



# Meeting Minutes

## Design Review Board

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Jackson Ewing  
360.570.3776

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Thursday, May 8, 2025

5:30 PM

Hybrid - Room 207 and Virtual via  
Zoom

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**Registration Link:**

[https://us02web.zoom.us/webinar/register/WN\\_F-o1xh83TjasRRfkCFxw5A](https://us02web.zoom.us/webinar/register/WN_F-o1xh83TjasRRfkCFxw5A)

**1. CALL TO ORDER**

Chair Sorrells called the meeting to order at 5:33 p.m.

**2. ROLL CALL**

**Present:** 7 - Chair Virginia Sorrells, Boardmember Bassim Kreem, Boardmember Michael Miltimore, Boardmember Angela Rush, Boardmember Katrina Schmitt, Boardmember James Thomas, and Boardmember Abigail Twombly

**Excused:** 1 - Boardmember Ingrid Gulden

**Absent:** 1 - Vice Chair Roussa Cassel

**3. APPROVAL OF AGENDA**

The agenda was approved

**4. ANNOUNCEMENTS**

None

**5. PROJECT REVIEW**

**5.A** [25-0430](#) Case: Fieldstone Apartments, 25-0916

Boardmember Thomas moved, seconded by Boardmember Rush, to approve the conceptual design review with the following conditions:

**A. CONTEXT PLAN:** Approve as proposed

**B. PRELIMINARY SITE & LANDSCAPE:** Approve with the following conditions, to be shown at time of Detail Design Review:

1. Provide additional fence openings and internal sidewalks that allow better internal circulations and connections to buildings that front 9th Avenue.
2. Provide additional architectural elements to at least one of the pedestrian connections providing for a clearly defined courtyard entry into the site.

**C. PRELIMINARY BUILDING DESIGN:** Approve with the following condition to be shown at time of Detail Design Review:

1. Provide building modulations on the side wall(s) of the recreation building and buildings labeled as D,E,G,M and Q.
2. Provide additional architectural details to the carriage style housing, such as lighting fixtures and/or exterior materials similar to the other buildings.

**The motion carried by the following vote:**

**Aye:** 7 - Chair Sorrells, Boardmember Kreem, Boardmember Miltimore, Boardmember Rush, Boardmember Schmitt, Boardmember Thomas and Boardmember Twombly

**Excused:** 1 - Boardmember Gulden

**Absent:** 1 - Vice Chair Cassel

## **6. OTHER**

Awards of Merit Language to move to Council for agenda item

## **7. ADJOURNMENT**

**The meeting was adjourned at 7:31 p.m.**

**Accommodations**