



# Meeting Minutes - Draft

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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Thursday, January 22, 2026

4:00 PM

Room 112, Online and Via Phone

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**Register to Attend:**

[https://us02web.zoom.us/webinar/register/WN\\_SyBb5pZhQN-yCGDVJNNBKg](https://us02web.zoom.us/webinar/register/WN_SyBb5pZhQN-yCGDVJNNBKg)

**1. CALL TO ORDER**

Chair Vanderpool called the meeting to order at 4:00 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Robert Vanderpool, Committee member Clark Gilman and Committee member Paul Berendt

**3.A OTHERS PRESENT**

City Manager Jay Burney  
Community Planning & Economic Development Director Tim Smith  
Economic Development Director Jennica Machado  
Housing Program Manager Jacinda Steltjes

**3. APPROVAL OF AGENDA**

The agenda was approved.

**4. PUBLIC COMMENT - None**

**5. APPROVAL OF MINUTES**

**5.A** [26-0006](#) Approval of December 18, 2025 Land Use and Environment Committee Meeting Minutes

The minutes were approved.

**6. COMMITTEE BUSINESS**

**6.A** [26-0048](#) Discuss the Community Planning and Economic Development 2026 Work Plan

Mr. Smith and Ms. Steltjes provided information on the 2026 Community Planning and Economic Development work plan.

The discussion was completed.

**6.B**     [26-0049](#)            Approve the Land Use and Environment Committee 2026 Work Plan

Mr. Smith presented the projected 2026 LUEC work plan. Committee members discussed changes and adjustments.

**Committee member Berndt moved, seconded by Committee member Gilman, to approve the Land Use and Environment Committee 2026 Work Plan. The motion passed with the following vote:**

**Aye:**            3 - Chair Vanderpool, Committee member Gilman and Committee member Berendt

**7.            REPORTS AND UPDATES**

Mr. Smith discussed the next steps for West Bay Yard.

**8.            ADJOURNMENT**

The meeting adjourned at 5:19 p.m.