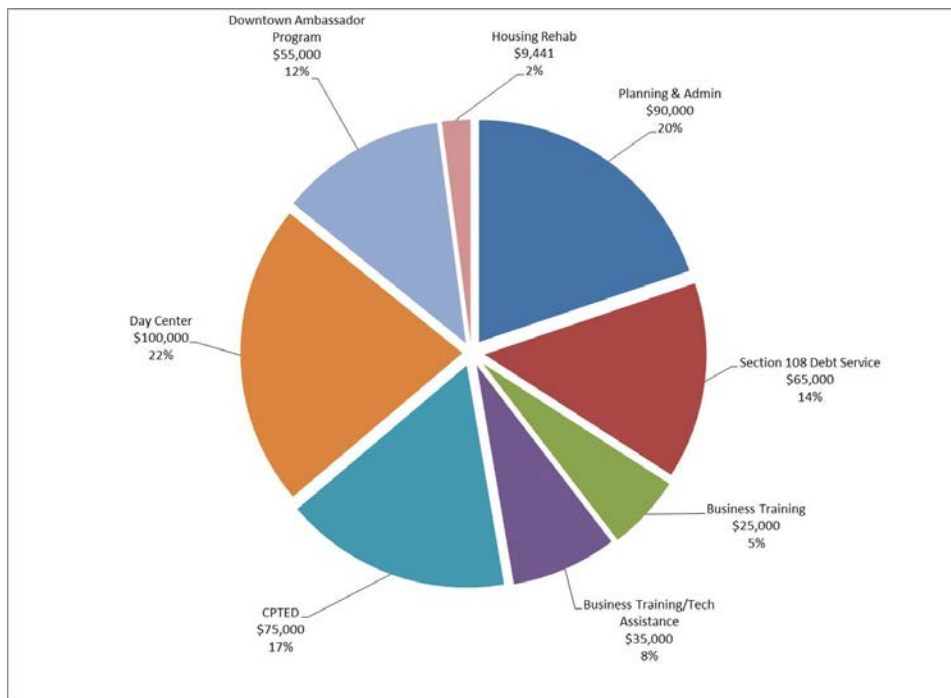
The following activities will receive funding during the PY 2017 Program Year:

\$9,441*	Housing Rehabilitation
\$100,000	Community Center – Interfaith Works Year-round Day-Center
\$75,000	CPTED**Downtown Safety & Façade Improvement
\$35,000*	Micro Enterprise Training & Assistance – Olympia Downtown Assn.
\$25,000*	Small Business Assistance – Economic Development Council
\$55,000*	Downtown Ambassador Program
\$65,000	HUD Section 108 Loan Re-payment - Required
<u>\$90,000</u>	<u>Program Administration - Required</u>
\$454,441	TOTAL PROPOSED PY 2017 CDBG FUNDING

* Includes estimated 10% “Activity Delivery Costs” (ADC) necessary for managing these programs

**Crime Prevention through Environmental Design (CPTED)

PROPOSED PY 2017 CDBG FUNDING BY PERCENTAGE



PUBLIC COMMENT

The public comment period runs from June 7 – July 7, 2017, offering the following options:

- **Written comments** care of the Olympia City Council, 601 4th Ave E, Olympia, WA 98501
- **Emails** via councilmembers@ci.olympia.wa.us,
- **Phone calls** to the City Council at 360-753-8244
- **Public hearing** - 7 pm, Tuesday June 20th at Olympia City Hall.

ANTICIPATED RESOURCES

The City anticipates the following financial resources:

\$329,441	New CDBG entitlement funds will be allocated to Olympia for PY 2017
<u>\$125,000</u>	<u>Anticipated Program Income</u>
\$454,441	Total anticipated resources for the PY 2017 CDBG Program

OTHER RESOURCES

In calendar year 2017, the City of Olympia also allocated \$85,678 from the general fund to address emergency shelter, transitional housing, daycare, homeless outreach, and other anti-poverty programs through the Community Investment Program (CIP) in partnership with the cities of Lacey and Tumwater and Thurston County.

Federal Regulatory Caps on CDBG Expenditures

The federal CDBG Program operates with a number of regulatory caps intended to balance the use of funds. Following are the key regulatory caps affecting the Olympia CDBG Program:

Social Services Cap: Federal CDBG regulations require a 15% cap on social services spending, calculated by adding the prior program year's actual program income received to the current program year's grant award. For PY 2017 the following calculation summarizes social services spending:

\$616,584	Total CDBG funds for Social Service cap calculation
	<i>Potential 15% maximum available for social service allocations = \$92,488</i>
\$55,000	9% Proposed Social Services Allocations (<i>Downtown Ambassador Program</i>)

Administration Costs Cap: CDBG regulations provide for up to 20% general administrative costs. Following is a breakdown of these recommended categories of expenditures:

\$385,000	CDBG Activities (<i>identified above</i>)
\$ 90,000	General Administration – 19% of total funds (<i>regulatory cap = 20%</i>)
<u>\$ 0</u>	<u>Direct Service Delivery Expenses (<i>no funds allocated</i>)</u>
\$475,000	Total PY 2017 Projected Expenditures

Geographic Distribution

The City of Olympia will direct 100% of CDBG funds to projects and programs benefiting those with low- to moderate-incomes (LMI) and to economic development projects. All projects benefiting geographical areas will be located in designated low- to moderate-income areas. **70% Benefit to Low and Moderate Income People:** CDBG is intended to primarily benefit low- and moderate-income people, defined as people with incomes less than 80% of Thurston County's median family income. This includes people who are presumed eligible because they are severely disabled, homeless, along with others. This 70% benefit ratio is determined over the City's three-year certification period.

BENEFICIARIES

Federal regulations require that CDBG funds primarily benefit low and moderate income (LMI) people, with 70% of the funds assisting LMI people and households. The following chart presents those that this year’s funding will benefit:

Recipient	Project	Outcomes	Strategic Goal(s) Met	HUD CDBG Objective(s) Met	Proposed PY 2016 Award
	Planning & Administrative Costs	Staffing required to run a compliant program			\$90,000
	Section 108 Debt Service	Repayment on a prior year Section 108 loan			\$65,000
Economic Development Council	Business Training	“Tune-Up” Business Training	Economic Development	Low/mod job creation and retention (LMJ)	\$25,000*
Olympia Downtown Association	Business Training & Technical Assistance	Downtown based training and technical assistance	Economic Development	Low/mod area benefit (LMA)	\$35,000*
TBD	Crime Prevention Through Environmental Design	Various downtown safety projects (alley lighting, alcove gates, security lighting/cameras, etc.)	Economic Development	Low/mod area benefit (LMA)	\$75,000*
Interfaith Works	Interfaith Works Year-round Day Center	Combined warming center and year-round center	Public Facilities	Low/mod limited clientele benefit (LMC)	\$100,000*
Capital Recovery Center	Downtown Ambassador Program	Street outreach, referrals and other assistance to homeless, street-dependent and mentally ill people	Social Services	Low/mod limited clientele benefit (LMC)	\$55,000*
TBD	Housing Rehabilitation**	Housing rehabilitation projects	Housing Rehabilitation	Low/mod housing benefit (LMH)	\$9,441*
Total:					\$454,441
* Includes Activity Delivery Costs (ADC)					
** Housing Rehab sub-total to be indexed to actual program income receipts					



AMBASSADOR PROGRAM

The Capital Recovery Center’s Ambassador Program provides street outreach and referrals for street dependent people who are homeless or living with mental illness

For more information on the Olympia Community Development Block Grant Program:

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 Olympia Housing Program Manager
aschlecht@ci.olympia.wa.us | 360.753.8183



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Proposed PY 2017 CDBG Projects and Fund Allocation

2017 Priority Strategies: Housing Rehabilitation and Social Services

The City's CDBG Program Annual Action Plan features a range of activities, each intended to directly or indirectly promote economic development - the primary City of Olympia strategy identified in the Consolidated Plan. The specific PY 2017 projects are identified as follows:

1. **Economic Development: Direct Economic Development Assistance** (*defined as direct assistance to businesses*)

\$75,000 Downtown Safety and Facade Improvement Program*

The City will use "Crime Prevention Through Environmental Design" (CPTED) to identify and prioritize projects that will increase safety and economic vitality downtown. (Alley lighting, alcove gates, security lighting, security cameras, etc.)

\$25,000 Micro Business Training*

"Tune-up" business training

\$35,000 Business Training and Technical Assistance*

Downtown based business training and technical assistance.

2. **Public Facilities:**

\$100,000 Interfaith Works Year-Round Day Center*

Combined warming center and year round center, with potential for 24/7 facility that provides both day center and night shelter in single facility.

3. **Housing Rehabilitation:**

\$9,441 (indexed to actual program income receipts)*

Housing rehabilitation projects continued from PY 2016.

4. **Social Services:**

\$55,000 Downtown Ambassador Program*

This program serves as a link between downtown businesses and social services by providing street outreach, referrals, and other assistance to homeless, street-dependent and mentally ill individuals in the downtown core.

5. **Section 108 Debt Service:**

\$65,000 Repayment on a prior year Section 108 loan

6. Planning and Administrative Costs:
\$90,000 Staffing costs to administer the CDBG Program.

*includes Activity Delivery Costs (ADC) up to 10%

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The following chart places each of the PY 2017 proposed projects within the framework of the CDBG Five-Year Consolidated Plan:

Recipient	Project	Outcomes	Strategic Goal(s) Met	HUD CDBG Objective(s) Met	Proposed PY 2016 Award
	Planning & Administrative Costs	Staffing required to run a compliant program			\$90,000
	Section 108 Debt Service	Repayment on a prior year Section 108 loan			\$65,000
Economic Development Council	Business Training	*Tune-Up* Business Training	Economic Development	Low/mod limited clientele, microenterprise (LMCMC)	\$25,000*
Olympia Downtown Association	Business Training & Technical Assistance	Downtown based training and technical assistance	Economic Development	Low/mod area benefit (LMA)	\$35,000*
TBD	Crime Prevention Through Environmental Design	Various downtown safety projects (alley lighting, alcove gates, security lighting/cameras, etc.)	Economic Development	Low/mod area benefit (LMA)	\$75,000*
Interfaith Works	Interfaith Works Year-round Day Center	Combined warming center and year-round center	Public Facilities	Low/mod limited clientele benefit (LMC)	\$100,000*
Capital Recovery Center	Downtown Ambassador Program	Street outreach, referrals and other assistance to homeless, street-dependent and mentally ill people	Social Services	Low/mod limited clientele benefit (LMC)	\$55,000*
TBD	Housing Rehabilitation**	Housing rehabilitation projects	Housing Rehabilitation	Low/mod housing benefit (LMH)	\$9,441*
Total:					\$454,441
* Includes Activity Delivery Costs (ADC)					
** Housing Rehab sub-total to be indexed to actual program income receipts					

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In PY 2016 (September 1, 2016 - August 31, 2017) the Olympia CDBG Program allocated a total of \$805,892 for housing and community development activities. Please note: the original PY Annual Action Plan, submitted in July of 2016, was changed via the Substantial Amendment Process in May of 2017. The following projects were funded:

- **Housing Rehabilitation** - \$290,000
- **Downtown Ambassador Program** - \$55,397
- **Business Training** - \$25,864
- **Micro Business Training** - \$18,953
- **Community Care Center** - \$200,000
- **Crime Prevention Through Environmental Design (CPTED)** - \$27,500
- **Public Restroom Facility** - \$90,000
- **Planning and Administrative Costs** - \$98,178

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Participation from citizens, agencies, advocacy groups, nonprofit organizations, faith communities, businesses, and others concerned with housing, homelessness, and community development in the City of Olympia were encouraged throughout the CDBG planning process. Highlights of the process of developing the PY2017 Annual Action Plan include:

- Council public discussions of PY 2017 CDBG Program Annual Action strategies and review of recommendations for funding during Council meetings held between November 2016 and June 2017.
- Council General Government Committee's discussions on CDBG strategies and specific activities to be recommended for funding in its April and May 2017 meetings.
- Council review of existing data on affordable housing and homelessness.
- Council review and approval of draft CDBG Annual Action Plan on June 6, 2017.
- Release of draft CDBG Annual Action Plan for public review and comment on June 7, 2017; followed by a 30-day public comment period from June 7 to July 7, 2017.
- City Council public hearing on the proposed CDBG Annual Action Plan on June 20, 2017.
- Final Council approval of the draft CDBG Annual Action Plan on July 11, 2017.
- Submission of CDBG PY 2017 Annual Action Plan to HUD on or before July 14, 2017.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City will receive public comments on the proposed Program Year 2017 Annual Action Plan from citizens during the 30-day public comment period running from June 7 to July 7, 2017. There will be a public hearing held on June 20, 2017.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments or views will be accepted and included in the PY 2017 Annual Action Plan.

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	Olympia	
CDBG Administrator	Olympia	Community Planning & Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Leonard Bauer
 Deputy Director
 Olympia Community Planning and Development
 PO Box 1967
 Olympia, WA 98507-1967
 lbauer@ci.olympia.wa.us
 360.753.8206

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Olympia helps to facilitate the monthly Homeless Housing Hub for the Thurston Thrives Housing Team meeting and participates in the monthly Thurston Thrives Council and the monthly Housing Team Sub-Committee that provides coordination, information sharing and sets policy. The City also participates in numerous other public meetings to enhance coordination between public officials, service providers, and other stakeholders.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City participates in the County's "Continuum of Care" process, which is coordinated by the County's Homeless Coordinator. Coordination activities include:

- Needs assessments that involve consultation with service providers, public officials and low- and moderate-income people.
- Information sharing on best practices and key issues at monthly Housing Task Force meetings of service providers, public officials and low- and moderate-income people.
- System enhancement that is coordinated at the monthly Thurston Thrives Council and the Housing Team Sub-Committee.
- Development of a Homeless Plan in conjunction with Thurston Thrives Council, public officials, elected officials, and low- and moderate-income people, homeless and people at risk of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Thurston County Thurston Thrives Council
	Agency/Group/Organization Type	Other government - County Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
2	Agency/Group/Organization	Thurston County Thurston Thrives Housing Team
	Agency/Group/Organization Type	Other government - County Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.

3	Agency/Group/Organization	Thurston County Homeless Coordinator C/O ARC Business Consulting
	Agency/Group/Organization Type	Other government - County Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
4	Agency/Group/Organization	Thurston County Homeless Housing Hub, sub-committee of the Housing Team
	Agency/Group/Organization Type	Regional organization Planning organization Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.

5	Agency/Group/Organization	Thurston County Chamber of Commerce
	Agency/Group/Organization Type	Planning organization Business Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
6	Agency/Group/Organization	Economic Development Council of Thurston County
	Agency/Group/Organization Type	Regional organization Planning organization Business Leaders
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
7	Agency/Group/Organization	Olympia Downtown Association
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.
8	Agency/Group/Organization	National Development Council
	Agency/Group/Organization Type	Non-profit Consultant
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Ongoing meetings on topics listed above with the intent of incorporating key goals and strategies.

Identify any Agency Types not consulted and provide rationale for not consulting

The City works with all stakeholders and relevant service providers, policy makers and advocacy groups and individuals concerned with homelessness and housing.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		
Thurston County/Olympia Regional CDBG Con Plan	Thurston County and City of Olympia	The Consolidated Plan serves as the five-year strategic plan to guide the HOME and CDBG programs.
Olympia Comprehensive Plan	City of Olympia	Limited overlap with the housing and social service elements.
Thurston County Homeless Plan	Thurston County - Thurston Thrives Council	Overlap in efforts to provide shelter, housing and related services for the region's homeless populations.
Thurston County HOME & CDBG Annual Action Plan	Thurston County - Thurston Thrives Council	Overlap in planning process that addresses regional needs.
Thurston Thrives Plan	County Public Health and Social Services	Overlaps in efforts to address economic, homeless, mental health, and other social service needs.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Participation from citizens, agencies, advocacy groups, nonprofit organizations, faith communities, businesses and others concerned with housing, homelessness and community development in the City of Olympia were encouraged throughout the CDBG planning process. Highlights of the process developing the PY2017 Annual Action Plan include:

- Council public discussions of PY 2017 CDBG Program Annual Action strategies and review of recommendations for funding during Council meetings held between November 2016 and June 2017.
- Council General Government Committee's discussions on CDBG strategies and specific activities to be recommended for funding in its April and May 2017 meetings.
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- City Council public hearing on the proposed CDBG Annual Action Plan on June 20, 2017.
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Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Olympia City Council Meetings	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	General audience of Council meetings; with stakeholders in attendance, unknown number of television viewers.			
2	Thurston County Thrives Public Meetings	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Representatives of all County jurisdictions, service providers, other stakeholders in issues of homeless and low-income housing.			
3	Thurston Thrives - Housing Team Public Meetings	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Representatives of jurisdictions, public officials, service providers, other stakeholders in issues of low-income housing and social service.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Homeless Housing Hub Sub-Committee Public Meetings	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Representatives of jurisdictions, public officials, service providers, other stakeholders in issues of low-income housing and social service.			
5	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	General public.			
6	Olympia Public Library	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	General public.			

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	General public.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	329,441	125,000	0	454,441	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The following amounts will be leveraged in PY 2017:

- Planning and Administration - \$40,000
- Business Training - \$25,000
- Business Training and Technical Assistance - \$35,000
- Interfaith Works Year-Round Day Center - \$250,000
- Downtown Ambassador Program - \$70,000
- Additional Social Service Support - \$85,678
- Crime Prevention Through Environmental Design - \$50,000
- Housing Rehabilitation - \$30,000

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Economic Development	2013	2017	Non-Housing Community Development		Economic Development	CDBG: \$135,000	Facade treatment/business building rehabilitation: 3 Business Businesses assisted: 50 Businesses Assisted
2	Affordable Housing	2013	2017	Affordable Housing		Home Repair	CDBG: \$9,441	Rental units rehabilitated: 1 Household Housing Unit
3	Public Facilities and Infrastructure	2013	2017	Non-Housing Community Development		Homeless Assistance and Prevention	CDBG: \$100,000	Homelessness Prevention: 196 Persons Assisted
4	Public Services	2013	2017	Non-Homeless Special Needs		Homeless Assistance and Prevention	CDBG: \$55,000	Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Economic Development
	Goal Description	Business Training/Business Training and Technical Assistance and CPTED
2	Goal Name	Affordable Housing
	Goal Description	Housing Rehabilitation
3	Goal Name	Public Facilities and Infrastructure
	Goal Description	Interfaith Works Year-Round Day Center
4	Goal Name	Public Services
	Goal Description	Downtown Ambassador Program

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City's PY 2017 Annual Action Plan re-configures our strategic focus on goals for housing rehabilitation and public services as identified in the 2013-2017 Consolidated Plan. However, the City will also continue to pursue economic development goals.

The **Public Services Goal** will provide direct services and referrals for street-dependent homeless and mentally ill people in the downtown core, thereby improving the business environment. The **Housing Rehabilitation Goal** will provide funding to rehabilitate a multi-unit rental building. The **Public Facilities Goal** will provide funding to assist a year-round day center. The **Economic Development Goal** will involve three projects that expand on economic opportunities with the following projects: 1) Business Training; 2) Business Training and Technical Assistance; 3) Crime Prevention Through Environmental Design (CPTED) safety improvements to the downtown business environment.

#	Project Name
1	Planning & Administrative Costs
2	Section 108 Debt Service
3	Micro Business Training
4	Business Training & Technical Assistance
5	Crime Prevention through Environmental Design
6	Interfaith Works Year-round Day Center
7	Downtown Ambassador Program
8	Housing Rehabilitation

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Olympia continues to prioritize strategies that address social services and housing rehabilitation. Additionally, the City focuses on the economic health of downtown Olympia.

AP-38 Project Summary

Project Summary Information

1	Project Name	Planning & Administrative Costs
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$90,000
	Description	Staffing required to run a compliant program.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities		
2	Project Name	Section 108 Debt Service
	Target Area	
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$65,000
	Description	Repayment on prior year Section 108 loan guarantee - funded downtown safety projects.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
Planned Activities		
3	Project Name	Micro Business Training
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$25,000
	Description	"Tune-up" Business Training
	Target Date	8/31/2018

	Estimate the number and type of families that will benefit from the proposed activities	Tune-up training for 30 businesses.
	Location Description	Tune-up training for businesses in scattered locations throughout Olympia.
	Planned Activities	Multiple courses scheduled throughout the program year focused on business "Tune-up".
4	Project Name	Business Training & Technical Assistance
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$35,000
	Description	Downtown-based business training and technical assistance.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Training and technical assistance for 20 businesses.
	Location Description	Training and technical assistance for businesses in downtown Olympia.
	Planned Activities	Multiple classes to provide training and technical assistance for local downtown Olympia businesses.
5	Project Name	Crime Prevention through Environmental Design
	Target Area	
	Goals Supported	Economic Development
	Needs Addressed	Economic Development
	Funding	CDBG: \$75,000
	Description	Various downtown safety projects (alley lighting, alcove gates, security lighting, security cameras, etc.)
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	Facade treatment that assists 3 downtown businesses.
	Location Description	Businesses in the downtown Olympia core.
	Planned Activities	TBD (alley lighting, alcove gates, security lighting, security cameras, etc.)
6	Project Name	Interfaith Works Year-round Day Center
	Target Area	
	Goals Supported	Public Facilities and Infrastructure

	Needs Addressed	Homeless Assistance and Prevention Infrastructure and Public Facilities
	Funding	CDBG: \$100,000
	Description	Combined warming center and year round center, with potential for 24/7 facility that provides both day center and night shelter in a single facility.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	196 highly vulnerable individuals will be assisted at this facility daily.
	Location Description	Assistance for a facility located in downtown Olympia.
	Planned Activities	Day-center to help prevent homelessness and assist homeless, street-dependent and mentally ill individuals.
7	Project Name	Downtown Ambassador Program
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Homeless Assistance and Prevention
	Funding	CDBG: \$55,000
	Description	Provide street outreach, referrals, and other assistance to homeless, street-dependent and mentally ill individuals in the downtown core.
	Target Date	8/31/2018
	Estimate the number and type of families that will benefit from the proposed activities	250 homeless, street-dependent and mentally ill individuals assisted daily.
	Location Description	The core of downtown Olympia.
Planned Activities	Daily street outreach, referrals, and other assistance to homeless, street-dependent and mentally ill individuals.	
8	Project Name	Housing Rehabilitation
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Home Repair
	Funding	CDBG: \$9,441
	Description	Housing rehabilitation projects.
	Target Date	8/31/2018
Estimate the number and type of families that will benefit from the proposed activities	One rental unit rehabilitated.	

	Location Description	TBD location in Olympia.
	Planned Activities	The rehabilitation of one multi-housing unit.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

Olympia's downtown core contains one of the lowest income, highly concentrated, residential areas in the entire city. Tract 101, Block 1, according to the American Community Survey data, consists of low and moderate income residents. The other activities will benefit low and moderate income people in scattered sites around Olympia.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

Actions planned to foster and maintain affordable housing

The City will provide assistance for housing rehabilitation.

Actions planned to reduce lead-based paint hazards

In an effort to address lead-based paint hazards, the City of Olympia has incorporated the regulations into existing housing policies and programs for implementing Title X of the Community

Development Act of 1992, part of the Residential Lead-Based Paint Hazard Reduction Act of 1992. Olympia will continue to follow 24 CFR Part 35 in addressing the evaluation and reduction of lead-

based paint hazards in Olympia's housing policies and programs.

The Community Planning and Development Department Housing Division has developed an outline of actions to be undertaken over the coming five years to evaluate and reduce lead-based paint

hazards. During the PY 2017 Action Plan period, the City plans to continue the following actions:

- Encourage more local contractors to obtain "Lead Paint Worker" or "Lead Paint Supervisor" licenses.
- Contract for risk assessments with the Housing Authority of Thurston County (HATC).
- Continue the residential rehabilitation projects as they relate to the lead-paint hazard rules. Each project will include the review and determined need for testing and hazard reduction in conjunction with rehabilitation as part of the environmental review.
- Review existing regulations, housing, and rehabilitation codes to assure lead-based paint hazard reduction is incorporated where appropriate.
- Encourage inspections for lead at appropriate times when housing is otherwise being inspected or evaluated.

HATC has an EPA-licensed Lead Risk Assessor on staff that will provide paint inspection services as required in the HUD Final Rule for lead-based paint. HATC also receives funding for lead hazard reduction programs through the State of Washington, which provides funding for equipment, training, testing services, and lead hazard reduction work on single- and multi-family housing.

Actions planned to reduce the number of poverty-level families

Actions planned to develop institutional structure

Actions planned to enhance coordination between public and private housing and social

service agencies

In PY 2017, the City of Olympia will continue to coordinate efforts to provide housing and address homelessness with the Housing Authority of Thurston County, which provides tenant- and project-based rental assistance and other housing services.

The City is part of the Thurston County Thurston Thrives Council and participates in all efforts to maximize the coordination between public and private housing resources and supportive social services, with a particular emphasis on coordinated system entry, rapid re-housing and enhanced networking of social services.

Discussion

Coordination of housing and service providers occurs in a number of forms, including:

- Monthly Thurston Thrives meetings,
- Monthly Housing Team meetings (Sub-Committee of Thurston Thrives),
- Monthly Homeless Housing Hub meetings (Sub-Committee of the Housing Team of Thurston Thrives),
- And the "Community Investment Partnership" (CIP) interjurisdictional funding consortium that combines public local government funds with private United Way funds to support housing, social and mental health services.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	155,000
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion



Olympia City Council

Cheryl Selby, Mayor • Jessica Bateman • Nathaniel Jones, Mayor Pro Tem • Clark Gilman • Julie Hankins • Jeannine Roe • Jim Cooper

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Last Updated 6.12.2017

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