

# City of Olympia

*City Hall*  
601 4th Avenue E  
Olympia, WA 98501



## Meeting Minutes - Draft

Wednesday, May 8, 2019

6:00 PM

Room 207

**Metropolitan Park District Advisory Committee**

**1. CALL TO ORDER**

Meeting called to order at 6:00 p.m.

**1.A ROLL CALL**

**Present:** 4 - Chair Roger Horn, Committee member Candace Jacobs, Committee member James Reddick and Rhianna Hruska

**Absent:** 1 - Committee member Kelly Wood

**OTHERS PRESENT**

Jonathon Turlove, Director of Parks Planning & Maintenance/Staff Liaison  
Paul Simmons, Parks, Arts and Recreation Director  
Tammy LeDoux, Parks Program Assistant  
Debbie Sullivan, Administrative Services Director  
Nanci Lien, Fiscal Services Director

**2. APPROVAL OF AGENDA**

Agenda was approved, with the addition of Item 6C Elections of Chair and Vice Chair.

**3. APPROVAL OF MINUTES**

Minutes were approved.

**3.A** Approval of Olympia Metropolitan Park District October 24, 2018 Meeting Minutes

**Attachments:** [Minutes](#)

**4. PUBLIC COMMENT**

Karen Messmer, Bob Jacobs and Daniel Einstein spoke.

**5. ANNOUNCEMENTS**

Jonathon Turlove distributed the City's 2019 Construction Project brochure. Rhianna Hruska is a new committee member appointed as representative from the Parks and Recreation Advisory Committee (PRAC).

**6. BUSINESS ITEMS**

**6.A** Prepare draft annual report to Olympia Metropolitan Park District (OMPD) Board and City Council regarding compliance of 2018 funding

levels

**Attachments:** [Draft Annual Report](#)

Fiscal Services Director Nanci Lien and Debbie Sullivan, Administrative Services Director presented a 2018 Financial Report detailing the City's compliance with the funding levels detailed in the Interlocal Agreement.

The Committee asked clarifying questions and drafted a letter to accompany the Financial Report. The draft report will be posted on the OMPD webpage for public review and comment. Comments will be compiled by staff and presented to the Committee at the July 10, 2019 meeting.

**6.B** Discussion on Options to Account for and Report on Parks Arts and Recreation Department Funding

Fiscal Services Director Nanci Lien provided an overview of the City's current finance and budget processes related to OPARD revenues and expenditures. She presented the three options for tracking OPARD expenditures that were discussed at the City's Finance Committee meeting on April 17, 2019.

The Committee asked clarifying questions. The Committee asked for more information on indirect overhead charges, the amount of OPARD year-end funds that were unspent for the last several years, and how other funds (i.e. Home Fund, Police voted measure) are accounted for.

**6.C** Election of Chair and Vice Chair

Chair Roger Horn was nominated to continue in his role for another year. James Reddick was nominated to fill the role of Vice-Chair. Both accepted.

**7. ADJOURNMENT**

Meeting adjourned at 7:45 p.m.

**Upcoming**

Next meeting is scheduled for July 10, 2019.

**Accommodations**