



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501  
Information: 360.753.8244

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Thursday, January 19, 2023

5:30 PM

Online and Via Phone

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Register to Attend:

[https://us02web.zoom.us/webinar/register/WN\\_7UTNqDpER-mu4U2Nhcrb5A](https://us02web.zoom.us/webinar/register/WN_7UTNqDpER-mu4U2Nhcrb5A)

### 1. CALL TO ORDER

Chair Madrone called the meeting to order at 5:30 p.m.

### 2. ROLL CALL

**Present:** 3 - Chair Dani Madrone, Committee member Jim Cooper and Committee member Clark Gilman

### 2.A OTHERS PRESENT

Rich Hoey, Assistant City Manager

Community Planning and Development Staff:

Leonard Bauer, Director

Tim Smith, Assistant Director

Erik Jensen, Building Official

Mike Buchanan, Interim Deputy Fire Chief

Darian Lightfoot, Housing Program Manager

Morgan Shook, ECONorthwest

LeeAnn Ryan, ECONorthwest

### 3. APPROVAL OF AGENDA

The agenda was approved.

### 4. PUBLIC COMMENT

The following people spoke: Jim Lazar, Jerry Dierker and Debra Jaqua.

### 5. APPROVAL OF MINUTES

**5.A** [23-0079](#) Approval of December 15, 2022 Land Use & Environment Committee Meeting Minutes

The minutes were approved.

## 6. COMMITTEE BUSINESS

### 6.A [23-0048](#) Annual Code Enforcement Programs Status Report

Mr. Jensen provided an annual report on code enforcement activities in 2022.

**The report was received.**

### 6.B [23-0037](#) SE Annexation Feasibility Analysis

Mr. Shook and Ms. Ryan provided an overview of the financial feasibility study ECONorthwest has completed for the potential annexation of the City of Olympia's Southeast Urban Growth Area.

**The discussion was completed.**

### 6.C [23-0047](#) 2023 Land Use and Environment Committee Work Plan

The Committee discussed the work plan with an amendment that the meeting date change to 4th Thursday each month.

**Committee member Gilman moved, seconded by Committee member Cooper, to approve the recommended 2023 Land Use and Environment Committee Work Plan and forward it to the full Council for approval. The motion carried by the following vote:**

**Aye:** 3 - Chair Madrone, Committee member Cooper and Committee member Gilman

## 7. REPORTS AND UPDATES

Chair Madrone stated a preference to continue virtual meetings with an in-person option available for the public. Committee members noted that some meetings might be identified to be held in person.

Mr. Bauer provided an update on the status of the Green Cove Subdivision application review.

## 8. ADJOURNMENT

The meeting was adjourned at 7:40 p.m.