

Ordinance No. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF OLYMPIA, WASHINGTON, APPROVING THE CONSOLIDATING BUDGET ADJUSTMENTS MADE BETWEEN JANUARY 1, 2024, AND MARCH 31, 2024, REFLECTING A TOTAL BUDGET INCREASE ADJUSTMENT OF \$20,092,134 AND AMENDING ORDINANCE NO. 7382**

**WHEREAS**, the Olympia City Council adopted the 2024 Operating, Special Funds and Capital Budgets and 2024-2029 Capital Facilities Plan (CFP) by passing Ordinance No. 7382 on December 19, 2023; and

**WHEREAS**, throughout the year, budget updates are required to recognize changes relating to adopted budget expense authority; and

**WHEREAS**, it is anticipated that the funding source and the construction schedule for projects identified in the CFP may be changed over the next year. Such changes shall not constitute an amendment to the Comprehensive Plan for purposes of RCW 36.70A.130; and

**WHEREAS**, the following changes need to be made to Ordinance No. 7382;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL ORDAINS AS FOLLOWS:**

**Section 1.** The 2024 annual budget is amended to include necessary budget adjustments for the first quarter of 2024 from January 1 to March 31, as summarized and set forth in Exhibit “A” and Exhibit “B” which are attached and incorporated into this Ordinance. Except as amended by this Ordinance, all terms and provisions of the 2024 annual budget Ordinance No. 7382 shall remain unchanged.

**Section 2.** The 2024 FTE is amended to include necessary FTE increases for the first quarter of 2024 from January 1 through March 31, as summarized and set forth in Exhibit “C” which is attached and incorporated into this Ordinance.

**Section 3.** The Director of Finance is hereby authorized to bring forward into fiscal year 2023 all appropriations and allocations not otherwise closed, completed, or deleted from prior fiscal years’ capital budgets.

**Section 4. Severability.** The provisions of this Ordinance are declared separate and severable. If any provision of this Ordinance or its application to any person or circumstances is held invalid, the remainder of this Ordinance or application of the provision to other persons or circumstances shall be unaffected.

**Section 5. Ratification.** Any act consistent with the authority and prior to the effective date of this Ordinance is hereby ratified and affirmed.

**Section 6. Effective Date.** This Ordinance shall take effect five (5) days after passage and publication, as provided by law.

\_\_\_\_\_  
MAYOR

**ATTEST:**

\_\_\_\_\_  
CITY CLERK

**APPROVED AS TO FORM:**

Mark Barber  
CITY ATTORNEY

**PASSED:**

**APPROVED:**

**PUBLISHED:**

**EXHIBIT A**  
**City of Olympia, WA**  
**First Quarter Expenditure Budget Adjustment Ordinance**  
**January 1, 2024, through March 31, 2024**

<b>Fund Title:</b>	<b>Previously Approved</b>	<b>Adjustment Requested</b>	<b>Total Adjusted Budget</b>
FND_001 GENERAL FUND	\$113,080,843	\$ 1,034,111	\$114,114,954
FND_006 DEVELOPMENT FEE REVENUE	8,187,417	175,000	8,362,417
FND_025 WASH CENTER MAINTENANCE	378,606	24,000	402,606
FND_026 MUNICIPAL ARTS FUND	73,104	34,750	107,854
FND_138 TRANSPORTATION BENEFIT DISTRICT	1,750,000	100,000	1,850,000
FND_317 CAPITAL IMPROVEMENTS FUND	397,208	51,120	448,328
FND_318 HOME FUND CAPITAL	2,035,061	16,427	2,051,488
FND_320 TRANSPORTATION CAPITAL IMPROVEMENT FUND	10,799,172	675,812	11,474,984
FND_340 PARKS CAPITAL IMPROVEMENT FUND	15,657,000	(26,418)	15,630,582
FND_401 DRINKING WATER UTILITY OPERATING	15,743,471	20,173	15,763,644
FND_402 WASTEWATER UTILITY OPERATING	25221641	20,173	25,241,814
FND_404 STORMWATER AND SURFACE WATER OPERATING	7,758,076	177,150	7,935,226
FND_461 DRINKING WATER CAPITAL IMPROVEMENT	5,898,000	6,235,894	12,133,894
FND_462 WASTEWATER CAPITAL IMPROVEMENT	7,220,901	4,760,424	11,981,325
FND_464 STORMWATER AND SURFACE WATER CAPITAL IMPROVEMENT	2,146,226	3,565,717	5,711,943
FND_502 EQUIPMENT RESERVE	4,000,129	3,227,801	7,227,930
<b>Total</b>	<b>\$220,346,855</b>	<b>\$20,092,134</b>	<b>\$240,438,989</b>

**EXHIBIT B**  
**City of Olympia, WA**  
**First Quarter Expenditure Budget Adjustment Ordinance**  
**January 1, 2024, through March 31, 2024**

FND 001 General Fund:

Carryover Requests from 2023 budget:

- Appropriation for 2023 Leadership Academy contracts \$ 66,905
- Appropriation for 2023 Leadership Academy supplies \$ 5,000
- Appropriation for consultant contract with Strategic Communications \$ 100,000
- Appropriation for Traffic Control Devices and Street Lighting orders \$ 48,639
- Appropriation for Office of Strategic Initiatives consultant contracts \$ 146,550
- Appropriation for Legal contract with eProsecutor reporting \$ 38,250
- Appropriation for Economic Development for 2023 Enhancement Request \$ 75,000
- Appropriation for Human Resource/DEI for 2023 contracts \$ 165,893
- Appropriation for delayed fencing and vandalism repair for PARD \$ 9,716
- Appropriation for various departments for outstanding purchase orders \$ 144,893

Carryover Requests total: \$ 800,846

Amendment Requests:

- Additional appropriation for Fleet Business Administrator FTE in Finance \$ 92,865
  - Funding source is a transfer in from FND\_502 Equipment Reserve for 2024 and will be included in the future rate model for upcoming years
- Addition of small tools & equipment and Machinery in PARD Maintenance \$ 100,000
  - Funding source is State Grant from Recreation and Conservation Office
- Additional appropriation for various PARD Armory Creative Campus line items \$ 14,400
  - Funding source is unrecognized revenue for rental of the Armory
- Additional appropriation for various PARD Arts Events line items \$ 26,000
  - Funding source is a transfer in from FND\_132 Lodging Tax Fund

Amendment Requests total: \$ 233,265

FND 006 Development Fee Revenue:

Amendment Request:

- Additional appropriation for general professional services in Planning & Eng \$ 175,000
  - Funding source is a grant from Department of Commerce

FND 025 Wash Center Maintenance:

Amendment Request:

- Additional appropriation for general professional services in Facilities \$ 24,000
  - Funding source is unrecognized revenue

FND 026 Municipal Arts Fund:

Amendment Request:

- Additional appropriation for general professional services for PARD Art Ops \$ 34,750
  - Funding source is a transfer from the General Fund for \$ 2,750
  - Funding source is a transfer from the Capital Fund for \$ 32,000

FND 138 Transportation Benefit District:

Amendment Request:

- Additional appropriation for transferring out to the Transportation Capital Fund \$ 100,000
  - Funding source is current fund balance

FND 317 Capital Improvements Fund:

Carryover Requests from 2023 Budget:

- Appropriation for Information Services contracts \$ 532
- Appropriation for City Manager Capital Expenditures contracts \$ 50,588

Carryover Requests total: \$ 51,120

FND 318 Home Fund Capital:

Carryover Request for 2023 Budget:

- Appropriation for Homeless Services contract for Franz Anderson project \$ 16,427

FND 320 Transportation Capital Improvement Fund:

Carryover Request for 2023 Budget:

- Appropriation for Eastside Chip Seal project \$ 194,435
- Appropriation for State Ave Safety Improvements project \$ 217,377

Carryover Requests total: \$ 465,812

Amendment Request:

- Appropriation for chip seal project \$ 210,000
  - Funding source is a transfer from Transportation Benefit District for \$ 100,000
  - Funding sources is a grant from the Department of Transportation for \$ 110,000

FND 340 Parks Capital Improvement Fund:

Carryover Request for 2023 Budget:

- Appropriation for Yelm Highway Park Master Plan & Design \$ 5,582

Amendment Request:

- Appropriation reduction of Grass Lake Nature Park Trail for arts projects (\$ 32,000)
  - Funding source is a reduction of transfer in from Impact Fees

FND 401 Drinking Water Utility Operating:

Carryover Request for 2023 Budget:

- Appropriation for Water Pump Stations contract \$ 20,173

FND 402 Wastewater Utility Operating:

Carryover Request for 2023 Budget:

- Appropriation for Waste Water Pump Stations contract \$ 20,173

FND 404 Stormwater and Surface Water Operating:

Carryover Request for 2023 Budget:

- Appropriation for Environmental Services contracts \$ 177,150
  - Funding source is a grant from Department of Ecology for \$ 159,708
  - Funding source is current fund balance for \$ 17,442

FND 461 Drinking Water Capital Improvement:

Carryover Request for 2023 Budget:

- Appropriation for various Drinking Water Capital projects \$ 6,235,894
  - Funding source is a loan for \$ 1,965,272
  - Funding source is water sales and services for \$ 4,241,034
  - Funding source is current fund balance for \$ 29,588

FND 462 Wastewater Capital Improvement:

Carryover Request for 2023 Budget:

- Appropriation for various Waste Water Capital projects \$ 4,760,424
  - Funding source is wastewater sales and services for \$ 4,756,654
  - Funding sources is current fund balance for \$ 3,770

FND 464 Stormwater and Surface Water Capital Improvement:

Carryover Request for 2023 Budget:

- Appropriation for various Storm & Surface Water Capital projects \$ 3,565,717
  - Funding source is storm drain sales and services for \$ 1,612,705
  - Funding source is a grant from Department of Ecology for \$ 1,953,012

FND 502 Equipment Reserve:

Carryover Request for 2023 Budget:

- Appropriation for Fleet Capital Expenditures purchase orders \$ 3,086,426
- Appropriation for transfer to the General Fund for the Fleet Business Admin \$ 92,865

**EXHIBIT C**  
**City of Olympia, WA**  
**First Quarter Expenditure Budget Adjustment Ordinance**  
**January 1, 2024, through March 31, 2024**

<b>Fund/Department</b>	<b>Previously Approved FTE</b>	<b>Adjustment Requested FTE</b>	<b>Total Adjusted Budgeted FTE</b>
FND_001 GENERAL FUND			
Finance	19.00	1.00	20.00
Total FTE	19.00	1.00	20.00