



Meeting Minutes

Bicycle and Pedestrian Advisory Committee

City Hall
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Olympia, WA 98501

Contact: Michelle Swanson
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Wednesday, July 19, 2017

6:15 PM

Council Chambers

1. CALL TO ORDER (6:15 - 6:16)

Chair Copley called the meeting to order at 6:20 p.m.

1.A ROLL CALL (6:16 - 6:17)

Present: 9 - Chair David Copley, Vice Chair Kris Fransen, Committee member Alison Bremner, Committee member Rebecca Brown, Committee member Barb Bumann, Committee member Christina Lock, Committee member Scott Morgan, Committee member Jan Vleck and Committee member Brittany Yunker Carlson

2. APPROVAL OF AGENDA (6:17 - 6:19)

The agenda was approved.

3. APPROVAL OF MINUTES (6:19 - 6:22)

[17-0751](#) Approval of May 17, 2017 Bicycle Pedestrian Advisory Committee Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT (6:22 - 6:30)

There were no public comments.

5. ANNOUNCEMENTS (6:30 - 6:40)

The following people made announcements: Chair David Copley, Committee members Jan Vleck, Kris Fransen, Scott Morgan, Brittany Yunker Carlson, Rebecca Brown, and staff liaison Michelle Swanson.

6. BUSINESS ITEMS (6:40 - 8:05)

[17-0752](#) Downtown Parking Strategy Briefing

Public Works Deputy Director Debbie Sullivan briefed the committee on the Downtown Parking Strategy.

The report was received.

[17-0753](#) Briefing on the US 101/West Olympia Access Project

Public Works Transportation Engineering & Planning Supervisor Randy Wesselman provided an introductory briefing on the US 101/West Olympia Access Project. The BPAC will discuss the project at its September meeting.

The report was received.

[17-0754](#) Briefing on *Preliminary 2018-2023 Capital Facilities Plan (CFP)* and approving a method to review it

Committee member Vleck moved, seconded by Chair Copley, to form a subcommittee consisting of Committee members Morgan, Yunker Carlson and Bumann to draft a letter on the Capital Facilities Plan (CFP). The motion passed unanimously.

Committee member Morgan moved, seconded by Chair Copley, to serve as the Chair of the CFP subcommittee. The motion passed unanimously.

7. HOUSEKEEPING (8:05 - 8:15)

[17-0755](#) Housekeeping: Quick Reference Work Plan

The report was received.

8. ADJOURNMENT (8:15)

The meeting was adjourned.