



# Meeting Agenda

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
(360) 753-8031

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**Wednesday, October 23, 2019**

**6:30 PM**

**Room 207**

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**1. CALL TO ORDER**

**1.A ROLL CALL**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

**3.A [19-0954](#) Approval of September 25, 2019 Heritage Commission Meeting Minutes**

**Attachments:** [Minutes 9.25.19](#)

**4. PUBLIC COMMENT**

*During this portion of the meeting, citizens may address the Advisory Committee or Commission regarding items related to City business, including items on the Agenda. In order for the Committee or Commission to maintain impartiality and the appearance of fairness in upcoming matters and to comply with Public Disclosure Law for political campaigns, speakers will not be permitted to make public comments before the Committee or Commission in these two areas: (1) on agenda items for which the Committee or Commission either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days, or (2) where the speaker promotes or opposes a candidate for public office or a ballot measure.*

**5. ANNOUNCEMENTS**

**6. BUSINESS ITEMS**

**6.A [19-0955](#) Special Property Tax Valuation for 208 18th Avenue SW**

**Attachments:** [OMC 3.60 Special Property Tax Valuation](#)  
[Special Valuation Guide to Eligible Expenses](#)  
[Application](#)  
[Owners statment and photos](#)  
[TQRE with Addendum](#)

**6.B [19-0959](#) Special Property Tax Valuation for 215 19th Avenue SW**

**Attachments:** [Application](#)  
[Historic Property Information](#)  
[Statement of Scope](#)

[Summary of Qualified Expenses](#)

- 6.C [19-0596](#) Discuss and approve draft response to City Council Referral Request  
*Attachments:* [Council Referral](#)
- 6.D [19-0960](#) Approval of revised committees, committee scope of work, and members for the remainder of 2019.  
*Attachments:* [OHC Subcommittee Work Summary 10.07.19](#)

7. **REPORTS**

- 7.A [19-0953](#) Policy and Program Recommendations, Support for Additional Heritage Program Activities

8. **OTHER TOPICS**

9. **ADJOURNMENT**

**Upcoming**

**Accommodations**

*The City of Olympia is committed to the non-discriminatory treatment of all persons in employment and the delivery of services and resources. If you require accommodation for your attendance at the City Advisory Committee meeting, please contact the Advisory Committee staff liaison (contact number in the upper right corner of the agenda) at least 48 hours in advance of the meeting. For hearing impaired, please contact us by dialing the Washington State Relay Service at 7-1-1 or 1.800.833.6384.*



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8244

## Heritage Commission

### Approval of September 25, 2019 Heritage Commission Meeting Minutes

**Agenda Date:** 10/23/2019  
**Agenda Item Number:** 3.A  
**File Number:** 19-0954

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**Type:** minutes **Version:** 1 **Status:** In Committee

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**Title**

Approval of September 25, 2019 Heritage Commission Meeting Minutes



# Meeting Minutes - Draft

## Heritage Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Heritage Commission  
Contact: Marygrace Goddu  
(360) 753-8031

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**Wednesday, September 25, 2019**

**6:30 PM**

**Room 207**

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### 1. CALL TO ORDER

Commissioner Miller called the meeting to order at 6:38 p.m.

### 1.A ROLL CALL

**Present:** 7 - Commissioner Benjamin Helle, Commissioner Audrey Henley, Commissioner Garner Miller, Commissioner Rachel Newmann, Commissioner Gary Stedman, Commissioner Andrea Pareigis and Commissioner Susan Rohrer

**Excused:** 3 - Chair Kat Kelly, Commissioner Holly Davies and Commissioner Sheila Swalling

**Absent:** 1 - Commissioner Maurice Major

### 1.B OTHERS PRESENT

City of Olympia Community Planning and Development staff:  
Building Official Larry Merrell  
Senior Planner and Historic Preservation Officer Marygrace Goddu

City of Olympia Arts Commission:  
Commissioner Stacy Hicks

### 2. APPROVAL OF AGENDA

The agenda was approved.

### 3. APPROVAL OF MINUTES

3.A [19-0877](#) Approval of August 28, 2019 Heritage Commission Meeting Minutes

The August 28, 2019 meeting minutes were approved.

### 4. PUBLIC COMMENT - None

### 5. ANNOUNCEMENTS

Ms. Goddu introduced Mr. Merrell the City of Olympia's Building Official. Olympia Arts

Commissioner Stacy Hicks shared information about the call for applicants to the new "Grants to Arts & Culture Organizations," offered by the Arts Commission.

## 6. BUSINESS ITEMS

### 6.A [19-0596](#) Discussion of City Council Referral Request

The Commission continued discussion on options for how the City can honor Dr. Martin Luther King, Jr. The draft memo will be revised to reflect the Commission's deliberations and will be discussed at the October meeting.

**The discussion was tabled.**

### 6.B [19-0863](#) Discuss End of Year Meetings and Agenda Building

Ms. Goddu provided a copy of the planning calendar and the November meeting will be moved to November 20, 2019 and the December 2019 meeting is canceled. The Commission committees were encouraged to meet in December to discuss work plan development for the next one to five years.

**The discussion was discussed and closed.**

### 6.C [19-0862](#) Discussion of Retiring Commissioners and New Member Recruitment Strategy

Commissioner Miller and Ms. Goddu discussed the recruitment goals for the three members whose term expires in 2020. Recruitment will seek minority group and Tribal representation in 2020.

**The information was provided.**

## 7. REPORTS

### 7.A [19-0876](#) Policy and Program Recommendations, Support for Additional Heritage Program Activities

Commissioners gave updated reports on the committees they are participating in and the workplan development for each committee. For the October meeting, each committee will establish a statement of scope. Committee structure and membership will be finalized and adopted at the next meeting.

**The information was provided.**

## 8. OTHER TOPICS

Commissioner Rohrer shared the upcoming 100th Anniversary of Women's Right to Vote in August 2020 and suggested the Commission consider supporting programs to celebrate it.

## 9. ADJOURNMENT

The meeting adjourned at 8:28 p.m.

### **Upcoming**

The next meeting is scheduled for October 23, 2019 at 6:30 p.m. History Happy Hour is on October 24th and Haunted Archives Tour is on October 25th.



## Heritage Commission

### Special Property Tax Valuation for 208 18th Avenue SW

**Agenda Date:** 10/23/2019  
**Agenda Item Number:** 6.A  
**File Number:** 19-0955

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**Type:** recommendation   **Version:** 1   **Status:** In Committee

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#### **Title**

Special Property Tax Valuation for 208 18<sup>th</sup> Avenue SW

#### **Recommended Action**

Move to recommend for final approval by City Council.

#### **Report**

##### **Issue:**

The Commission's Heritage Review Committee (HRC) recommends the approval of the application for special valuation submitted by Sam and Jennifer Meyer, owners of the residence at 208 18<sup>th</sup> Avenue SW. The Commission will consider whether to concur with the HRC recommendation, concur with conditions, or not to concur.

The Commission's recommended action will be forwarded to City Council for final consideration.

#### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031

#### **Presenter(s):**

Garner Miller, Chair, Heritage Review Committee

#### **Background and Analysis:**

The Historic Preservation Officer reviewed materials submitted with the Special Valuation application for subject property and verified that the following program eligibility requirements have been met:

- The building is designated and registered in the City of Olympia as contributing structure in the South Capitol Neighborhood Historic District.
- The total qualified rehabilitation expenses exceed 25% of the pre-improvement assessed value of the home.
- Owner's total rehabilitation expenses are eligible program expenditures verified by receipts.
- The rehabilitation period is within the required 24 months prior to the application date of September 30, 2019.

The Heritage Review Committee met on site and verified that the completed rehabilitation work

meets the US Secretary of the Interior's Standards, does not adversely affect the those elements that qualify it as historically significant, and the features named as historically significant when the building was designated were preserved in this rehabilitation. Clarification on the cost of windows for the project was requested by the HRC, seeking to ensure that costs for vinyl replacement windows installed on rear elevations is not included in the Total Qualified Rehabilitation Expenses (TQRE). This clarification has been made and the total TQRE adjusted.

**Neighborhood/Community Interests (if known):**

Public interest in preserving the historic character of the South Capitol Historic District and the broader community.

**Options:**

1. Recommend approval
2. Seek revisions to the applicant's qualified expenditures
3. Recommend denial

**Financial Impact:**

Staff time for processing Special Valuation applications is included in the base budget. Approving the application would result in no direct financial impacts to City budgets.

**Attachments:**

OMC Chapter 3.60 Special Property Tax Valuation  
Special Valuation: Eligible Expenses (Informational Sheet)  
Special Valuation Application and County Assessor Certification  
Owner's submitted supplemental information and photos  
Summary of Total Qualified Rehabilitation Expenses and Addendum with corrected total and supporting documents



(32 hits)

## Chapter 3.60 SPECIAL PROPERTY TAX VALUATION

### 3.60.000 Chapter Contents

#### Sections:

- 3.60.010 Properties eligible for special property tax valuation.
- 3.60.020 Process to seek special property tax valuation; criteria for approval.
- 3.60.030 Tax reduction - expiration.

(Ord. 6370 §2, 2005, New Chapter).

#### **3.60.010 Properties Eligible for Special Property Tax Valuation; Criteria**

Properties eligible for the special property tax valuation under Chapter 449, Laws of 1985 (RCW 84.26), shall include properties on which one or more buildings have been substantially rehabilitated (i.e., the actual cost of the rehabilitation incurred by the property owner is equal to at least twenty-five (25) percent of the assessed value of the building, exclusive of the assessed value attributable to the land, prior to construction of the improvements, where the buildings meet the following criteria:

- A. All buildings individually placed upon the Olympia Heritage Register pursuant to OMC 18.12, and which have retained major historic features; or
- B. Buildings in the pivotal and primary classifications of buildings within a Heritage Register Historic District and which have retained major historic features; or
- C. Buildings which are on the Olympia Heritage Register or are within an Olympia Heritage Register Historic District and which have lost major design feature(s). The Secretary of the Interior Standards for Treatment of Historic Properties (as amended) shall guide the restoration or improvement under this section. Provided, that the developer of the property shall have the option of replacing lost features through an accurate restoration or improving the property through a new adaptive design which is compatible with the size, scale, material and color of the historic building or the original feature.

(Ord. 6370 §2, 2005).

#### **3.60.020 Process to reduce property tax**

- A. The Olympia City Council is hereby designated as the local Review Board to carry out the duties specified in this Chapter and in Chapter 449, Laws of 1985, Section 5 (RCW 84.26).
- B. A person seeking to establish a special property tax valuation for property eligible under OMC Section 3.60.010 and Chapter 449, Laws of 1985 (RCW 84.26), shall submit an application to the County Assessor under RCW 84.26.040 within twenty-four (24) months of the commencement of the rehabilitation for which the special property tax valuation is sought, and no later than October 1 of the calendar year preceding the first assessment year for which classification is requested. The County Assessor shall submit the application to the Olympia Heritage Commission within ten (10) days of receiving the application. The Heritage Commission shall review the application and make a recommendation to the local Review Board within sixty (60) days of receipt of the

application, but not later than September 1 of the calendar year preceding the first assessment year for which the classification is requested.

C. The local Review Board shall approve an application for a special property tax valuation if the property is eligible under Section 3.60.010 of this Chapter and under RCW Chapter 84.26.030, the property owner enters into an agreement with the local Review Board for a ten-year period meeting the requirements set forth below, and the rehabilitation upon which the application is based have not altered or in any way adversely affected those elements of the property which qualify it as historically significant. Whether an alteration adversely affects those elements which qualify a property as historically significant, shall be determined by the Review Board based on the Secretary of the Interior Standards for Treatment of Historic Properties (as amended). For purposes of this section, the elements of the property which are historically significant shall be those specified with the designation to the Heritage Register. The ten-year agreement with the local Review Board shall commence on the date of its approval and require the owner to:

1. Monitor the property for its continued qualification for the special valuation.
2. Comply with rehabilitation plans and minimum standards of maintenance as defined in the agreement.
3. Make the historic aspects of the property accessible to public view one day a year, if the property is not visible from the public rights-of-way.
4. Apply to the local Review Board for approval or denial of any demolition or alteration of the property.
5. Comply with any other provisions in the original agreement as may be appropriate.

D. Once an agreement between an owner and the Review Board has become effective pursuant to Chapter 449, Laws of 1985 (RCW 84.26), there shall be no changes in standards of maintenance, public access, alteration or report requirements, or any other provisions of the agreement, during the period of the classification without the approval of all parties to the agreement.

E. An application for classification of an historic property as eligible for a special property tax valuation shall be approved or denied by the Review Board before December 31 of the calendar year in which the application is made. Prior to making its decision to approve or deny an application, the local Review Board is authorized to examine an applicant's records.

F. The Review Board shall notify the County Assessor and the applicant of the approval or denial of the application.

G. If the Review Board determines that the property qualifies as eligible historic property, the Review Board shall certify the fact in writing and shall file a copy of the certificate with the County Assessor within ten (10) days. The certificate shall state the facts upon which the approval is based.

H. Any decision of the Review Board acting as the local Review Board on any application for classification as historic property eligible for special valuation may be appealed to Superior Court under RCW 34.05.510 - .598 in addition to any other remedy of law. Any decision on the disqualification of historic property eligible for special valuation, or any other dispute, may be appealed to the County Board of Equalization in accordance with RCW 84.40.038.

(Ord. 6491 §1, 2007; Ord. 6370 §2, 2005).

**3.60.030 Tax reduction –Expiration**

When property has once been classified and valued as eligible historic property, it shall remain so classified and be granted the special valuation provided by this Chapter and RCW 84.26.070 for ten (10) years, or until the property is disqualified by the circumstances set forth in RCW 84.26.080 or as it may be amended from time to time. Whenever property granted a special property tax valuation hereunder becomes disqualified for the special valuation, additional tax shall be assessed and payable as provided in RCW 84.26.090 - .100, as they may be amended from time to time.

(Ord. 6370 §2, 2005).

**The Olympia Municipal Code is current through Ordinance 7199, passed July 16, 2019.**

Disclaimer: The City Clerk's Office has the official version of the Olympia Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

Olympia's Codification Process (<http://olympiawa.gov/city-government/codes-plans-and-standards/municipal-code.aspx>)

**Municipal Code contact information:**

Email: [admins@ci.olympia.wa.us](mailto:admins@ci.olympia.wa.us)  
(<mailto:admins@ci.olympia.wa.us>)  
Telephone: (360) 753-8325

City Website: <http://olympiawa.gov>  
(<http://olympiawa.gov>)  
Code Publishing Company  
(<https://www.codepublishing.com/>)





# Special Valuation: Eligible Expenses

The Washington State Special Valuation program provides tax relief for approved repairs to designated historic properties. Expenses are reviewed and recommended for approval by the Olympia Heritage Commission to ensure that they meet certain standards and definitions.

**Qualified Rehabilitation Expenditures** are defined by the IRS. These generally include:

1. Direct construction costs;
2. Certain soft costs, including:
  - a. Architectural and engineering fees;
  - b. Construction permit fees;
  - c. Development management fees;
  - d. Construction loan interest and fees;
  - e. Utilities, taxes, and insurance for the construction period; and
  - f. State sales tax.

The following costs are generally **not** considered Qualified Rehabilitation Expenditures:

1. Costs related to the acquisition of the property;
2. Expenditure attributable to enlargement of the building, except to make the building fully usable such as adding a bathroom or kitchen if one is not initially existing;
3. Costs of valuation and permanent financing of the property; and
4. Overhead costs or other “costs of doing business”.

Eligible costs are further defined here:

- **Actual Cost of Rehabilitation, as per WAC-254-20-030:** “Actual cost of rehabilitation” means costs incurred within twenty-four months prior to the date of application and directly resulting from one or more of the following:
  - a) Improvements to an existing building located on or within the perimeters of the original structure; or
  - b) Improvements outside of but directly attached to the original structure which are necessary to make the building fully useable but shall not include rentable/habitable floorspace attributable to new construction; or
  - c) Architectural and engineering services attributable to the design of improvements; or
  - d) All costs defined as “qualified rehabilitation expenditures” for the purposes of the federal historic preservation investment tax credit.
- **Qualified Rehabilitation Expenditure, as per Internal Revenue Code Section 47(c)(2):** In general. The term “qualified rehabilitation expenditure” means any amount properly chargeable to capital account...in connection with the rehabilitation of a qualified rehabilitated building. Certain expenditures not included--
  - a) Cost of Acquisition: The cost of acquiring any building or any interest therein;
  - b) Enlargements: Any expenditure attributable to the enlargement of the existing building except attachments to make the building fully usable.

## Reference on Expense Eligibility

Provided each expense is determined by the Olympia Heritage Commission to meet the **Washington State Advisory Council's Standards for the Rehabilitation and Maintenance of Historic Properties**, below is a list of the types of expenses that:

✓ Generally **are** considered eligible      ✗ Generally **are not** considered eligible

<b>Appliances &amp; Comfort Systems</b>	
✓ Water heaters HVAC & A/C units	✗ Furnaces Ventilation systems Kitchen & other home appliances Home electronics
<b>Furnishings</b>	
✓ Built-ins Shelves	✗ Cabinetry Window seats/nooks Moveable furniture
<b>Plumbing &amp; Electrical</b>	
✓ Fixtures Required exterior infrastructure (like sewer lines) Fire suppression systems Other code-related requirements	✗ Security & alarm systems (like CCTV) Moveable lamps
<b>Landscaping</b>	
✓ Sitework required for rehabilitation (like clearing, disposal and stabilization) Sitework required for utilities and foundation Landscape stabilization	✗* Plants Soil amendments Landscape design Accent lighting Sprinkler systems  <i>*If the landscape itself is landmarked, landscape design and plantings may be included.</i>

Application and Certification of Special Valuation  
on Improvements to Historic Property

Chapter 84.26 RCW

ASSESSOR

SEP 30 2019

RECEIVED

File With Assessor by October 1

File No: \_\_\_\_\_

I. Application

Ph- 360-556-3762

County: Thurston

Property Owner: Sam Meyer/Jennifer Meyer Parcel No./Account No: 31300600700

Mailing Address: 208 18th Ave SW, Olympia WA 98501

Legal Description: Lot 7 in block 6 of Supplemental Plat of Edward J. Allen Addition to the city of Olympia, according to plat recorded in Volume 8 of Plats, Page 40.

Property Address (Location): 208 18th Ave SW, Olympia WA 98501

Describe Rehabilitation: Complete interior + exterior renovation + restoration

Property is on: (check appropriate box)  National Historic Register  Local Register of Historic Places  
*South Capitol Neighborhood Historic Dist.*

Building Permit No: 18-0545 Date: 5/22/18 Jurisdiction: Olympia  
County/City

Rehabilitation Started: 05/29/18 Date Completed: 11/16/18

Actual Cost of Rehabilitation: \$ 400,574.04

Affirmation

As owner(s) of the improvements described in this application, I/we hereby indicate by my signature that I/we am/are aware of the potential liability (see reverse) involved when my/our improvements cease to be eligible for special valuation under provisions of Chapter 84.26 RCW.

I/We hereby certify that the foregoing information is true and complete.

Signature(s) of All Owner(s):  
[Signatures]

II. Assessor

The undersigned does hereby certify that the ownership, legal description and the assessed value prior to rehabilitation reflected below has been verified from the records of this office as being correct.

Assessed value exclusive of land prior to rehabilitation: \$ 211,700

Date: 10/1/2019

[Signature]  
Assessor/Deputy





To: Marygrace Goddu and the Olympia Heritage Commission

Date: October 9, 2019

Please accept this request for special valuation of our residence at 208 18<sup>th</sup> Ave. SW, Olympia, WA 98501 located within the South Capital Neighborhood Historic District.

### The House

Our house is a "Ready Cut Home" from the Tumwater Lumber Mills Company. The Tumwater Lumber Mills Company (TLM) was a local business founded and run by 7 siblings of the Anderson family who I believe were Swedish immigrants. TLM was founded in 1918 and began producing ready-cut homes in 1921. The idea behind the concept was that the ready cut house would reduce waste at the mill as well as where the house was to be built. All of the lumber for a house would be numbered and delivered to the site as one package for assembly. Many companies both local and national were involved in this industry including Sears and Roebuck. According to the National Trust for Historic Preservation, more than 100,000 pre-cut or kit homes were built in the United States between 1908-1940. An April 2, 1931 article in the Daily Olympian estimated that 500 homes in the local area were TLM houses.<sup>1</sup>

The house at 208 18<sup>th</sup> Ave. SW was model #361 of TLM ready cut homes and it was constructed in 1924. (Ex. #1). Publicity stills are provided to show what the house looked like in 1924 both inside and out. (Ex. #2, #7 & #10).

### The Residents

The house was purchased by Ernest L. (Bud) and Barbara K. Meyer on August 1, 1947. Both were graduates of Olympia High School, Bud in 1932 and Barbara in 1936. They were married in September of 1943 and world events forced a separated, extended honeymoon in which Ernest spent the next few years in various parts of England, France and Germany while Barbara spent those same years in the Johnson Point area with her parents.

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<sup>1</sup> All of the information in this paragraph came from the article "Tumwater family sold kits for ready-cut homes" by John Dodge published in the Daily Olympian on February 27, 2014

Bud Meyer was a lawyer who began practicing law in Olympia in 1940 and retired in 2000. He passed away in 2001 at home at 208 18<sup>th</sup> Ave SW at the age of 86. He was very active in local affairs including serving as City Attorney for the City of Olympia from 1960-78. Barbara K Meyer stayed at home and raised their 9 boys. She died at home at 208 18<sup>th</sup> Ave SW in January of 2014, one month short of her 96<sup>th</sup> birthday.

Sam and Jennifer Meyer, the applicants in this case, are Bud and Barbara's son and daughter in law. We inherited the house from Barbara's estate.

### The Project

As previously indicated, Bud and Barbara Meyer purchased the home on August 1, 1947. Please see Ex. #4 for a picture of the house probably taken about 1950. Other than replace the round front porch pillars with square ones and remove the roof dormers (which were not original and apparently leaked quite significantly) only very minor improvements on the house were made for the next 67 years.

Please compare Ex. #2, #3 and #4. Ex. #3 was obtained from Washington State archives and was taken in 1939. Please note that by 1939, the original siding had been covered by different siding which was made from 100% asbestos. There was some interior asbestos as well with regard to old heating ducts and old linoleum. The original wiring (nob and tube) had never been improved in any way. All of the outlets were two prong plug ins. All of the walls and ceilings were lathe and plaster and at the time we acquired the house, the lathe and plaster was in bad shape. (Please see ceiling in Ex. #8). Also, prior to the renovation, the house was heated by oil and there was a derelict oil tank in the back yard that needed to be abated. The one aspect of the house that was in good shape were the hardwood floors in the living and dining rooms as well as the softwood floors in all the bedrooms.

The scope of the project was essentially a whole house renovation/rebuild. All of the asbestos was abated according to all environmental regulations. Removal of the asbestos siding revealed that the original siding was incredibly well

preserved and remains in place (although some replacement was necessary where there was rot around some windows). The oil tank was removed from the back yard and testing revealed that there was zero soil contamination.

All of the old wiring was removed and replaced. All of the interior plumbing was also removed and replaced. The walls throughout the entire house are new. In addition to some of the windows having rot, all of the windows had out lived their useful life. In that regard the front (south) facing windows as well as the first two windows on the east and west side of the were replaced with Andersen wood clad windows. Those windows were specifically chosen to maintain the original look and style of the house. Please compare the look of the windows in Ex. #5 and Ex. 6 for exterior comparison and please compare the look of the windows in Ex. #8 and #9 for interior comparison. The square pillars (put on some time in either the late 1950s or early 1960s) on the front porch were replaced by round pillars which also restored the original look of the house.

Ex. #5 and Ex. #6 present before and after views of the front of the house. Ex. #7, Ex. #8 and Ex. #9 present interior views into the living (south west front) room of the house. Ex. #7 was taken in 1924, Ex. #8 was taken at the beginning of construction and Ex. #8 was taken shortly after the completion of the project. Ex. #10, Ex. #11 and Ex. #12 present interior views into the dining (south east front) room of the house. Ex. #10 was taken in 1924, Ex. #11 was taken at the beginning of construction and Ex. #12 was taken shortly after the completion of the project.

I look forward to the meeting scheduled for October 14 at noon and I will be prepared to answer any questions at that time.

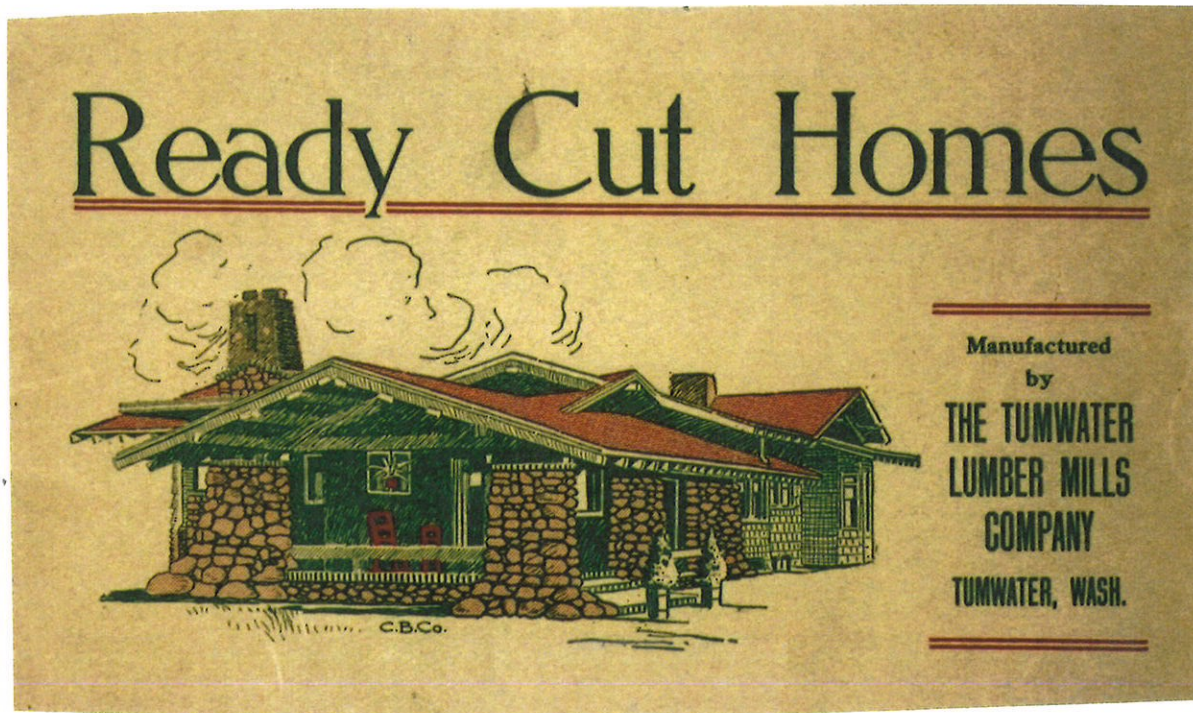
# Ready Cut Homes

Manufactured by

## The Tumwater Lumber Mills Company

### Model No. 361

208 18<sup>th</sup> Ave. SW, Olympia, WA 98501



Submitted to City of Olympia Heritage Commission  
For Special Valuation

By Sam and Jennifer Meyer

Artistic and Well Designed—Either Plan Provides for Three Bed Rooms on Second Floor

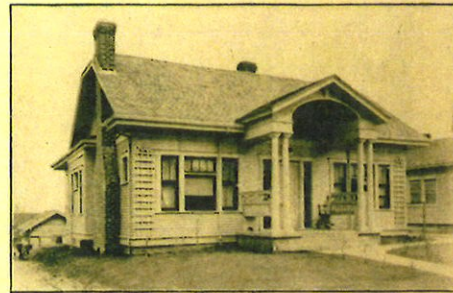
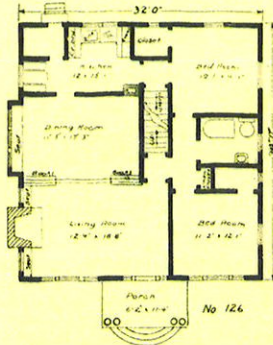
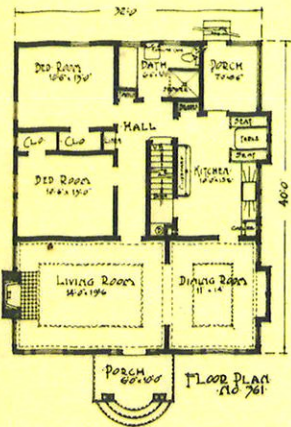


Exhibit #1

Specifications—Style 361 & 126

**FOUNDATION:**—Raised 2 feet from ground. Sufficient beams and posts 6x8, thus eliminating brick partition in basement.

**FRAME:**—2x8 first floor joist and box sills; 1x3 bridging; 2x4 studding; 2x6 rafters and 2x8 ceiling joists. Partition studding in attic.

**FLOORS:**—Subfloor 1x10; 13/16x3 1/4" vertical grain flooring; attic floor of shiplap.

**WALL:**—8'-6" ceiling, double constructed throughout; 1x8 shiplap; felt paper; 6" cedar siding.

**ROOF:**—No. 1 "A" cedar shingles on 1x6 surfaced sheathing; 2" projection lined with 1x4 V ceiling; porch columns.

**INTERIOR FINISH:**—8" base board and shoe; 5" Mission casing and special head casing; picture mouldings for all rooms.

**BUILT-IN FEATURES:**—No. 361—Buffet; kitchen cabinets; cooler; breakfast table and seats; linen closet; book cases at each side of fire place; shelving for closets; medicine cabinet; French doors. No. 126—Kitchen cabinet with cooler; breakfast nook; linen closet; medicine cabinet; seat in bay window and each side of fire place; shelving.

**PAINT:**—Exterior—two coats of paint or stain. Interior—three coats of white or ivory paint, or filler, varnish and stain.

**LATH:**—No. 1 lath for all inside plaster work.

**MATERIAL:**—All lumber and millwork furnished in No. 1 clear and common Douglas fir.

**HARDWARE:**—All rough and finish hardware. Finish hardware in old copper or brass plated cylinder front door lock; flashing; down spout.

For Price List See Last Page

Page Thirty-One

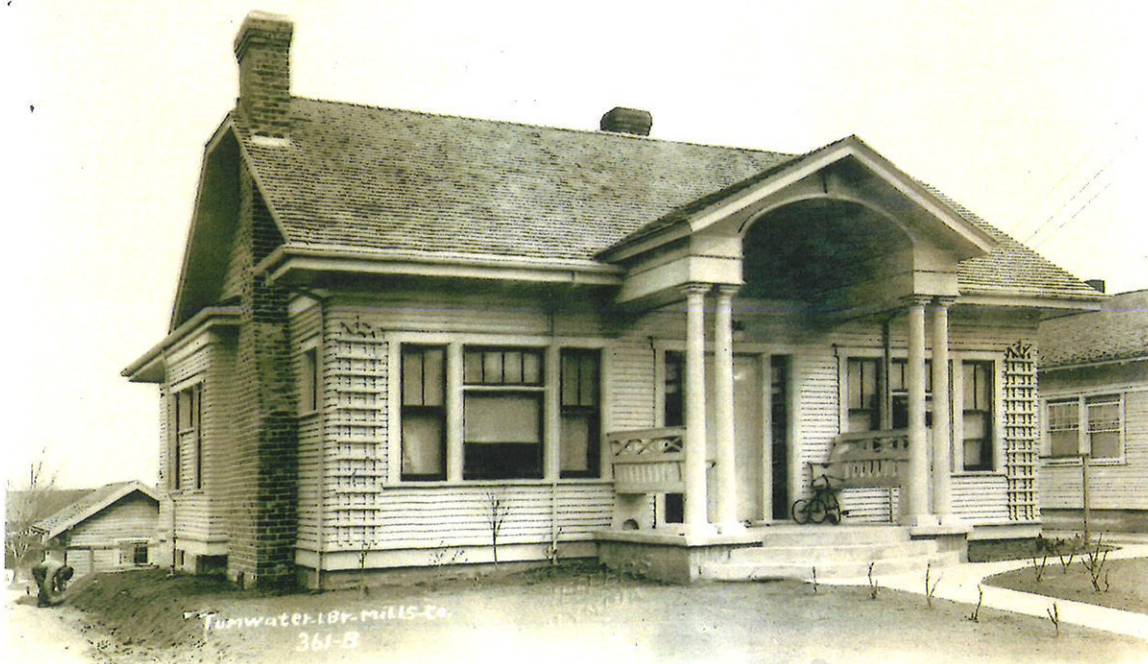


Exhibit #2

Tumwater Lbr. Mills Co. 361-B



Exhibit  
# 3



Exhibit  
# 4



Exhibit  
#5



Exhibit  
#6



Exhibit  
#7



Exhibit  
#8





Exhibit  
#9



Exhibit  
#10



Exhibit  
#11



Exhibit  
#12

**Qualified Expense Summary -- Addendum  
208 18th Ave SW**

Costs for windows included in Lifespan Construction summary included a 50% down payment for both vinyl and wood windows, materials and installation. Total cost for wood windows materials only (before tax) is 9894.53. Costs for labor and materials for vinyl versus wood have been estimated based on the ratio of wood to vinyl window material costs (\$9894.53 to \$4416.02, or 69% to 31%).

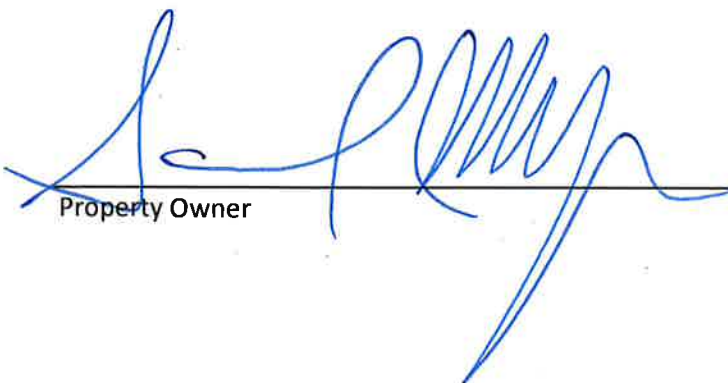
**The costs included in the Lifespan Cost Summary, totalling \$11,473 (before taxes) are hereby eliminated from the total qualified expense summary, and are replaced by the following:**

Item	Cost	Tax @ 8.7%	Total expenditure
Wood window materials	9,894.53		
Wood window labor	5,675.56		
<b>Total cost of Wood windows</b>	<b>15,570.09</b>	<b>1,354.60</b>	<b>16,924.69</b>

**Total Qualified Rehabilitation Expenses (tax included)**

Lifespan Summary	402,286.18
minus window costs as stated previously	(13,469.30)
including total wood window costs	16,924.69

**Revised TQRE 405,741.57**

  
\_\_\_\_\_  
Property Owner

10/16/19  
\_\_\_\_\_  
Date



**Billing and Allowance Reconciliation**

Effective Date: 11/12/2018

\* NOTE: Projected Costs shown below are estimated, the actual cost for each item will be based on the total cost experienced during a full accounting for the project.

<b>Client:</b>	Sam & Jennifer Meyer	<b>Contracted Price</b>	\$ 344,258.52
<b>Job #</b>		<b>Sales Tax</b>	\$ 29,950.50 8.7%
		<b>Total Contracted Price &amp; Tax</b>	\$ 374,209.12

Allowance Items	Per Contract	* Projected Cost	Overage (Underage)	Notes
1 Sanican & Dump Fees	2,595	3,229	634	Final
2 Concrete Removal	200	200	0	Final
3 Oil Tank Removal	1,950	1,950	0	Final
4 Asbestos Abatement	9,600	9,600	0	Final
5 Concrete Work	3,750	3,540	(210)	Final
6 Masonary Repairs	3,600	2,694	(906)	Final
7 Framing Materials	4,500	4,182	(318)	Final
<del>8 Windows</del>	<del>1,187</del>	<del>1,187</del>	<del>0</del>	<del>Final</del>
9 Exterior Doors & Hardware	2,095	2,261	166	Final
10 Roofing	11,000	11,320	320	Final
11 Exterior Trim & Siding	5,795	5,762	(13)	Final
12 Exterior Paint	8,900	8,900	0	Final
13 Gutters	1,410	1,205	(205)	Final
14 Plumbing Labor & Rough In	16,305	16,126	(177)	Final
15 Plumbing Trim Materials	4,929	4,938	(291)	Final
16 Electrical Labor & Rough In	22,250	22,250	0	Final
17 Electrical Trim Materials	2,528	1,299	(1,259)	Final
18 Furnace & Heat Pump	14,300	14,228	(72)	Final
19 Insulation	6,670	6,471	(199)	Final
20 Drywall	24,000	23,250	(750)	Final
21 Interior Paint	10,000	10,688	688	Final
22 Millwork & Interior Doors	2,902	3,126	524	Final
23 Cabinetry & Hardware	8,300	8,300	0	Final
24 Countertops	6,550	6,950	(600)	Final
25 Shower Doors & Accessories	2,571	2,934	383	Final
26 Tile Labor & Materials	4,602	4,571	(31)	Final
27 Floor Coverings	5,296	5,019	(277)	Final
<b>Total Allowance Change</b>			<b>\$ (2,552.14)</b>	

Change Orders & Additional Charges				
1	Entryway Columns		\$ 985.00	Final
<del>2</del>	<del>Windows</del>		<del>\$ 10,288.00</del>	<del>Final</del>
3	Upstairs Closet Doors		\$ 766.00	Final
4	Crawl Dlg Out Labor At Cost	49 Hours	\$ 2,205.00	Final
5	Additional Electrical Added at Walk Through		\$ 2,640.00	Final
6	Added Interior Paint Colors		\$ 3,800.00	Final
<b>Total Change Orders &amp; Additional Charges</b>			<b>\$ 20,682.00</b>	

Reconciliation of Allowance for Hours		
Current Projection of Hours Required To Complete Job		1,511
Hours Allowance, Original Contract	1,111	
Hours within Reconciliation of other Allowances	0	
Hours within Change Orders	0	
Blue Sheets not in other Sources	0	
<b>Total Hours Remaining</b>		<b>-375</b>
<b>Projected Hours Overage</b>		<b>200</b>
<b>Cost of Hours Overage</b>		<b>\$ 8,000.00</b>

<b>Total Allowances, Change Orders, Additional Charges and Hours Overage</b>	<b>\$ 25,329.87</b>
------------------------------------------------------------------------------	---------------------

<b>Combined Cost of Project</b>	<b>\$ 370,088.48</b>	
<b>Sales Tax</b>	<b>\$ 32,197.70</b>	8.7%
<b>Total Cost of Project</b>	<b>\$ 402,286.18</b>	



**Lifespan  
Construction**

## Project Change Authorization Form

This form is to be completed anytime there is a deviation from the work specified in the contract or if there is a substantial change in an allowance. This project change is subject to all the terms and conditions in the original contract as agreed upon by the clients and the contractor as outlined in Section 5.

Client Name	Sam and Jennifer Meyer	Change Order #	1
Change Order For:	Windows	Date of Change	6/13/2018
Original Contract Date	4/4/2018		

**Work to be changed:**

Windows: Remove old windows and dispose of, install new Andersen wood windows on the front and front sides of the house, black exterior, raw pine interior ready for paint. Install new Lindsay vinyl windows on all other openings not included in the original contract with midnight black 201 exterior and white interior. All labor and materials are included. Price for windows - \$22,536.00 + tax.

Cost associated with this change	\$	<b>22,536.00</b>
WA ST Sales Tax Rate	8.70%	\$ 1,960.63
<b>Total Change Price</b>	<b>\$</b>	<b>24,496.63</b>

Changes in work under \$1000 will be paid in full at the next draw. Changes in work totaling more than \$1000 including tax will require a 50% deposit at the time the change is agreed upon and will be invoiced in full at the next draw or when the change is complete. The price of the change will be added to the Master Reconciliation Sheet.

I/We agree to the above change in the scope of work and all terms and conditions as outlined the original contract and give the contractor authorization to complete the change or work.

--	--

Signature of the client

Date

--	--

Signature of the client

Date

	6/13/18
-------------------------------------------------------------------------------------	---------

Signature of Authorized Agent of the Contractor

Date



Sam Meyer <sgm3273@gmail.com>

# Re: Lifespan - Final Allowance Report

1 message

**Joe Zimmerman** <joe@lifespanconstruction.com>  
To: Sam Meyer <sgm3273@gmail.com>

Tue, Oct 15, 2019 at 10:10 AM

Good Morning Sam,

Anderson Wood Window Cost - \$9894.53  
Lindsay Vinyl Window Cost - \$4416.02

-Joe

On Mon, Oct 14, 2019 at 2:40 PM Sam Meyer <sgm3273@gmail.com> wrote:  
Hi Joe,

Would it be possible for you (or someone else) to break down the cost of the windows at 208? I need to know how much was spent on the Andersen wood clad windows and how much was spent on the other vinyl windows.

Thanks,

Sam

On Fri, Oct 4, 2019 at 11:40 AM Joe Zimmerman <joe@lifespanconstruction.com> wrote:  
Sounds good, have a great weekend!

On Fri, Oct 4, 2019 at 11:34 AM Sam Meyer <sgm3273@gmail.com> wrote:  
Thanks Joe, I think this should do it, I'll let you know if I need any thing else.

Sam

On Fri, Oct 4, 2019 at 8:58 AM Joe Zimmerman <joe@lifespanconstruction.com> wrote:

Good Morning Sam,

Attached is your final allowance report that reflects overall price, let me know if you need anything further. - Joe



**JOE ZIMMERMAN**  
Production Manager



**phone**  
Office 360-584-3833 ■ Cell 360-280-9444  
**address**  
1941 4th Ave E. Olympia, WA 98506  
**website**  
LifespanConstruction.com



**JOE ZIMMERMAN**  
Production Manager



**phone**  
Office 360-584-3833 ■ Cell 360-280-9444  
**address**  
1941 4th Ave E. Olympia, WA 98506  
**website**  
LifespanConstruction.com

**Qualified Expense Summary -- Addendum  
208 18th Ave SW**

Costs for windows included in Lifespan Construction summary included a 50% down payment for both vinyl and wood windows, materials and installation. Total cost for wood windows materials only (before tax) is 9894.53. Costs for labor and materials for vinyl versus wood have been estimated based on the ratio of wood to vinyl window material costs (\$9894.53 to \$4416.02, or 69% to 31%).

**The costs included in the Lifespan Cost Summary, totalling \$11,473 (before taxes) are hereby eliminated from the total qualified expense summary, and are replaced by the following:**

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Wood window labor	5,675.56		
	15,570.09	1,354.60	
<b>Total cost of Wood windows</b>			<b>16,924.69</b>

**Total Qualified Rehabilitation Expenses (tax included)**

Lifespan Summary	402,286.18
minus window costs as stated previously	(13,469.30)
including total wood window costs	16,924.69

**Revised TQRE 405,741.57**

---

Property Owner

Date



## Heritage Commission

### Special Property Tax Valuation for 215 19th Avenue SW

**Agenda Date:** 10/23/2019  
**Agenda Item Number:** 6.B  
**File Number:** 19-0959

---

**Type:** decision   **Version:** 1   **Status:** In Committee

---

#### **Title**

Special Property Tax Valuation for 215 19<sup>th</sup> Avenue SW

#### **Recommended Action**

Move to recommend for final approval by City Council.

#### **Report**

##### **Issue:**

The Commission's Heritage Review Committee (HRC) recommends the approval of the application for special valuation submitted by Robert and Karen Meyer, owners of the residence at 215 19<sup>th</sup> Avenue SW. The Commission will consider whether to concur with the HRC recommendation, concur with conditions, or not to concur.

The Commission's recommended action will be forwarded to City Council for final consideration.

#### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031

#### **Presenter(s):**

Garner Miller, Chair, Heritage Review Committee

#### **Background and Analysis:**

The Historic Preservation Officer reviewed materials submitted with the Special Valuation application for subject property and verified that the following program eligibility requirements have been met:

- The building is designated and registered in the City of Olympia as contributing structure in the South Capitol Neighborhood Historic District.
- The total qualified rehabilitation expenses exceed 25% of the pre-improvement assessed value of the home.
- Owner's total rehabilitation expenses are eligible program expenditures verified by receipts.
- The rehabilitation period is within the required 24 months prior to the application date of September 25, 2019.

The Heritage Review Committee met on site and verified that the completed rehabilitation work



meets the US Secretary of the Interior's Standards, does not adversely affect the those elements that qualify it as historically significant, and the features named as historically significant when the building was designated were preserved in this rehabilitation.

**Neighborhood/Community Interests (if known):**

Public interest in preserving the historic character of the South Capitol Historic District and the broader community.

**Options:**

1. Recommend approval
2. Seek revisions to the applicant's qualified expenditures
3. Recommend denial

**Financial Impact:**

Staff time for processing Special Valuation applications is included in the base budget. Approving the application would result in no direct financial impacts to City budgets.

**Attachments:**

Special Valuation Application and County Assessor Certification  
Historic Property Information  
Owner's submitted supplemental information and photos  
Summary of Total Qualified Rehabilitation Expenses



# Application and Certification of Special Valuation on Improvements to Historic Property

Chapter 84.26 RCW

ASSESSOR

SEP 25 2019

RECEIVED

File With Assessor by October 1

File No: \_\_\_\_\_

## I. Application

County: Thurston

Property Owner: Robert A. Meyer Jr  
Karen A. Meyer Parcel No./Account No: 39600200701

Mailing Address: 215 19th Ave SW, Olympia WA 98501

Legal Description: Section 23 Township 18 Range 2W  
Chambers Addition

Property Address (Location): 215 19th Ave SW Olympia WA 98501

Describe Rehabilitation: Interior rehab, kitchen cabinets, flooring + refinishing,  
electrical updates, appliances, window repair, repainting,  
(interior and exterior)

Property is on: (check appropriate box)  National Historic Register  Local Register of Historic Places

Building Permit No: n/a Date: n/a Jurisdiction: Olympia  
County/City

Rehabilitation Started: 10/17 Date Completed: 9/19 (phased)

Actual Cost of Rehabilitation: \$ approx. \$130,000 (details to be provided to city)

## Affirmation

As owner(s) of the improvements described in this application, I/we hereby indicate by my signature that I/we am/are aware of the potential liability (see reverse) involved when my/our improvements cease to be eligible for special valuation under provisions of Chapter 84.26 RCW.

I/We hereby certify that the foregoing information is true and complete.

Signature(s) of All Owner(s):

Robert A. Meyer Jr  
Karen A. Meyer

## II. Assessor

The undersigned does hereby certify that the ownership, legal description and the assessed value prior to rehabilitation reflected below has been verified from the records of this office as being correct.

Assessed value exclusive of land prior to rehabilitation: \$ 215,400

Date: 9/26/19

[Signature]  
Assessor/Deputy

For tax assistance, visit <http://dor.wa.gov/content/taxes/property/default.aspx> or call (360) 570-5900. To inquire about the availability of this document in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users may call 1-800-451-7985.

RECEIVED  
OCT 01 2019

COMMUNITY PLANNING  
AND DEVELOPMENT DEPT

When recorded return to:

ROBERT A. MEYER JR and KAREN ANN MEYER  
215 19TH AVE SW  
OLYMPIA, WA 98501

AUG 31 '17 737738

Thurston County Treasurer  
Real Estate Excise Tax Paid 7636.20  
*[Signature]* Deputy

**STATUTORY WARRANTY DEED** TH11646  
**THURSTON COUNTY TITLE CO**

TH11646

The Grantor, **ANDREW ROBERT CONKLIN and LORI L. CONKLIN, husband and wife**

for and in consideration of **Ten Dollars and other valuable consideration**

in hand pays, conveys, and warrants to **ROBERT A. MEYER JR and KAREN ANN MEYER, a married couple**

the following described real estate, situated in the County of Thurston, State of Washington:

**THE EAST HALF OF LOTS 7 AND 8, BLOCK 2 OF CHAMBER'S ADDITION TO OLYMPIA, AS RECORDED IN VOLUME 3 OF PLATS, PAGE 65.**

**Abbreviated Legal: EAST HALF OF LOTS 7 AND 8 BLK 2 OF CHAMBERS ADD TO OLY**

**SUBJECT TO** covenants, conditions, restrictions, reservations, easements and agreement of record, if any.

Tax Parcel Number(s): **3960-02-00701**

Dated: **August 26, 2017**

*[Signature]*  
**ANDREW ROBERT CONKLIN**

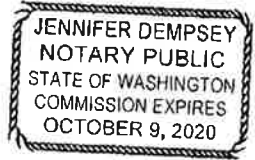
*[Signature]* as her attorney in fact  
**LORI L. CONKLIN BY ANDREW R. CONKLIN,**  
as her attorney in fact

STATE OF **Washington** ) ss.  
COUNTY OF **Thurston**

I certify that I know or have satisfactory evidence that **ANDREW R. CONKLIN** (is/are) the person(s) who appeared before me, and said person(s) acknowledged that he signed this instrument, on oath stated that he is authorized to execute the instrument and acknowledge it as the **ATTORNEY IN FACT** of **ANDREW ROBERT CONKLIN and LORI L. CONKLIN** to be the free and voluntary act of such party(ies) for the uses and purposes mentioned in this instrument.

Dated: **8/28/17**

*[Signature]*  
**Jennifer Dempsey**  
Notary Public in and for the State of Washington  
Residing at **OLYMPIA**  
My appointment expires: **11/9/2018 10/9/20**  
**JD**



Address	Date Built	Contributing/Non-Contributing	Style	Parcel #	Architect/Builder	Original or Early Owner (with date)	
209 & 211 W. 19th	1927	Contributing	Craftsman/Bungalow	39600200103	Wohleb	H. L. Ellsworth (OR)	LR
<p>This adaptation of the Craftsman/Bungalow mode to duplex architecture was built in 1927 in a Joseph Wohleb design for H. L. Ellsworth, a local contractor.</p>							
12 W. 19th	1915	Contributing	Craftsman/Bungalow	60500101400	TLM	R. G. Yantis, Publisher, Washington Recorder (1932)	
<p>Hipped roof Craftsman/Bungalow style with distinctive arched front opening with open timberwork gable. Shingle and drop siding cladding. Tripartite front window has multipane top sections. Wide bracketed eaves. Rectangular bay with multipane tripartite window on west side. Bracketed gables with fascia boards.</p>							
215 W. 19th	1927	Contributing	English Revival	39600200701		Max Baude (OR)	
<p>A well-preserved English Tudor Revival style, this house was built in 1926 for Maximilian Baude who owned a barbershop in Olympia at 515 S. Capitol Way. The house was custom built and has not been altered.</p>							
218 W. 19th	1922	Contributing	Dutch Colonial	60500101300		Hugh Jeffers (OR)	
<p>Hugh Jeffers built this house in 1922 in a Tumwater Lumber Mills design. Jeffers owned the Capital Laundry at 4th and Cherry for many years. Jeffers, born in Texas, came to Olympia in 1882. He grew up in Olympia and was employed in various laundry businesses until he purchased the Capital Steam Laundry in 1910. He was a brother of noted local photographer, Joseph Jeffers, and also an avid aviator.</p>							
<p>The Jeffers House is a rectangular, one-and-one-half-story wood frame structure built in the Dutch Colonial style on a poured concrete foundation. Its gambrel roof is covered with composition shingles and has three shed-rooted dormers. Walls are clad with clapboards, and the second-story side walls slightly overhand those of the first story. A wide arched hood with oversized brackets shelters the central front entry door, which has multi-paned sidelights and a sunburst transom panel. Flanking the door are tripartite double-hung windows with multi-paned upper lights; other fenestration is also double-hung sash with similar upper lights.</p>							



Historic Property Baude House  
Inventory Report for 215 Northwest 19th Avenue Olympia, Thurston, 98501

**LOCATION SECTION**

Historic Name: Baude House Field Site No.: 651  
Common Name: (#34-536) OAHP No.:  
Property Address: 215 Northwest 19th Avenue Olympia, Thurston, 98501  
Comments: OLYMPIA

County Township/Range/EW Section 1/4 Sec 1/4 1/4 Sec Quadrangle  
Thurston T18R02W 23 SW TUMWATER

UTM Reference

Zone: 10 Spatial Type: Point Acquisition Code: TopoZone.com  
Sequence: 0 Easting: 507500 Northing: 5208450

Tax No./Parcel No. Plat/Block/Lot  
39600200701 Chambers L7&8 Blk 8

Supplemental Map(s) Acreage  
City of Olympia Planning Department < one

**IDENTIFICATION SECTION**

Field Recorder: Shanna Stevenson/Tom C Date Recorded: 9/27/1985 Survey Name: OLYMPIA

Owner's Name: Geo M V Brown Owner Address: 215 19th Avenue SW City/State/Zip: Olympia, WA 98501

Classification: Building Resource Status Comments

Within a District? Yes Survey/Inventory

Contributing? Yes

National Register Nomination: 0

Local District:

National Register District/Thematic Nomination Name: SOUTH CAPITOL NEIGHBORHOOD HISTORIC DISTRICT

**DESCRIPTION SECTION**

Historic Use: Domestic - Single Family House

Current Use: Domestic - Single Family House

Plan: Rectangle No. of Stories: 1 1/2

Structural System: Balloon Frame

Changes to plan: Intact Changes to interior: Intact

Changes to original cladding: Intact Changes to other:

Changes to windows: Intact Other (specify):

Cladding Stucco Foundation Concrete - Poured

Unknown

Style Tudor Form/Type

Roof Material Asphalt / Composition Roof Type Gable

**NARRATIVE SECTION**

Study Unit Other Date Of Construction: 1927  
Architecture/Landscape Architecture Architect:  
Builder:  
Engineer:

Property appears to meet criteria for the National Register of Historic Places: No  
Property is located in a historic district (National and/or local): No  
Property potentially contributes to a historic district (National and/or local):

**Statement of Significance** A well-preserved English Tudor Revival style, the house was built in 1926 for Maximilian Baude who owned a barbershop in Olympia at 515 S. Capitol Way. The house was custom built and has not been altered.

**Description of Physical Appearance** The Baude House is a rectangular, one-and-one-half-story structure built in the Tudor Revival style on a poured concrete foundation. The gable roof is covered with composition shingles and has close eaves; it has a shed-roofed dormer on the front (north) facade and a full-width, shed-roofed dormer at the rear. Walls are clad with stucco, with half-timbering on the front gable and dormer, and a brick chimney rises on the west wall. The arched entry door is offset on the front facade and topped by a bracketed hood. Fenestration includes bands of multi-paned casements, and double-hung sash with six-over-six lights. To the east of the house is a detached garage.

**Major Bibliographic References** Interview with current owners.  
Polk Olympia City Directory.

**PHOTOS**



View of northwest corner  
taken 9/27/1985  
Photography Neg. No. (Roll No./Frame No.):  
21-24A  
Comments:



3151

SALES PRICE	RECORD	LEGAL OWNER
	208 557	ABBOTT MARY A
13500	297 24	BROWN GEO M U

Sec. or Plat **CHAMBERS** Subdiv. **E<sup>2</sup> 784** Lot **2** Blk. **2** I. No.

LEGAL DESCRIPTION	I. No.	ACRES	
		LESS	BAL.
①			

TAX CODE No. **110**

TAX YEAR	TIMBER N. FT.	IMP. ACRES	UNIMP. ACRES	TIMBER VALUE	IMP. VALUE	UNIMP. VALUE	TOTAL L & T.	IMPR.	TOTAL VALUE	Street
82							12000	58100	165	Street
86							12000	52800	5P	Curb
88							12000	52800	31/07	Sidewalk
92							25000	82200	11/09	Electricity
93							35000	88400	11/09	Water
94							35000	88400	29/09	Sewer
95							48000	103400	29/01	Driveway
96							48000	103400	29/09	Bulkhead
99							48000	103400	09	Grade FV 3600 - 7640
1970										Condition
1971										Soil Class
1972							5100	13520		LAND 1968 RU
1973										
1974							5100	14330		
1975										
1976										
1977										
1978							5100	28200		
1979										

Address **315 W 19TH**

Picture No. **3151**

Depreciation Rate %

3	9	6	0	0	2	0	0	7	0	1	3
PLAT			BLK		LOT		SEG				

101000096

↑ 60 FT @ 60.  
8/70 RITING 6000 #0854  
RM  
BSE



BUILDING	ROOF	STORIES	1	2	A	B
Cable	Flat	No. Rooms	3			
Dwelling	Hip	Halls				
Duplex	Gable	Living				
Apartment		Kitchen				
Court Apt.	Shingles	Dining				
Metal	Shakes	Bed				
Office	Pat. Shing.	Powder				
Metal	Tar & Gravel	Bath	1/2			
Store		Sea				
Theatre	CONSTRUCT.	Utility				
Bank	Single	Neck				
Hall	Double					
Com'l Gar.	Frame	CEILED				
Lt. Mfg.	Brick	Wall Board				
Factory	Concrete	Paper				
Laft	Concrete Blk.	Plat. Brd.				
Warehouse	Ord. Mry.	Plaster				
Greenhouse	Mill Mry.					
Gas Sta.	Insulation C.	TRIM				
Barn		Flr				
Poultry	HEATING	Hardwood				
	Fireplace					
	Stoves	Tile				
	Floor-Wall	Marble				
FOUNDATION	Pipeless Furn.	Metal				
Concrete	Pipe Furn.					
Conc. Blk.	Hot Water	FLOORS				
Stone, Brick	C. I. Rad.	Soft				
Pcts	Caseload	Hard				
PSe	Floor Rad.	Concrete				
	Base B. Rad.	Asp. Tile				
EXT. WALLS	Panel Rad.					
Brk. & Sbs	Oil Burner	Carpet				
Rustic	Gas Burner					
Shiplap	Coal Stoker	BASEMENT				
Tar Paper	Electric	Noise				
Cedar	Oil	Full				
Shingles		Part				
Shakes	EXTRAS	Concrete Floor				
Stucco	Dormers	Dirt Floor				
Conc. Blks.	Paras	Garage				
Stucco Mar'y	Bay Window					
Tile	Beak Cases	PLUMBING				
Stone	Beam Coll.	1st G.				
Galv. Iron	Ventil. Sys.	Show.				
Aluminum	Refrig.	Toilet				
Brick	Plate Glass	Sink				
	Elevator	Garbage Disp.				
	Aria. Sprin.	Dish Washer				
Brick Vee.		H. W. Heater				
Com. Sol.		Laundry Trays				
Reoman	LIGHTING	Automatic Washer				
Rugged	Electric					
	Gas					
		No. Fixture				

Year Built	1926	Class	Good 460 1108
Year Re-Mod.		Cost	1 1/2 story Rate
Av. WL Yrs.		Condition	FAIR F
Used For	RES	Listed by	GHN 8-28-53

Rate Adj.	-	+	Base Rate	30.66
Volume			Variation	2.54
Cost			Adj. Base Rate	33.20
			Square Feet	814
			Subtotal	27015.80
			Height	13620
			% Complete	E
			Total	2.54

REMARKS: Talked to Mrs. Brown. 6/25/50  
 N.D.H. left when Stucco exterior work done 17-8-76 H.B.  
 Owner home, centered. House hasn't been painted for about 20 yrs. this is a hitch on lbg. measured the upstairs, cost \$.

ADDITIONAL BUILDINGS	1982	1978
First	1375	1500
Second		1300
Third		
TOTAL	1375	1300
ADDED FEATURES		
Attic		450
Basement 814 @ 7.37	6000	3050
Basement Floor		980
Heating		380
Plumbing	(1250)	380
Fireplace	2400	1390
Attached Garage		75
TOTALS	7150	4615
Adjustments		
Base Cost 1362 @ 33.20	45220	32760
Reproduction Cost	52370	32375
Local Multi 1.14 %	59700	37615
Market Factor 15 %	8955	12675
Present Value	50745	26940
Additional Buildings	1375	1300
Total Present Value	52120	28240
Total Assessed Value %	52100	28200
Assessed by	6-28 1957	12-8 1976
	10-22 1957	3-12 1981
	5-22 1970	

October 2, 2019

TO: Marygrace Goddu and Olympia Heritage Commission

FROM: Andy and Karen Meyer



Attached please find our request for special valuation consideration for our home located at 215 19<sup>th</sup> Ave SW.

We purchased the house in Sept 2017, and started work to repair and refurbish, and then moved into the home in May 2018. We continued to work on the house and garage, and finished the last major project in Sept 2019.

The work has included:

- Repainting all surfaces, inside and out with an appropriate color palette.
- Repair of rotted fascia, trim and water damaged stucco as a part of exterior painting work
- Replacing leaking gutters and correcting foundation drainage issues, including the addition of basement window wells where none existed.
- Corrected attic and roof ventilation issues, installing additional ventilation
- Refinishing and repairing the first floor hardwood floors, removing old carpeting and linoleum and replacing with new materials where needed
- Repairing, rebuilding and re glazing and repainting all first floor windows and doors and installing weather stripping to better seal and increase interior comfort.
- Replacing all upstairs windows with custom made new wood windows (double glazed) that replicated the old sashes but now are operable and preserve heat better. Most original upstairs windows had substantial rot and damage and were not feasibly salvagable, or had been replaced in the recent past with a vinyl window.
- Repaired interior doors and closet doors and drawers and re-fashioned master bedroom closets to function again. All original hardware that was painted was stripped and polished.
- Installed new kitchen cabinets, counters, appliances and shelving to allow for better function and better replicate the style/design of the original cabinets.
- Updated electrical throughout the house to add outlets and better function where needed, and replace unsafe wiring that had been added previously.
- Updated water heater and removed it from basement living area, replacing it with new high efficiency tankless heater.
- Repaired furnace and ductwork to allow for better air distribution and heating function
- Replaced unsafe chimney cap with new cap that protects chimney from water and birds
- Installed new low flow toilets and made plumbing repairs where needed

We have attached all the documentation we have for the work we have done, and included pictures where we can.

If you have any questions, please let us know. We look forward to your site visit, and thanks to City staff who have been very helpful and supportive.

## 215 19th Ave SW Summary of Rehabilitation Expenses for Special Valuation

Date	Payee	Memo/Check # (if paid by check)	Payment	
<b>Consultant Services</b>				
10-17-2017	Dianne Peck	Painting color consulting. Check #1584	\$153.00	
<b>SUB-TOTAL</b>				<b>\$153.00</b>
<b>Construction - EcoWoodworks</b>				
7-10-2018	EcoWoodworks	Window and door repair placement and rehab. #1079	\$13,313.75	
9-13-18	EcoWoodworks	Siding and fascia repair & restoration, exterior stucco repair; repair & repaint wrought iron, #1738	\$13,700.02	
2-6-2019	EcoWoodworks	Stormwindows, screens, interior cabinetry work. # 1779	\$2,429.25	
5-22-2019	EcoWoodworks	Stormwindows, screens, interior cabinetry work. # 1707	\$2,342.04	
4-18-2019	EcoWoodworks	Repair/replace master bedroom closet. Ch. #1798,1824	\$8,477.31	
<b>SUB-TOTAL</b>				<b>\$40,262.37</b>
<b>Constuction - Wilder Woodcraft</b>				
10-11-2017	Wilder Woodcraft invoice #181	Window repair, replace, rebuild.	\$2,063.49	
	Wilder Woodcraft invoice #187	hardware, door materials, windows	\$2,407.46	
9-12-2017	Wilder Woodcraft inv # 173	Window repair, replace, rebuild.	\$2,254.62	
<b>SUB-TOTAL</b>				<b>\$6,725.57</b>
<b>Construction - Logical Remodeling</b>				
10-2-2017	Logical Remodeling	Garage rehab and ceiling joist repair. Ch # 1577	\$2,341.00	
11-18-2017	Logical Remodeling	Misc. int remodeling and repair. Ck. # 1599	\$5,599.26	
1-24-2018	Logical Remodeling	Misc. trim work and repair. Ck.# 1627	\$1,945.49	
<b>SUB-TOTAL</b>				<b>\$9,885.75</b>
<b>Construction - CWest Construction</b>				
12-29-2017	CWest Construction	Kitchen remodel and related repair.	\$12,268.00	
<b>SUB-TOTAL</b>				<b>\$12,268.00</b>
<b>Electrical</b>				
11-30-2017	Reliable Electric	Electrical repair and upgrade.	\$9,194.32	
3-24-18	Reliable Electric	Electrical repair and upgrade. Ch. # 1657	\$5,288.52	
8-22-2018	Reliable Electric	Electrical repair and upgrade. Ch. 1724	\$150.61	
<b>SUB-TOTAL</b>				<b>\$14,633.45</b>
<b>Plumbing</b>				
1-29-2017	Ridge Creek Plumbing	Install new tankless water heater, reroute existing lines, remove old heater.	\$4,025.60	
11-2-2017	Ridge Creek Plumbing	Reroute kitchen sink plumbing	\$206.72	
10-6-2017	Ridge Creek Plumbing	Plumbing and gas line repairs.	\$652.80	
1-17-2018	Ridge Creek Plumbing	Toilet and sink installation and misc. repairs.	\$1,676.61	

			<b>SUB-TOTAL</b>	<b>\$6,561.73</b>
<b>Appliance, fixtures, lighting and hardware</b>				
10-2017 - 3-2018	Misc.	Kitchen appliances, light fixtures, plumbing and bathroom fixtures, med cabinet, and door hardware.	9718.55	
			<b>SUB-TOTAL</b>	<b>\$9,718.55</b>
<b>FLOORING</b>				
4-17-2018	Martinson Hardwood Floors	Repair and refinish first floor floors. Ch # 1662	\$3,272.16	
1-5-2018	Abbey Capital Floors	Basement carpet replacement and vinyl flooring.	\$5,230.27	
			<b>SUB-TOTAL</b>	<b>\$8,502.43</b>
<b>HVAC repair</b>				
11-2-2017	Pacific Air Heating	Duct work reconfiguration.	\$2,157.50	
11-1-2-17	HVAC Quick	Kitchen venthood wall cap.	\$55.00	
5-22--2018	Sunset Air	Furnace curcuit board repair.	\$168.64	
			<b>SUB-TOTAL</b>	<b>\$2,381.14</b>
<b>Painting, interior and exterior</b>				
8-7-18	EcoWoodworks	Exterior painting, prep and rot repair. Ch #1717	\$3,934.01	
5-25-18	EcoWoodworks	Exterior painting, prep and rot repair. Ch # 1689	\$3,930.00	
9-12-18	EcoWoodworks inv #1258	ext paint, trim, siding, handrails, soffit restoration	\$10,051.47	
12-5-17	Phil Simons and Daughters	Interior painting.	\$8,046.14	
			<b>SUB-TOTAL</b>	<b>\$25,961.62</b>
<b>Misc.</b>				
9-28-17	Standard Pest Control	Termite prevention and treatment Ch # 1576	\$212.17	
2-5-18	A 1 Chimney	Remove existing chimney cap and install custom cap.	\$1,071.68	
11-1-17	Design Unlimited	Kitchen Cabinets. Ch # 10050 (USAAA)	\$6,615.04	
1-8-18	Design Unlimited	Kitchen trim moulding ch # 1628	\$404.04	
6-28-18	Weathergard Roofing	Roof vents. Ch # 1076	\$745.28	
8-17-18	Capital Gutter	New rain gutters (House and Garage). Ch # 1719	\$1,410.53	
8-23-18	All Surface Refurbishing	Bathtub chip and rust repair. Ch # 1725	\$408.75	
1-18-18	Distinctive Tile and Stone	Kitchen counter, tile and installation.	\$3,177.95	
			<b>SUB-TOTAL</b>	<b>\$14,045.44</b>
<b>Taxes, Insurance, utilities and interest (period Sep 2017 - move in on May 15, 2018)</b>				
		real estate taxes	\$3,324.00	
		Utilities (water, elect, gas, trash)	\$1,226.44	
		Insurance	\$1,330.41	
			<b>SUB-TOTAL</b>	<b>\$5,880.85</b>
			<b>TOTAL</b>	<b>\$156,979.90</b>

Timestamp

Untitled Question



## Heritage Commission

### Discuss and approve draft response to City Council Referral Request

**Agenda Date:** 10/23/2019  
**Agenda Item Number:** 6.C  
**File Number:** 19-0596

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**Type:** recommendation   **Version:** 2   **Status:** In Committee

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#### **Title**

Discuss and approve draft response to City Council Referral Request

#### **Recommended Action**

##### **Committee Recommendation:**

Approve draft memorandum as presented;  
Amend and approve draft memorandum; or  
Continue discussion.

##### **City Manager Recommendation:**

Discussion only; no action requested.

#### **Report**

##### **Issue:**

Discussion and agree on recommendations in response to the City Council Referral related to honoring Dr. Martin Luther King Jr., and approve a memorandum transmitting recommendations to City Council.

##### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031

##### **Presenter(s):**

Kat Kelley, Audrey Henley

##### **Background and Analysis:**

City Council has requested that the Heritage Commission identify options for a permanent action honoring Dr. King. The Commission has developed a draft memorandum transmitting recommended actions to the City Council.

##### **Attachments:**

Olympia City Council Referral of April 16, 2019



# Olympia City Council Referral Request

**Tracking Number (Provided by Susan)** 2019-0032NJ      **Date of Referral** 3/26/19  
4/16/19 (action considered)      **Requester** Nathaniel Jones

- Referral To**  **Study Session**       **Finance Committee**  
 **General Government Committee**       **Land Use & Environment Committee**  
 **Other Meeting Body** Heritage Commission (Staff liaison - Marygrace Goddu)

## Problem Statement

*A clear concise description of the issue(s) that need(s) to be addressed.*

The City of Olympia is missing an opportunity to honor one of the most important visionaries of our time. Doctor Martin Luther King Junior’s legacy is large and irreversible, his greatest contribution is a vision of the future and his unwavering commitment to that vision. He saw what we might be capable of — as individuals and as a nation — and believed in that possibility so deeply that he dropped everything to hold it high where we can always see it.

## Request

*What is being requested to assist in addressing the issue described in the problem statement?*

Identify meaningful and effective way to honor and communicate the vision and goals of Dr. Martin Luther King Jr. and their significance to our community through a bold and permanent action.

## Relationship to City Business or Proposed City Business/Services

*Describe how this will enhance what is already offered and/or what it will provide that is not currently available. Why is this the City’s issue to address? How will this create a more adaptive and resilient organization?*

Human equity, social justice, and human rights are important to the City because this work is core to our values.

## Connection to Comprehensive Plan

*Choose all that apply.*

- Community, Safety and Health**  
*Inclusive, respectful, civic participation; a safe & prepared community; health and wellness; adequate food and shelter; a quality education*
- Downtown**  
*Vibrant, attractive urban destination; a safe and welcoming downtown for all; a mix of urban housing options; a variety of businesses; connections to our cultural & historic fabric; engaging arts & entertainment experience*
- Economy**  
*Abundant local products and services; a thriving arts and entertainment industry; sustainable quality infrastructure; a stable thriving economy*
- Environment**  
*Clean water & air; a daily connection to nature; preserved quality natural areas; a toxin-free community; a waste free culture*
- Neighborhoods**  
*Distinctive places & gathering spaces; nearby goods & services; neighborhoods that are engaged in community decision making; safe and welcoming places to live*



## Options

*Describe proposed options for moving the idea or issue forward for the meeting body to consider.*

Dedication of a public asset to the vision of MLK follows a time-honored tradition. Public parks, buildings, or streets are likely candidates for this approach. \*The high-visibility of a major roadway makes dedication of a street attractive. However, renaming a street carries a significant cost because businesses and residences would need to modify a substantial volume of registrations, licenses, addresses, and marketing materials. These costs are generally considered a public expense, although philanthropy might fill the gap. Neither of these ideas has been adequately researched and resolved. If the Martin Way corridor is included in this dedication action, early understanding of the current name is primary.

## Timing

*Is this issue time sensitive, are there other timing factors to consider?*

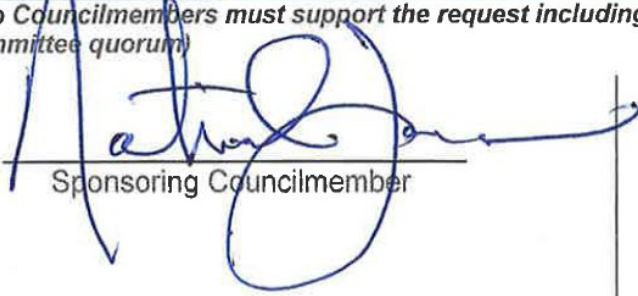

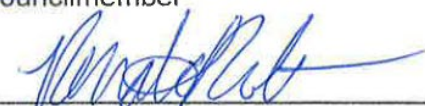
Timing – A bold and permanent action is proposed for implementation on Monday, January 20, 2020 – our national Martin Luther King Jr. holiday.

## Supporting Documentation

*Are there documents that support your request or that should be considered?*

### Councilmember Signatures

*Two Councilmembers must support the request including the Chair of the Committee of referral. (Cannot be a committee quorum)*

 _____ Sponsoring Councilmember	<p>1.  _____ Councilmember</p> <p>2.  _____ Councilmember</p>
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### Staff Supplement

*Staff will review the request to generate administrative impacts to be considered as part of proposal (staff to initial after their review):*

**Budget Impacts:** Unknown. If a street is chosen, new signage could be produced for minimal cost.

**Legal Review (to include regulatory authority):**

**Policy implications:** Consistent with Council and City values support of diversity, equity and compassion.

**Implementation Considerations:** Outreach to key leaders in the black community is an important part of the consideration.

**Staff Liaison:**

### \*Martin Way Name Change Option

To boldly and clearly demonstrate the change, Olympia could replace existing street signs with a modified version which carries the profile of our national hero. The cost of new street signs is estimated to be less than \$4,500. Additional costs associated with possible art work or interpretive signage, the dedication ceremony, or other improvements are quite flexible.

Rededicating the roadway provides the opportunity to invite the City of Lacey to join together in honoring the late Dr. King. The Martin Way corridor is shared with the City of Lacey and extends from the Olympia City limits, at College Street, to the Lacey City limits east of Ridgeview Drive.

There is confusion about the corridor's current name. Some have suggested that the road is named after Governor Clarence D. Martin (1886 – 1955), who was the 11th Governor of the state of Washington, who served two terms from 1933 to 1941.

Martin Way is also thought to recognize the important contributions of Saint Martin of Tours (316-397). The roadway is believed to honor the same Catholic saint that Saint Martin's University has been named for since its founding in 1895.

The Lacey roadway segment contains more than twice the number of street intersections as the Olympia segment. Several of Lacey's street signs on this corridor are illuminated and would likely be more expensive to upgrade. However, the total cost of this modification may be within the capacity of the City of Lacey if they wish to participate in the rededication.



## Heritage Commission

### Approval of revised committees, committee scope of work, and members for the remainder of 2019.

**Agenda Date:** 10/23/2019  
**Agenda Item Number:** 6.D  
**File Number:** 19-0960

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**Type:** decision **Version:** 1 **Status:** In Committee

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#### **Title**

Approval of revised committees, committee scope of work, and members for the remainder of 2019.

#### **Recommended Action**

Move to approve revised committee structure.

#### **Report**

##### **Issue:**

Whether to approve revised committee structure.

#### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031

#### **Presenter(s):**

Kat Kelley, Chair

#### **Background and Analysis:**

Since the May Retreat, the Heritage Commission has been re-examining and making adjustments to its work committees structure, including the general responsibilities of each committee, work plan assignments, membership, and leadership.

The intention is to clarify and align for more productive committee work outside of Commission meetings, and provide foundation from which to complete the 2019 Work Plan deliverable related to long-term planning.

#### **Neighborhood/Community Interests (if known):**

N/A

#### **Options:**

1. Approve proposed committee structure
2. Further amend and approve proposed committee structure
3. Continue discussion and defer decision

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**Type:** decision **Version:** 1 **Status:** In Committee

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**Attachments:**

OHC Committee Work Summary, Updated 10.07.19

## OHC Workload Summary by Subcommittee

### KEY

#.x 2019 Workplan item

- 2019 workplan deliverables
- Future tasks and deliverables (ideas from retreat)

## Heritage Review Committee

Garner (Chair), Sheila, Holly; Rachel (summer alternate), Kat (winter alternate), Ben (alternate)

1.a Promote and provide guidance on applications listing of individual and historic districts on Register; review applications and conduct public hearings on proposed additions; review integrity standards and periods of significance for designation of properties for proposed historic districts.

- Recommendations to City Council; plaques for individually listed properties

1.c Review special valuation applications submitted to the City of Olympia via the Thurston County Assessor; make recommendation to City Council for approval or denial of application; monitor properties currently on the program.

- Recommendations to City Council; ongoing monitoring

2.a Review and provide timely recommendations on building permit applications for Register and historic district properties; conduct pre-submission guidance meetings with potential applicants.

- Recommendations to Building Official; public education and outreach
- Select Alternates for 2019 committee (complete)

2.c Work with Design Review Board members on joint committee to review land use applications to Register and historic district properties located within Design Review Districts.

- Recommendations to Community Planning & Development Director or Hearing Examiner

○ Grant giving program

○ Worksheets with BMPs and workshops – multiple topics (overlap with POG 2.b)

## Survey & Designation

Holly, Ben, Kat, Mo, Gary

1.a 2019 will be a year of planning, to develop vision, goals and strategy at five and 10-year horizons related to district and individual listings, to thoughtfully set priorities and plans for the decade ahead.

OHC will review completed surveys for Gov Stevens/Carlyon neighborhood, downtown, midcentury, and Priest Point Park, and plan next steps.

- Vision and strategy for 2020 – 2030
- Five year plan for 2020-2024

2.e Continue to provide technical support to the City relative to the review of cultural resource survey reports.

- Provide recommendations for Cultural Resources Management Plan for Priest Point Park.
- Follow up on Completed Studies
- New studies to fit with city's growth plan
- More, and/or expanded historic districts
- Seeking Grants

## Policy, Ordinance & Guidance

Kat, Rachel, Holly

1.b Review existing City ordinances and municipal code relevant to treatment of historic properties to identify areas for potential code improvements. With staff support, review and make recommendations on OMC 18.12 (Historic Preservation) and OMC 3.60 (Special Valuation).

- Recommend amendments to ensure due process when properties are added to Local Register with National Register designation.
- Evaluate possible gaps relative to review of City projects (including acquisitions) for potential impacts to historic and cultural resources.

2.b Develop framework and user-friendly materials to inform and guide maintenance, preservation, and rehabilitation of historic properties.

- Guidance publication on historic windows

2.d Review, discuss, and provide input on public works, parks, and other City project and planning work, including the Arts, Cultures, and Heritage (ArCH) initiative, Comprehensive Plan's Annual Action Plan Update, Downtown Design Guidelines, code updates, and Capital Facilities Plan.

- Continued input and guidance re historic character, for city implementation of elements of the Downtown Strategy
- Policies to support adaptive re-use
- Consider policy change to balance OHC and DRB votes on JDRB review.
- Explore connecting green building & historic rehab/renovation to need for affordable incubator and creative space

## Marketing, Outreach Recruitment & Events (including ArCH)

Ben, Audrey, Kat, Susan, Andrea

1.d Nominate Annual Heritage Award recipient(s) to recognize local excellence in historic preservation and/or compatible new construction, to be presented by City Council. Committee to make recommendations on process improvements.

- Recommendation to City Council; Preservation Award Certificate(s) for presentation at City Council meeting (Complete)
- Process review re award schedule, possible new areas for recognition.

3.a Organize and conduct activities to champion Olympia's historic places and support programs that encourage public participation in and appreciation of the historic environment. Partner with area organizations such as the Olympia Historical Society & Bigelow House Museum, Olympia Downtown Association, Arts Commission, other citizen advisory boards and community efforts; provide research support.

- Partner on activities to celebrate Olympia Heritage Month, May 2019. (complete)
- Advance planning for Olympia Heritage Month 2020.
- Rotate City Hall heritage gallery with ArCH-themed content.
- Participate in ArCH Ad Hoc Committee with Arts Commission and Economic Development representative.

3.b Develop the concept for a regional forum for history and heritage partners to discuss shared interests and goals.

- Discuss and develop concept with regional history/heritage resources (underway)
- Invite other city advisory groups and representatives to a pre-meeting to plan a regional forum.

3.c Stay informed about the work of other City of Olympia citizen advisory boards, City departments, and downtown partners. Identify and take advantage of opportunities to participate in downtown planning and improvements including implementation of the Downtown Strategy; bring the information and recommendations from the Downtown reconnaissance-level survey to the table to inform and educate.

- Develop tracking list of active initiatives and plans (2019 focus).
- ADU's in historic districts – guidance and educational
- Tribal Presence on OHC
- Market our Successes



Summary of OHC Work Plan items

- 1.a. Promote & Oversee Olympia Heritage Register
- 1.b. Review and Recommend Revisions to Heritage-Related City Code
- 1.c. Evaluate Special Valuation Applications
- 1.d. Nominate Historic Preservation Award Recipient(s)
  
- 2.a. Conduct Heritage Review for Building Permit Applications for Register and Historic District Properties
- 2.b. Develop Public Guidance for Heritage Review and Best Practices in Historic Preservation
- 2.c. Conduct Design Review of Land Use Applications for Register and Historic District Properties
- 2.e. Support the Protection of Archaeology and other Cultural Resources.
  
- 3.a. Conduct and Collaborate on Historic Preservation Outreach
- 3.b. Pursue and Enhance Partnerships and Integration with regional historic organizations, other City Advisory Boards, and Advocacy Groups.
- 3.c. Contribute to Programs and Activities to Enhance Historic Downtown Olympia



## Heritage Commission

### Policy and Program Recommendations, Support for Additional Heritage Program Activities

**Agenda Date:** 10/23/2019  
**Agenda Item Number:** 7.A  
**File Number:** 19-0953

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**Type:** report **Version:** 1 **Status:** In Committee

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#### **Title**

Policy and Program Recommendations, Support for Additional Heritage Program Activities

#### **Recommended Action**

Receive committee reports and provide guidance or concur with the recommended progress.

#### **Report**

##### **Issue:**

Monthly review of Committee progress on Heritage Commission Work Plan items and program activities.

#### **Staff Contact:**

Marygrace Goddu, Historic Preservation Officer, Community Planning & Development, 360.753.8031

#### **Presenter(s):**

Heritage Review Committee - Garner Miller  
Survey & Designation Committee - Kat Kelly  
Policy, Ordinance & Guidance -- Holly Davies  
Marketing, Outreach, Recruitment & Events - Audrey Henley

#### **Background and Analysis:**

Committees will report on activities, planning and progress: completion of 2019 work plan items, 2020 proposed work plan items, and 2020+5 Planning (development of 5-year plan priorities).

#### **Attachments:**

None