



# City of Olympia

## Future City Council Meeting Agendas

### As of June 13, 2013

The Capital of  
Washington State

601 4<sup>th</sup> Avenue E.  
Olympia, WA 98501

[www.olympiawa.gov/councilagenda](http://www.olympiawa.gov/councilagenda)

Information: 360-753-8447

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## UPCOMING AGENDA ITEMS

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### ITEMS TO BE SCHEDULED

#### Council

- A. **PUBLIC HEARING** - 14<sup>th</sup> Avenue Northwest Island Annexation (*Todd Stamm, CP&D*) File ID 12-0084
- B. **PUBLIC HEARING** - Division Street Island Annexation (*Todd Stamm, CP&D*) File ID 12-0086
- C. **SPECIAL MEETING WITH PORT OF OLYMPIA**
- D. **CONSENT** - Approval of Interlocal Agreement with LOTT, the City of Lacey, and City of Tumwater for Shared Staff Resources (*Tom Morrill, Legal, Rich Hoey, Public Works*)
- E. **OTHER BUSINESS** - Oral Report from Farmers Market
- F. **OTHER BUSINESS** - Revised Resolution Concerning Columbia Heights Downtown Housing Project (*Steve Hall, Exec.*)
- G. **CONSENT - (2<sup>nd</sup> Reading)** - Ordinance to Approve Annexation Request for New Olympia Regional Learning Academy File 13-0037
- H. **CONSENT** - Approval of Updated Reclaimed Water Service Agreement with the Port of Olympia (*Donna Buxton, Public Works*) File 13-0222

#### Finance Committee - 2<sup>nd</sup> Thursday, 5:30 pm (*Stephen Buxbaum, Chair, Nathaniel Jones, Jim Cooper*)

#### General Government Committee - 3<sup>rd</sup> Tuesday, 5:30 pm (*Jeannine Roe, Chair, Jim Cooper, Karen Rogers*)

- A. Briefing and Discussion about City Performance Measures (*Jay Burney, Exec.*)
- B. Briefing and Discussion About Marijuana Laws (*Tom Morrill, Legal*)
- C. Process of Allocating CDBG Funds and Consider Combined Year Funding (*Rqstd 5/14/13 S. Buxbaum*)

#### Land Use and Environment Committee - 4<sup>th</sup> Thursday, 5:30 pm (*Steve Langer, Chair, Jeannine Roe, Julie Hankins*)

- A. Consideration of a Separate Chapter in the EDDs for Chambers Basin (*Rqstd 1/15/13*)
- B. Review of Street Vacation Policies (*Rqstd 3/5/13 S. Buxbaum*)
- C. Meeting with Advisory Committee Chairs
- D. Explore the Scope and Feasibility of Changing Puget Sound Energy Lights to LED (*Rqstd 5/21/13 Cooper*)

#### **Saturday**

**June 22 (2:00 - 7:00 pm)**

#### **SPECIAL CITY COUNCIL MEETING** (*LOTT Board Room*)

- A. City Council Mid-Year Retreat

**June 25 - 7:00 pm**

#### **COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Fireworks Ban Reminder (*Greg Wright, Fire*)
- B. **CONSENT** - Approval of June 10, 2013 Special City Council Meeting Minutes (Meeting with CNA)
- C. **PUBLIC HEARING** - Moratorium on Medical Marijuana Collective Gardens and Establishment of Marijuana-Associated Land Uses (*Chris Grabowski, CP&D*)
- D. **OTHER BUSINESS** - Section 108 Loan Program (*Steve Friddle, CP&D*)
- E. **CONSENT** - Approval of Bid Award for 2013 Pavement Preservation Project (*Brett Bures, Public Works*) Item 13-0391

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- F. **CONSENT** - Approval of Professional Service Agreement for the State Avenue Overlay Project (*Brett Bures, Public Works*) File 13-0471
- G. **CONSENT** - 1<sup>ST</sup> Reading - Code Amendments Related to Large Commercial Buildings in Residential Neighborhoods (*Steve Friddle, CP&D*)
- H. **CONSENT** - Approval of Selection of Credit Card Parking Meter Vendor (*Karen Kenneson, CP&D*)
- I. **CONSENT** - Approval of Amendment to Contract with Medic One (*Greg Wright, Fire*)
- J. **CONSENT** - Approval of Intergovernmental Agreement with Washington Military Dept. for Emergency Management Assistance Compact (EMAC) and Pacific Northwest Emergency Management Agreement (PINEMA) (*Greg Wright, Fire*)
- K. **CONSENT** - Approval of Easement Agreement for Groundwater Monitoring Facilities with Indian Summer, LLC (*Donna Buxton, Public Works*) #13-0484
- L. **CONSENT** - Bills and Payroll Certification

**June 27 - 5:30 pm****LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of May 23, 2013 Land Use & Environment Committee Minutes
- B. Consider Development Regulation Update Process (*Todd Stamm, CP&D*)
- C. Subarea Planning (*Jennifer Kenny, CP&D*)
- D. Proactive Development Review Process Status Report (*Steve Hall, Exec.*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

**July 2****NO COUNCIL MEETING****July 9 - 5:30 pm****EXECUTIVE SESSION**

- A. Executive Session Pursuant to RCW 42.30.110(1)(g) - Performance Evaluation of City Manager

**July 9 - 7:00 pm****COUNCIL MEETING**

- A. **PUBLIC HEARING** - Shoreline Master Program (*Keith Stahley, CP&D*)
- B. **CONSENT** - CDBG Consolidated Plan and Annual Action Plan Approval (*Anna Schlecht, CP&D*)
- C. **CONSENT** - Approval of Ordinance Granting Permission for Lakefair Public Fireworks Display (*Rob Bradley, Fire*)
- D. **CONSENT** - Approval of Bid Award for the Black Lake Force Main Replacement Project (*Tim Richardson, Public Works*) File ID 13-0490
- E. **CONSENT** - Approval of Puget Sound Energy (PSE) Utility Easement Along Delphi Road (*Ladd Cluff, Public Works*) File #13-0497
- F. **CONSENT** - Approval of Utility and Ingress/Egress Easement for the Olympia School District (*Ladd Cluff, Public Works*) File #13-0499
- G. **CONSENT** - Percival Landing Environmental Covenant for Phase 1 Northern Site (*Kip Summers, Parks*) File 13-0402

**July 11 - 5:30 pm****FINANCE COMMITTEE**

- A. Approval of June 13, 2013 Finance Committee Minutes
- B. Preliminary 2014-2019 Capital Facilities Plan (CFP) (*Jane Kirkemo, Admin. Svcs.*)
- C. 5-Year Budget Projects (*Jane Kirkemo, Admin. Svcs.*)
- D. Use of LIDs in Sub Area Plans (*Keith Stahley, CP&D*)

- E. Planning Commission 20-Year Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)
- F. Oral Report Updates - 2014 Budget & Public Engagement Plan

July 16 - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of June 18, 2013 General Government Committee Minutes
- B. Arts Commission - Plinth Recommendation (*Stephanie Johnson, PAR*)
- C. Briefing and Discussion about Parking Program Improvements (*Karen Kenneson, CPD*)

July 16 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Proclamation for Parks and Recreation Month
- B. **PUBLIC HEARING** - Approval of Six-Year Transportation Improvement Program and Adoption of Resolution (*Dave Smith, Public Works*)
- C. **OTHER BUSINESS** - Presentation of the 2014-2019 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

July 23 - 5:00 pm

**POTENTIAL CITY COUNCIL MEETING**

- A. Open House for Community Renewal Area (*Keith Stahley, CP&D*)

July 23 - 7:00 pm

**COUNCIL MEETING**

- A. **SPECIAL RECOGNITION** - Fireworks Ban Information (*Rob Bradley, Fire*)
- B. **OTHER BUSINESS** - Wastewater Management Plan (*Andy Haub, Public Works*)
- C. **OTHER BUSINESS** - Review Of Written Comments on Shoreline Master Program, Draft of Shoreline Master Program, and Provide Direction for Final Draft (*Keith Stahley, CP&D*)
- D. **CONSENT** - Approval of Bid Award for Pacific Avenue Stormwater Treatment Facility Project (*Brett Bures, Public Works*) File 13-0384

July 25- 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of June 27, 2013 Land Use & Environment Committee Minutes
- B. Subarea Planning Status Report (*Todd Stamm, CP&D*)
- C. Comprehensive Plan - Deliberation Process (*Todd Stamm, CP&D*)
- D. Code Enforcement (*Tom Hill, CP&D*)
- E. Status Reports and Updates (*Keith Stahley, CP&D*)

July 30

**NO COUNCIL MEETING**

August 6

**NO COUNCIL MEETING**

August 13 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Adoption of Shoreline Master Program for Submittal to the Department of Ecology (*Keith Stahley, CP&D*)

August 15 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of July 11, 2013 Finance Committee Minutes
- B. Funding Indigent Defense and Meeting New Standards (*Maryam Olson, Court Services*)
- C. Municipal Court Costs (*Maryam Olson, Court Services*)
- D. Performance Measures (*Jay Burney, Exec.*)
- E. CDBG Use and Allocation (*Steve Friddle, CP&D*)
- F. Oral Report Updates - 2014 Budget & Public Engagement Plan

- August 20 - 5:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
 A. Approval of July 16, 2013 General Government Committee Minutes  
 B. Briefing and Discussion about Jail Administrative Policies  
 C. Check-in on Downtown Ambassador Program (*Brian Wilson, CPD*)
- August 20 - 7:00 pm**      **COUNCIL MEETING**  
 A.
- August 29 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Approval of July 25, 2013 Land Use & Environment Committee Minutes  
 B. Downtown Project Phase II (*Brian Wilson, CP&D*)  
 C. Proactive Development Review Process Status Report (*Keith Stahley, CP&D*)  
 D. Status Report on Pay Station Replacement Project (*Karen Kenneson, CP&D*)  
 E. Status Reports and Updates (*Keith Stahley, CP&D*)
- September 3**      **NO COUNCIL MEETING**
- September ?? - 5:30 pm**      **GENERAL GOVERNMENT COMMITTEE**  
 A. Approval of August 20, 2013 General Government Committee Minutes  
 B. 2014 Advisory Committee Application and Work Plan Processes - Scope for Meeting with Committee Chairs (*Cathie Butler, Exec.*)
- September 10 - 7:00 pm**      **COUNCIL MEETING**  
 A.
- September 12 - 5:30 pm**      **FINANCE COMMITTEE**  
 A. Approval of August 8, 2013 Finance Committee Minutes  
 B. Review Proposed Utility Rates (*Rich Hoey, Public Works*)  
 C. City Services "At Risk" (*Jane Kirkemo, Admin. Svcs.*)  
 D. Oral Report Updates - 2014 Budget & Public Engagement Plan
- September 17 - 6:00 pm**      **TRANSPORTATION BENEFIT DISTRICT BOARD**  
 A. Approval of January 22, 2013 Transportation Benefit District Board Meeting Minutes
- September 17 - 7:00 pm**      **COUNCIL MEETING**  
 A. **OTHER BUSINESS** - One Year Review of Ordinance Setting Higher Penalties for Repeat Code Violators (*Tom Hill, CP&D*)
- September 24**      **NO COUNCIL MEETING**
- September 26 - 5:30 pm**      **LAND USE AND ENVIRONMENT COMMITTEE**  
 A. Approval of August 29, 2013 Land Use & Environment Committee Minutes  
 B. Annexation Update (*Todd Stamm, Steve Friddle, CP&D*)  
 C. Subarea Planning (*Jennifer Kenny, CP&D*)  
 D. Status Reports and Updates (*Keith Stahley, CP&D*)
- October 1 - 7:00 pm**      **COUNCIL MEETING**

- A. **OTHER BUSINESS** - 2013/14 Peoples Choice Award for the Percival Plinth Project (*Stephanie Johnson, Parks*)

October 8 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - 2014-2019 Capital Facilities Plan (*Jane Kirkemo, Admin. Svcs.*)

October 10 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of September 12, 2013 Finance Committee Minutes
- B. Review of 2014 Projected Revenues (*Jane Kirkemo, Admin. Svcs.*)
- C. Affordability and Feasibility of Public Safety Programs Supported by 1/10% Ballot Measure (*Jane Kirkemo, Admin. Svcs.*)
- D. Coalition of Neighborhood Associations (CNA) Budget Meeting - *Separate Date*
- E. Oral Report Updates - 2014 Budget & Public Engagement Plan

October 15 - 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of September ??, 2013 General Government Committee Minutes
- B. 2014 Advisory Committee Work Plan and Application Processes - Meet with Committee Chairs (*Cathie Butler, Exec.*)

October 15 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - 1<sup>ST</sup> Reading - Reclaimed Water Ordinance Changes (OMC 13.24) (*Donna Buxton, Public Works*) File #13-0485

October 22 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Presentation of 2014 Operating Budget (*Steve Hall, Exec.*)
- B.

October 24 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of September 26, 2013 Land Use & Environment Committee Minutes
- B. Shoreline Master Program - Restoration Plan and Implementation (*Keith Stahley, CP&D*)
- C. Status Reports and Updates (*Keith Stahley, CP&D*)

October 29

**NO COUNCIL MEETING**

Monday  
November 4

**COUNCIL MEETING**

- A. Review of the Preliminary 2012 Operating Budget (Utility Rates, Impact Fees, Lodging Tax)

November 12 - 7:00 pm

**COUNCIL MEETING**

- A. **PUBLIC HEARING** - Capital and Operating Budgets (*Jane Kirkemo, Admin. Svcs.*)
- B. **PUBLIC HEARING** - Ad Valorem Tax Ordinance (*Jane Kirkemo, Admin. Svcs.*)

November 14 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of October 10, 2013 Finance Committee Minutes
- B. Budget Balancing Proposal fur Budget and CFP (*Jane Kirkemo, Admin. Svcs.*)

- C. Lease Agreement Regarding the Long Term Sustainability of the Farmers Market (*Scott River, Parks*)
- D. Oral Report Updates - 2014 Budget & Public Engagement Plan

November 19- 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of October 15, 2013 General Government Committee Minutes
- B. Scoping - Council 2014 Interlocal Assignments (*Cathie Butler, Exec.*)

November 19 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Review of 2012 Operating Budget (*Jane Kirkemo, Admin. Svcs.*)
- B. **CONSENT** - 1<sup>st</sup> Reading of the Ad Valorem Tax Ordinance (*Dean Walz, Admin. Svcs.*)

November 21 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of October 24, 2013 Land Use & Environment Committee Minutes
- B.

November 26 - 7:00 pm

**COUNCIL MEETING**

- A. **OTHER BUSINESS** - Council Review and Budget Balancing (*Steve Hall, Exec., Jane Kirkemo, Admin. Svcs.*)

December 5 - 5:30 pm

**LAND USE AND ENVIRONMENT COMMITTEE**

- A. Approval of October 24, 2013 Land Use & Environment Committee Minutes
- B. Comprehensive Plan Implementation Strategy Status Report (*Keith Stahley, CP&D*)
- C. Year End Report - Putting the Puzzle Together (*Keith Stahley, CP&D*)
- D. Status Reports and Update (*Keith Stahley, CP&D*)

December 3 - 7:00 pm

**COUNCIL MEETING**

December 10 - 7:00 pm

**COUNCIL MEETING**

- A. **CONSENT** - 1<sup>ST</sup> Reading of the Operating Budget Ordinance

December 12 - 5:30 pm

**FINANCE COMMITTEE**

- A. Approval of November 14, 2013 Finance Committee Minutes
- B. Indirect Cost Recovery Methodologies (*Jane Kirkemo, Admin. Svcs.*)

December 17- 5:30 pm

**GENERAL GOVERNMENT COMMITTEE**

- A. Approval of November 19, 2013 General Government Committee Minutes

December 17 - 7:00 pm

**COUNCIL MEETING (Last meeting of the year)**

- A. **OTHER BUSINESS** - Year End Report (*Jay Burney, Exec.*)
- B. **CONSENT** - 2<sup>nd</sup> Reading of the Operating Budget Ordinance