



# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8447

## Meeting Agenda City Council

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Tuesday, January 21, 2014

7:00 PM

Council Chambers

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1. ROLL CALL

1.A ANNOUNCEMENTS

1.B APPROVAL OF AGENDA

1.C CONSIDERATION OF RESOLUTION SUPPORTING OLYMPIA SCHOOL DISTRICT LEVY

**\*\*\*\* THE PUBLIC WILL BE GIVEN AN OPPORTUNITY TO SPEAK AT THIS TIME FOR OR AGAINST THIS LEVY\*\*\*\***

[14-0071](#) Consideration of a Resolution Expressing City Council Support for the Olympia School District No. 111 Technology and Safety Levy, 2015-2018

Attachments: [Resolution](#)  
[Information Flyer Prepared by Olympia School District](#)

2. SPECIAL RECOGNITION

2.A [14-0075](#) Approval of Proclamation Declaring January as National Slavery and Human Trafficking Prevention Month

Attachments: [Proclamation](#)

3. PUBLIC COMMUNICATION

*(Estimated Time: 0-30 Minutes) (Sign Up Sheets are Provided in the Foyer)  
During this portion of the meeting, citizens may address the Council regarding only items related to City business, including items on the Agenda, except on agenda items for which the City Council either held a Public Hearing in the last 45 days, or will hold a Public Hearing within 45 days. Individual testimony is limited to three minutes or less. In order to hear as many people as possible during the 30-minutes set aside for Public Communication, the Council will refrain from commenting on individual testimony until all public comment has been taken. The City Council will allow for additional testimony to be taken at the end of the meeting for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted 30-minutes.*

**COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

4. CONSENT CALENDAR

*(Items of a Routine Nature)*

- 4.A [14-0066](#) Approval of January 6, 2014 Minutes of the Special Meeting with the Thurston County Board of Health  
**Attachments:** [Minutes](#)
- 4.B [14-0068](#) Approval of January 10, 2014 Minutes of the Special City Council Meeting with District 22 State Representatives  
**Attachments:** [Minutes](#)
- 4.C [14-0067](#) Approval of January 10, 2014 Minutes of the City Council Special Meeting for Social Dinner after the Retreat  
**Attachments:** [Minutes](#)
- 4.D [14-0077](#) Approval of January 14, 2014 City Council Meeting Minutes  
**Attachments:** [Minutes](#)
- 4.E [13-0998](#) Adoption of a Resolution Setting a Public Hearing Date to Receive Testimony on an Alley Vacation Petition  
**Attachments:** [Resolution](#)  
[ROW Vacation Petition](#)
- 4.F [13-1062](#) Acceptance of Land Donation from The Leo Estate, LLC  
**Attachments:** [Map](#)  
[Deed](#)

**SECOND READINGS - None**

**FIRST READINGS - None**

**5. PUBLIC HEARING - None**

**6. OTHER BUSINESS**

- 6.A [14-0062](#) Direction on Next Steps for Consideration of the Olympia Comprehensive Plan Update

**7. CONTINUED PUBLIC COMMUNICATION**

*(If needed for those who signed up earlier and did not get an opportunity to speak during the allotted 30 minutes)*

**8. REPORTS AND REFERRALS**

**8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

**8.B CITY MANAGER'S REPORT AND REFERRALS****9. ADJOURNMENT**

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# City of Olympia

## City Council

City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8447

### Consideration of a Resolution Expressing City Council Support for the Olympia School District No. 111 Technology and Safety Levy, 2015-2018

Agenda Date: 1/21/2014

Agenda Number:

File Number: 14-0071

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File Type: resolution

Version: 1

Status: Consent Calendar

#### ..Title

Consideration of a Resolution Expressing City Council Support for the Olympia School District No. 111 Technology and Safety Levy, 2015-2018

#### ..Recommended Action

##### Committee Recommendation:

Not referred to a committee.

##### City Manager Recommendation:

Accept testimony from everyone who wishes to speak for or against the Levy.

*Motion if Council wishes support the Levy:* Move to Adopt the Resolution Expressing City Council Support for the Olympia School District No. 111 Technology and Safety Levy, 2015-2018.

*No action is needed if Council does not wish to adopt the Resolution.*

#### ..Report

##### Issue:

Shall the City Council adopt the attached Resolution?

##### Staff Contact:

Cathie Butler, Communications Manager, 360.753.8361

#### Background and Analysis:

At Council's January 7, 2014 meeting, Mr. Robert Marra asked City Council to adopt a Resolution expressing support for the Olympia School District Technology and Safety Levy. Council agreed to schedule a Resolution for public comment and Council consideration at a future date. On January 14, Council agreed to schedule the Resolution and comment for the Tuesday, January 21, 2014 Olympia City Council business meeting.

Per State law, any action taken by the Council to support or oppose a ballot proposition must be done at an open public meeting with an opportunity for anyone to comment prior to Council action.

#### Options:

1. Approve the Resolution as presented.

**Agenda Date: 1/21/2014**

**Agenda Number:**

**File Number: 14-0071**

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2. Amend, then take action to approve the Resolution as amended.
3. Do not take any action.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA,  
WASHINGTON, EXPRESSING COUNCIL SUPPORT FOR OLYMPIA SCHOOL  
DISTRICT NO. 111 PROPOSITION NO. 1, TECHNOLOGY AND CAPITAL  
PROJECTS LEVY, TO BE PRESENTED TO THE ELECTORATE ON  
FEBRUARY 11, 2014.**

WHEREAS, Proposition No. 1 will be presented to the voters at a special election on February 11, 2014, with the following official Ballot title:

The Board of Directors of Olympia School District No. 111 adopted Resolution No. 520 concerning a capital and technology levy. This proposition would authorize the District to continue modernizing District facilities by acquiring, developing, installing, and implementing computer technology systems, facilities and projects for operations and instruction and capital administrative expenses, and other capital project expenditures to improve safety, and authorize the following excess levies for such purposes on all taxable property within the District:

<u>Collection Year</u>	<u>Approximate Levy Rate per \$1,000 of Assessed Value</u>	<u>Levy Amount</u>
2015	\$.62	\$4,480,000
2016	\$.44	\$3,300,000
2017	\$.35	\$2,710,000
2018	\$.34	\$2,720,000

Should this proposition be:

- Approved
- Rejected

and

WHEREAS, this levy will raise property taxes from area property owners for the capital projects and technology needs of the Olympia School District; and

WHEREAS, the City Council recognizes that the Olympia School District, in partnership with staff, families and community, provides challenging opportunities for all students to be successful and become responsible and contributing citizens in our community; and

WHEREAS, local levy dollars cover the gap between state funding and the cost of existing education programs contributing up to 25% of funding for almost every school program; and

WHEREAS, public education is a critical cornerstone of building a sense of community and maintaining a high quality of life in Olympia, as well as preparing the next generation to be responsible citizens; and

WHEREAS, the Olympia School District has shown responsible management and strong leadership in the use of public funds; and

WHEREAS, the Olympia City Council believes this levy is important to maintaining the high quality of education in the Olympia School District; and

WHEREAS, in accordance with RCW 42.17.130, the opportunity for public statements and comments was afforded by the City Council;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE** that it supports the Olympia School District No. 111's Technology and Capital Projects Levy, Proposition No. 1, to be presented to the electorate on February 11, 2014.

**PASSED BY THE OLYMPIA CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CITY ATTORNEY



# Olympia School District 2015-18 Technology & Safety Levy

*The Olympia School District's technology levy will expire at the end of 2014. The School Board is requesting a renewal of the levy to continue providing students and staff with a 21st Century learning environment and to implement some key safety initiatives.*

## How have we arrived at this request?

During the past year we have conducted a thorough review of our district's technology use and needs. We convened a Technology Advisory Committee, organized a Technology Think Tank, conducted forums to seek citizens' feedback, surveyed staff about their use of technology in the classroom and across the district, and hired an outside evaluator to examine our technology functions. We also evaluated our 15-year Facilities Master Plan and identified several key safety projects we want to undertake right away. The result of this work became the starting point for Resolution 520, which places a Technology and Safety Levy before voters on Feb. 11, 2014.



## What is a capital projects levy for technology and safety?

A Technology and Safety Levy will help pay for up-to-date technology and key safety projects for students and staff. Olympia voters passed technology levies in 1994, 2000, 2006 and 2010. A simple majority "yes" vote is required to pass this four-year levy.

## Is this a new levy?

No. This would be a renewal of the 2010 technology and capital levy which expires at the end of 2014. The amount of that levy was \$25 million over four years. If approved, the renewed levy would be \$13.2 million over the next four years.

## How much will the levy cost me?

The expected tax rate for the first year of the proposed levy is \$.62 per \$1,000 of assessed value. That amount would decline each year to \$.34 per \$1,000 as follows:

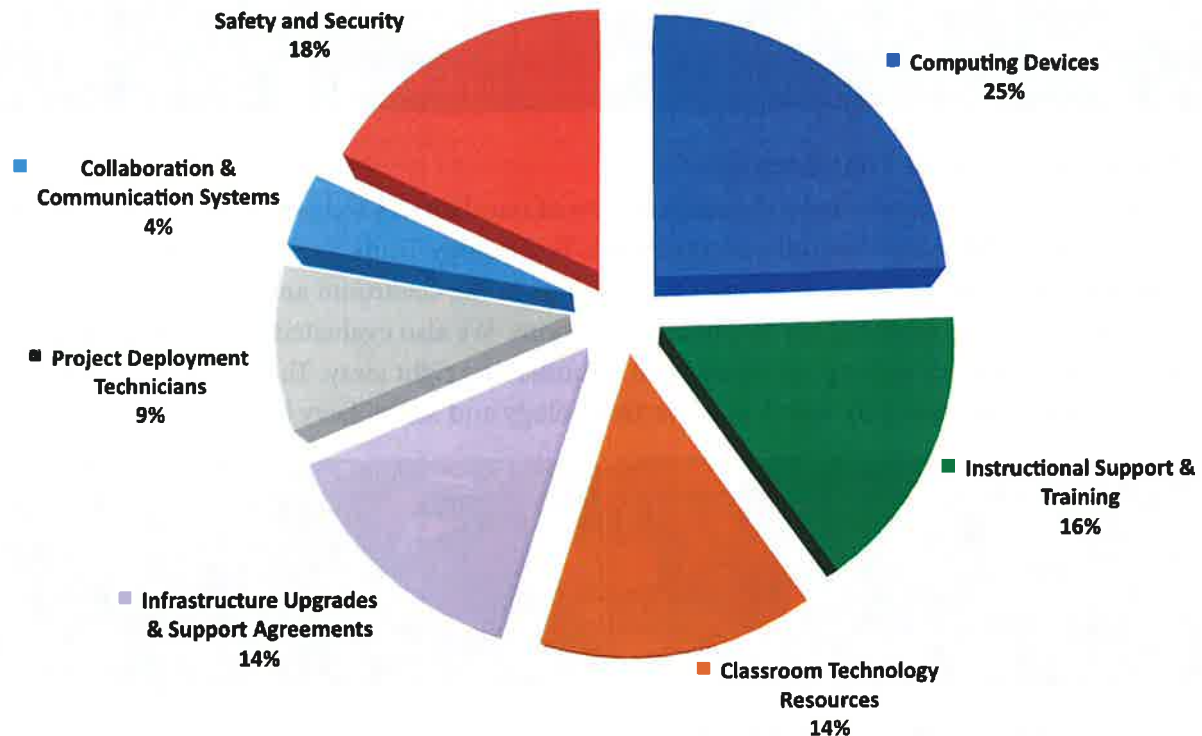
Year	Estimated Rate (per \$1,000 Value)	Levy Amount
2015	\$0.62	\$4,480,000
2016	\$0.44	\$3,300,000
2017	\$0.35	\$2,710,000
2018	\$0.34	\$2,720,000
		\$13.2 Million

The owner of a home worth \$250,000 would pay an average of about \$9 a month, or \$109 a year, in each of the levy's four years. The projected 2015 total school tax rate (M&O, bond and levy) will be \$5.33 per \$1,000 of assessed value (the 2014 projected rate is \$5.20 per \$1,000 of value).



## How will these levy dollars be spent?

### Olympia School District Technology and Safety Levy 2014



**The levy replaces the District's expiring four-year technology levy. It will provide for basic technology and safety needs of the District without cutting other programs and services. Among other things, the Technology and Safety Levy would fund:**

- **Computing devices** for new state/district testing and student projects, and replacement of aging devices.
- New and upgraded **classroom technology** such as interactive projectors, document cameras and audio enhancement systems.
- Personalized, **online learning resources** for struggling learners.
- Assistive and adaptive technologies for **special needs** students, including voice-recognition software and speech to text/text to speech.
- **Technology support** for teachers as they integrate technology into the classroom.
- **Infrastructure upgrades**, including wireless, core systems and switching.
- **Project deployment technicians** to implement levy initiatives, support networks, identify and solve IT issues.
- **Technical support agreements** for critical hardware and network systems.
- Development and deployment of **digital curriculum**.
- Key **safety items**, including development of security cameras in all secondary schools and buses, and deployment of a system for immediate notification of first responders in the event of an emergency.
- **Online learning, collaboration tools** and enhanced **web and mobile communication** with students and families.

**P R O C L A M A T I O N**

***WHEREAS, President Obama has declared January, 2014 as the National Slavery and Human Trafficking Prevention Month, and calls on businesses, national and community organizations, faith-based groups, families, and all Americans to recognize the vital role we can play in ending all forms of slavery and to observe this month with appropriate programs and activities.***

***WHEREAS, human trafficking is modern-day slavery and involves the use of force, fraud or coercion to exploit a person for involuntary servitude, labor and commercial sex act; and***

***WHEREAS, trafficking victims can be men or women, boys or girls, U. S. citizens or foreign nationals; and***

***WHEREAS, the average age a girl enters the commercial trafficking trade is 12 -14 years old while for boys 11 -13 years of age and each year as many as 100,000 to 300,000 American children are at risk of being trafficked in the United States; and***

***WHEREAS, traffickers may target young victims through social media Web sites, telephone chat lines, shopping malls and after-school programs; and***

***WHEREAS, after drug dealing, human trafficking is tied with the illegal arms industry as the second largest criminal industry in the world today and the fastest growing;***

***NOW THEREFORE, BE IT RESOLVED, that the Olympia City Council does hereby proclaims January, 2014 as***

***NATIONAL SLAVERY AND HUMAN TRAFFICKING PREVENTION MONTH***

***and urge all citizens and community organizations to support this observance by helping to educate residents about Human Trafficking in our city as well as across America and around the world.***

***SIGNED IN THE CITY OF OLYMPIA, WASHINGTON THIS 21<sup>ST</sup> DAY OF JANUARY, 2014.***

***OLYMPIA CITY COUNCIL***

***Stephen H. Buxbaum  
Mayor***



# City of Olympia

City Hall  
601 4th Avenue E  
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## Meeting Minutes - Draft City Council

Information: 360.753.8447

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Monday, January 6, 2014

5:30 PM Thurston County Court House, 2000  
Lakeridge Dr. SW, Bldg. 1, Room

280

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### Special Meeting with Board of County Health

#### 1. ROLL CALL

##### Olympia City Council

Mayor Stephen H. Buxbaum  
Mayor Pro Tem Nathaniel Jones  
Councilmember Steve Langer  
Councilmember Cheryl Selby  
Councilmember Julie Hankins  
Councilmember Jeannine Roe  
Councilmember Jim Cooper

##### County Commissioners

Karen Valenzuela  
Cathy Wolfe  
Sandra Romero

Olympia City Manager Steve Hall  
County Manager Cliff Moore  
County Public Health and Social Services Director Don Sloma  
County Public Health and Social Services Chemical Dependency Program Manager  
Joe Avalos

#### 2. BUSINESS ITEM

##### 2.A 14-0022 Discussion of Needle Exchange Program and Drug Use Problems

Discussion points included the following:

- Concerns and public perception about increased drug use in downtown Olympia that makes the public unwilling to participate in activities like shopping, entertainment, and business activities.
- Concerns about the increase of syringes found in alleys, parks and public bathrooms and impact of the Syringe Exchange organized by Thurston County Public Health & Social Services.
- Need to understand what is currently being done, challenges that are known

and the benefits of a collective Impact to approach the problem in numerous and different ways and not with any silver bullet.

- Numerous budget cuts at the Federal and state level have impacted counties and cities with reduced funding for enforcement, treatment and the causes of addiction. Local government are feeling the impact of low cost available drugs, especially heroin.
- Further, multiple successful state efforts to reduce the abuse of prescription drugs by regulating prescriptions at the prescriber level have had the unintended consequence of more people moving to heroin as an alternate to prescription opiates.
- Treatment infrastructure, low reimbursement rates for treatment, and workforce shortages have also contributed to the lack of available treatment on demand.
- Continued erosion of funds for treatment, low cost housing, youth unemployment opportunities and the transition to the Affordable Healthcare Act are factors.
- Addiction is the central issue of Public Health in the form of alcohol, drugs (legal and illegal), caffeine, fats and sugar.

Several ideas were discussed including:

The value of ongoing workgroups that are tackling parts of the problem and the desire to work together under a common umbrella like: Thurston Thrives.

- Thurston Thrives
  - Engage workforce development to add chemical dependency certification programs
  - Continue the Thurston County Syringe Exchange Program and add additional disposal bins around city.
  - Increase the methadone Cap from 400-650 and recruit more local buprenorphine prescribers
  - Increase the detox capacity at St. Pete's
  - Build a sobering center
  - Purchase more inpatient bed
  - Education
  - Environmental Health
- Thurston County Home Consortium
  - Continue to look at the impacts of homeless and joblessness.
- Thurston County Intensive Case Management
- Thurston County Drug Action Team
  - Increase treatment options
- Community Action Council
- Olympia Downtown Association
  - Expand the Downtown Ambassadors.
- City of Olympia
  - Planned Environmental Improvement
  - Alcohol Impact Area
  - Increase walking patrols with the City of Olympia police.
- Thurston County Law & Justice Council

- Community Corrections -Spokane Model

**Other ideas:**

- Approach the legislature about funding issues.
- Sheriff's department wants to ask for more tax revenues from alcohol and marijuana sales
- Move the TST funds away from the Thurston County
- Look at other needle exchange programs operating in the county and understand the impact.

**Next Steps:**

Another meeting will be scheduled to discuss this issue, and stakeholders for specific work groups (or existing coalitions) will be decided.

**The discussion was accepted.**

**3. ADJOURNMENT**

The meeting adjourned at 7:30 p.m.



# City of Olympia

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## Meeting Minutes - Draft City Council

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Friday, January 10, 2014

8:00 AM

Olympia City Hall - Council  
Chambers

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### Special Meeting of the Council to Meet with State Legislators

#### 1. ROLL CALL

**Present:** 7 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Jim Cooper, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Cheryl Selby

#### OTHERS PRESENT

Senator Karen Fraser  
Representative Sam Hunt  
Representative Chris Reykdal

City Manager Steve Hall  
Assistant City Manager Jay Burney  
Communications Manager Cathie Butler  
Public Works Director Rich Hoey  
Parks, Arts and Recreation Director Paul Simmons

#### 2. BUSINESS ITEMS

##### **14-0042** Meeting with State Legislators

Council and staff shared the City's 2014 legislative priorities, which included funding for the isthmus properties and transportation as our top priorities.

Other priorities included:

- restoration of local liquor revenue sharing
- restoration of critical infrastructure programs like the Public Works Trust Fund
- retaining existing State-shared City revenues
- providing funding assistance to develop electric vehicle infrastructure
- removing the 1% annual lid on property tax
- providing funding sources to meet stormwater regulations
- amending care responsibility for felony offenders
- providing tougher penalties for assaults on Code Enforcement Officers
- exempting municipal athletic programs and leagues from amusement and recreation

services sales tax  
- continuing the Main Street business tax credit program.

Staff also indicated that many of these priorities are in alignment with the Association of Washington Cities (AWC) Legislative Agenda as well. Additional AWC priorities include funding and clarifying new City responsibilities from the legalization of marijuana, and funding transportation options.

After the Council and staff presentations, the attendees engaged in a brief question and answer session to clarify the priorities and determine strategies for working on them together.

**The discussion was completed.**

### **3. ADJOURNMENT**

The meeting adjourned at 9:30 a.m.



# City of Olympia

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## Meeting Minutes - Draft City Council

Information: 360.753.8447

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Friday, January 10, 2014

6:00 PM Waterstreet Cafe, 610 Water Street,  
Alcove Room

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### Special Meeting - Social Dinner following Retreat

#### 1. SOCIAL DINNER

Present:

Mayor Stephen H. Buxbaum  
Mayor Pro Tem Nathaniel Jones  
Councilmember Julie Hankins  
Councilmember Steve Langer  
Councilmember Cheryl Selby  
Councilmember Jim Cooper

Excused:

Councilmember Jeannine Roe

The City Council met after the first day of the Annual Council Retreat for a social dinner. No business was conducted.

The event ended at 9:00 p.m.





# City of Olympia

City Hall  
601 4th Avenue E  
Olympia, WA 98501

## Meeting Minutes - Draft City Council

Information: 360.753.8447

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**Tuesday, January 14, 2014**

**7:00 PM**

**Council Chambers**

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### 1. ROLL CALL

**Present:** 6 - Mayor Stephen H. Buxbaum, Mayor Pro Tem Nathaniel Jones, Councilmember Julie Hankins, Councilmember Steve Langer, Councilmember Jeannine Roe and Councilmember Cheryl Selby

**Excused:** 1 - Councilmember Jim Cooper

### 1.A ANNOUNCEMENTS

Mayor Buxbaum noted C-SPAN's visit earlier this week and asked to add an item under Special Recognition to hear from the C-SPAN spokesperson. The Council agreed.

### 1.B APPROVAL OF AGENDA

**Councilmember Langer moved, seconded by Councilmember Hankins, to approve the agenda as amended. The motion carried by the following vote:**

**Aye:** 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Selby

**Excused:** 1 - Councilmember Cooper

### 2. SPECIAL RECOGNITION

#### **Report on C-SPAN Visit to Olympia**

Ms. Ashley Hill, Producer/Representative from C-SPAN Cities Tour, provided a brief background of their mission and what they are doing in Olympia. She noted the program will air February 1 and 2 on a local cable channel.

**The report was received.**

### 2.A 14-0048 Hands On Children's Museum Annual Report

Assistant City Manager Jay Burney introduced this item. Ms. Patty Belmonte, Executive Director of the Hands On Children's Museum, provided statistics on the number of visitors, memberships, volunteers, and website visits. She also shared

written comments praising the museum, first-year honors received, and highlights of Phase II. Councilmembers thanked her for all the work she has done to make the museum such a success.

**The report was received.**

### **3. PUBLIC COMMUNICATION**

Crisis Clinic Manager Paul Larsen spoke on the upcoming Thurston County homeless census to be held on Thursday, January 23. He said they are in need of volunteers to help with this effort.

Mr. Terry Zander spoke of negative behaviors by members of the Olympia Police Department and others.

Mr. Mark Foutch, 1056 Boundary St SE, spoke of the newly formed Olympia Historical Society and Bigelow House Museum and encouraged Councilmembers and members of the public to become a member.

Mr. Jim Reeves spoke of an impending earthquake and eruption of Mt. Rainier.

Mr. Lawrence Jacobson, 2628 113th Way SW, stated his son has disabilities and cannot find a job. He asked the city to look at an employment diversity initiative and suggested the City work with the Division of Vocational Education.

Mr. Andy Jacobson, 2628 113th Way SW, said he has a learning disability and a medical problem which limits the jobs he can get.

Design Review Board member and Architect Thomas Carver, 205 Rogers St NW, reviewed urban planning studies and efforts in the downtown over the past years. He asked the Council to develop something in writing when working on the Downtown Master Plan in order to help move forward with the plan.

### **COUNCIL RESPONSE TO PUBLIC COMMUNICATION (Optional)**

Councilmember Langer asked about the City's diversity in employment policy. City Manager Steve Hall said the City currently employs two part time people with disabilities and staff actively engages with Morningside to work with the disabled. Mayor Buxbaum said he would like to pursue this issue further.

### **4. CONSENT CALENDAR**

Mayor Buxbaum noted appointments to various interjurisdictional and other committees were made at this past weekend's Council retreat and an updated list is on their desk. Councilmembers made one change and agreed all others were correct.

#### **4.A 14-0049 Approval of January 7, 2014 City Council Meeting Minutes**

**The minutes were adopted.**

- 4.B 14-0012** Authorization to Submit an Environmental Protection Agency (EPA) Brownfields Cleanup Grant Application for Asbestos Abatement in Two City-Owned Buildings on the Isthmus

**The decision was adopted.**

- 4.C 14-0040** Approval of Amendment of 2013 Community Development Block Grant (CDBG) Action Plan to include Section 108 Loan for Downtown Safety Improvements

**The decision was adopted.**

- 4.D 14-0043** Approval of 2014 City Council Committee Assignments, Intergovernmental Assignments, Advisory Committee Liaison Assignments, and Appointment of Mayor Pro Tem.

**The decision was adopted.**

### **Approval of the Consent Agenda**

**Mayor Pro Tem Jones moved, seconded by Councilmember Hankins, to adopt the Consent Calendar. The motion carried by the following vote:**

**Aye:** 6 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Selby

**Excused:** 1 - Councilmember Cooper

### **SECOND READINGS - None**

### **FIRST READINGS - None**

## **5. PUBLIC HEARING - None**

## **6. OTHER BUSINESS**

- 6.A 14-0018** Consideration of Next Steps in the Community Renewal Area (CRA) Process

Community Planning & Development Director Keith Stahley reviewed the Council's discussion at the recent annual retreat. These include the following:

Decisions made:

- Governance: City Council.
- Boundary: Downtown inclusive of the Port and West Bay.
- Blight: Presently, there are five properties of interest, soils, contamination, and sea level rise.

- Eminent Domain: Only for removal of blight on properties that have been vacant and unproductive for five years or longer.

Direction given:

- Timing: Move forward based on CP&D Planning Projects Timeline.
- Support the creation of a community renewal area for downtown Olympia.
- Move forward with the Urban Design Workshop as outlined in the ECONW memorandum.
- Pursue broader economic development objectives as defined in the Investment Strategies Report.

Referral to the CRA Ad Hoc Committee:

- Clarify steps necessary to complete the CRA Plan, define the public involvement process to complete the plan, clarify the role of the City Council in this process, and update project budget.

Mr. Stahley then reviewed the next steps:

- Hold an urban design pre-workshop to meet with property owners, and the CRA Ad Hoc Committee to consider guiding principles, and then meet with the CRA Citizens Advisory Committee (CAC) to refine the guiding principles.
- Hold a design workshop with Mr. John Fregonese to develop one to three design scenarios.
- Present the scenarios to the CAC and the CRA.
- Present the scenarios to the City Council.

He noted the CRA will keep the full City Council apprised of all progress.

Mayor Buxbaum said an item at the next CRA meeting will be to consider changing the name.

**Councilmember Langer moved, seconded by Councilmember Hankins, to direct the Community Renewal Area Ad Hoc Committee to continue with the CRA planning process as outlined in Attachment 1 (ECONorthwest's Design Workshop Purpose and Process Memorandum). The motion carried by the following vote:**

**Aye:** 7 - Mayor Buxbaum, Mayor Pro Tem Jones, Councilmember Cooper, Councilmember Hankins, Councilmember Langer, Councilmember Roe and Councilmember Selby

## **7. CONTINUED PUBLIC COMMUNICATION**

## **8. REPORTS AND REFERRALS**

### **8.A COUNCIL INTERGOVERNMENTAL/COMMITTEE REPORTS AND REFERRALS**

Councilmember Langer reported on highlights of the LOTT Clean Water Alliance

Board meeting.

Councilmember Hankins reported on highlights of the TCCOM 911 Board meeting and the Coalition of Neighborhood Association Steering Committee meeting.

Mayor Pro Tem Jones reported on the Chamber of Commerce State of the City forum held last week.

Councilmember Roe reported on highlights of the HOME Consortium meeting.

Mayor Buxbaum reported on the Association of Washington Cities' Center for Quality Communities and the City's participation in the 2014 Quality Community Scholarship Program. He noted that last year the City partnered with Garden Raised Bounty (GRuB) to nominate a person for this scholarship. Council agreed to once again partner with GRuB. Mayor Buxbaum also reported that he received a request for a proclamation for human trafficking prevention. Council agreed to acknowledge January as Human Trafficking Prevention month and put it on next week's agenda. Mayor Buxbaum also said the Japanese New Year celebration will take place Saturday, January 18 at The Olympia Center.

## **8.B CITY MANAGER'S REPORT AND REFERRALS**

City Manager Steve Hall reported on the following items:

1. The resolution to consider support of the Olympia School District Technology & Safety Levy has been placed on the Council's January 21 agenda.
2. He requested a referral to the Land Use and Environment Committee to discuss a public process for a City off leash dog park. Council agreed to the referral.
3. The City received a \$5,000 grant from Thurston County to move forward on a downtown alley project.
4. The City received a "Greening America Cities" award and a design team will work to on a vision for the future of the Capitol Way corridor.
5. The City has received no applications from AT&T for siting a cell tower site. The City Attorney is looking at our ordinance based on federal law and staff will encourage AT&T to work with all parties to site any cell tower.

## **9. ADJOURNMENT**

The meeting adjourned at 9:02 p.m.

# City of Olympia

## City Council

City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8447

### Adoption of a Resolution Setting a Public Hearing Date to Receive Testimony on an Alley Vacation Petition

Agenda Date: 1/21/2014

Agenda Number: 4.E

File Number: 13-0998

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File Type: resolution

Version: 1

Status: Consent Calendar

#### ..Title

Adoption of a Resolution Setting a Public Hearing Date to Receive Testimony on an Alley Vacation Petition

#### ..Recommended Action

##### Committee Recommendation:

Not referred to a committee.

##### City Manager Recommendation:

Move to adopt a Resolution setting March 25, 2014 as the Public Hearing date to receive testimony on a petition to vacate as a public thoroughfare that portion of the north-south alley abutting the west side of 1063 Capitol Way.

#### ..Report

##### Issue:

Shall a public hearing be scheduled on the alley vacation request?

##### Staff Contact:

Tom Hill, Permit and Inspection Services Manager, Community Planning and Development, 360.753.8486

##### Presenter(s):

Tom Hill, Permit and Inspection Services Manager, Community Planning and Development

##### Background and Analysis:

Under State statute RCW 35.79.010, the Council is required to adopt a resolution to set the Public Hearing prior to acting on a right-of-way vacation request. The statute states in part:

##### **RCW 35.79.010**

##### ***Petition by owners -- Fixing time for hearing.***

*The owners of an interest in any real estate abutting upon any street or alley who may desire to vacate the street or alley, or any part thereof, may petition the legislative authority to make vacation, giving a description of the property to be vacated, or the legislative authority may itself initiate by resolution such vacation procedure. The petition or resolution shall be filed with the city or town clerk, and, if the petition is signed by the owners of more than two-thirds of the property abutting upon the part of*

**Agenda Date: 1/21/2014**

**Agenda Number: 4.E**

**File Number: 13-0998**

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such street or alley sought to be vacated, legislative authority by resolution shall fix a time when the petition will be heard and determined by such authority or a committee thereof, which time shall not be more than sixty days nor less than twenty days after the date of the passage of such resolution.

The purpose for the request to vacate this portion of the alley is to allow all the property within this area to be incorporated into the site for future development.

The Alley Right-of-Way to be vacated runs north-south and is presently open.

To achieve a complete and comprehensive assessment of this right-of-way vacation petition, we have sent requests for comments to the various cities and outside agencies responsible for water, sewer, and storm utilities, traffic engineering, fire department, police department, and solid waste. Franchise utilities also have an opportunity to comment.

Each agency will review the request against the criteria for approval outlined in Section 12.16.100 of the Olympia Municipal Code.

**Neighborhood/Community Interests (if known):**

N/A

**Options:**

Adopt the resolution setting March 25, 2014 as the date for the Public Hearing.

**Financial Impact:**

None

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY OF OLYMPIA, WASHINGTON, FIXING MARCH 24, 2014, AS THE DATE FOR PUBLIC HEARING ON A PROPOSAL TO VACATE AS A PUBLIC THOROUGHFARE A PORTION OF THE UNOPENED RIGHT-OF-WAY LOCATED AT 1063 CAPITOL WAY SOUTH.**

**WHEREAS**, under state statute RCW 35.79.010, the City Council is required to adopt a resolution which sets a public hearing date for the consideration of a right-of-way vacation request; and

**WHEREAS**, the City Council of the City of Olympia has determined that a public hearing should be held regarding the proposal to vacate an unopened alley at 1063 Capitol Way South; and

**WHEREAS**, one of the purposes of this Resolution is to provide notice to residents and neighbors of the proposed road vacation;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1.** The City Council, pursuant to RCW 35.79.010, hereby initiates procedures to vacate as a public thoroughfare the following described property:

The north-south 10-foot alley in Mackay and Burr’s Subdivision of Block 81, Sylvester’s Plat of Olympia, as recorded in Volume 8 of Plats, Page 34, records of Thurston County, Washington, bounded by Union Avenue on the north and 11<sup>th</sup> Avenue on the south.

**Section 2.** March 24, 2014, at the hour of 7:00 p.m. or thereafter, at the City Hall Council Chambers, 601 4<sup>th</sup> Avenue E, Olympia, Washington, is fixed as the time and place for the hearing on said proposed alley vacation, such time shall not be more than sixty days nor less than twenty days after the passage of this Resolution.

**PASSED BY THE OLYMPIA CITY COUNCIL** this \_\_\_\_\_ day of \_\_\_\_\_ 2014.

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MAYOR

ATTEST:

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CITY CLERK



APPROVED AS TO FORM:

Darre Niensber

CITY ATTORNEY



PETITION TO VACATE PUBLIC RIGHT-OF-WAY

RECEIVED OCT 23 2013 COMMUNITY PLANNING & DEVELOPMENT DEPT. Community Planning & Development 601 4th Avenue - PO Box 1967 Olympia WA 98507-1967 Phone: 360.753.8314 Fax: 360.753.8087 cpdinfo@ci.olympia.wa.us www.olympiawa.gov

OFFICIAL USE ONLY

Applicant: Wa St. DES Address: 1063 Capital Phone: File #: 13-3323 Receipt #: Date: 10/23/13

HONORABLE MAYOR AND CITY COUNCIL:

We, the undersigned, do hereby petition the Olympia City Council to vacate the following described public right-of-way:

LEGAL DESCRIPTION OF AFFECTED RIGHT-OF-WAY:

THE NORTH-SOUTH 10-FOOT ALLEY IN MACKAY AND BURR'S SUBDIVISION OF BLOCK 81, SYLVESTER'S PLAT OF OLYMPIA, AS RECORDED IN VOLUME 8 OF PLATS, PAGE 34, RECORDS OF THURSTON COUNTY, WASHINGTON. BOUNDED BY UNION AVENUE ON THE NORTH AND 11TH AVENUE ON THE SOUTH.

PURPOSE OF REQUEST & STATEMENT OF PUBLIC BENEFIT:\*

Vacate the alley between the two (2) state owned buildings for the purpose of redevelopment of the entire block.

\*See criteria for approval on the reverse side of this form.

PETITIONERS

Table with 3 columns: Owner's Signature, Owner's Name (printed), Parcel Number. Row 1: Thomas R. Henderson, 60208100100

I verify that each of the above signatures represents a legal and registered owner of the property abutting the above-described right-of-way:

Stephanie J. Fuller 10-10-13 Applicant's Signature Date 360-407-9310 Stephanie.Fuller@DES.WA.GOV

# City of Olympia

## City Council

City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8447

### Acceptance of Land Donation from The Leo Estate, LLC

**Agenda Date:** 1/21/2014

**Agenda Number:** 4.F

**File Number:** 13-1062

---

**File Type:** contract

**Version:** 1

**Status:** Consent Calendar

**..Title**

Acceptance of Land Donation from The Leo Estate, LLC

**..Recommended Action**

**Committee Recommendation:**

Not referred to a committee.

**City Manager Recommendation:**

Move to accept the donation of land by The Leo Estate, LLC, and authorize the City Manager to sign necessary documents.

(Note: While the Quit Claim Deed references a \$10 payment, which we will pay if the property is accepted by Council, this is basically a land donation.)

**Issue:**

Determine whether to accept a donation of approximately .89 - acre of rolling, wooded property adjacent to the Olympia Woodland Trail.

**Staff Contact:**

Dave Okerlund, Planning Program Manager, Parks, Arts & Recreation Department, 360.570.5855.

**Presenter(s):**

N/A

**Background and Analysis:**

Mr. Charles Leo has determined that development of this parcel is infeasible. Olympia Parks, Arts & Recreation staff have been discussing the potential donation of this property with Mr. Leo for several years. If the donation is accepted, the property will provide a forested visual buffer between the Olympia Woodland Trail (OWT) and the adjacent neighborhood. The impact to the Department's maintenance staff of accepting this open space parcel will be minimal and primarily consist of tree and vegetation management; although, the OWT corridor has been one of the more frequently used areas for homeless encampments.

The legal description has been reviewed and approved by the City Surveyor.

The Quit Claim Deed has been reviewed and approved as to form by the Deputy City Attorney.

**Agenda Date: 1/21/2014**  
**Agenda Number: 4.F**  
**File Number: 13-1062**

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**Neighborhood/Community Interests (if known):**

None known.

**Options:**

1. Move to accept the donation of land by The Leo Estate, LLC
2. Move to reject the donation of land by The Leo Estate, LLC

**Financial Impact:**

The operating budget could be impacted if removal of hazardous trees, noxious weeds or homeless encampments if required in the future.

# Leo Estate Land Donation

City of Olympia | Capital of Washington State



0 25 50 100  
Feet



Map created December 11, 2013  
Please contact Olympia Parks, Arts & Recreation with questions:  
olympiaparks@ci.olympia.wa.us or (360) 753-8380.

The City of Olympia and its personnel cannot assure the accuracy, completeness, reliability, or suitability of this information for any particular purpose. The parcels, right-of-ways, utilities and structures depicted hereon are based on record information and aerial photos only. It is recommended the recipient and or user field verify all information prior to use. The use of this data for purposes other than those for which they were created may yield inaccurate or misleading results. The recipient may not assert any proprietary rights to this information. The City of Olympia and its personnel neither accept or assume liability or responsibility, whatsoever, for any activity involving this information with respect to lost profits, lost savings or any other consequential damages.

After recording return document to:  
City of Olympia  
Attention: Legal Department  
P.O. Box 1967  
Olympia, WA 98507-1967

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**Document Title:** Quit Claim Deed  
**Grantor:** The Leo Estate, LLC  
**Grantee:** City of Olympia  
**Legal Description:** Lots 13-19, Central Park, Blk 28, Ayers Addition  
**Assessor's Tax Parcel Number:** 39502801300

### QUIT CLAIM DEED

The Grantor, The Leo Estate, LLC, for and in consideration of the sum of TEN and No/100 (\$10.00) Dollars, and other valuable considerations, hereby conveys, releases and quit claims to the Grantee, **CITY OF OLYMPIA**, a municipal corporation, the following described real estate situated in the County of Thurston, State of Washington, legally described as follows:

See attached Exhibit "A" by reference made a part hereof.

SUBJECT TO all easements, reservations and restrictions of record.

It is understood and agreed that delivery of this Deed is hereby tendered and that the terms and obligations hereof shall not become binding upon the City of Olympia unless and until accepted and approved hereon in writing for the City of Olympia, by the City Manager.

Approved as to form:

Accepted and Approved:  
CITY OF OLYMPIA

Darren Nienabe DCA  
City Attorney

By: \_\_\_\_\_  
Steven R. Hall, City Manager

Date: \_\_\_\_\_

DATED this 23 day of November, 2013.

Robert Leo  
Robert Leo, Member Manager

Charles Leo  
Charles Leo, Member

LIMITED LIABILITY COMPANY

STATE OF Alaska ~~WASHINGTON~~ )  
 ) ss  
County of Anchorage )

On this 23 day of November 2013, before me personally appeared Robert Leo and Charles Leo to me known to be the of Leo Estate L.L.C., a Washington Limited Liability Company that executed the foregoing instrument, and acknowledged said instrument to be the free and voluntary act and deed of said Limited Liability Company, for the uses and purposes therein mentioned, and on oath stated that are authorized to execute said instrument.

(SEAL)

Ryan Bauman  
Notary Public in and for the State of Alaska  
ES Washington, residing at Anchorage, Ak  
My commission expires 11/01/2016

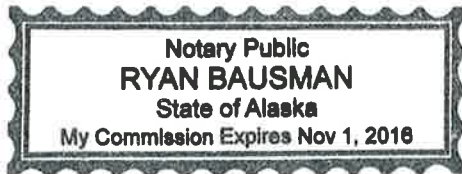


Exhibit "A"

Lots 13 – 19, inclusive, of Central Park, a Subdivision of Block 28, Ayers Addition to the City of Olympia, as recorded in Volume 7 of Plats, page 14, Thurston County records, Situated in the SW  $\frac{1}{4}$  of the NW  $\frac{1}{4}$  of Section 24, Township 18 North, Range 2 West, Willamette Meridian, Washington.



# City of Olympia

City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8447

## City Council

### Direction on Next Steps for Consideration of the Olympia Comprehensive Plan Update

Agenda Date: 1/21/2014

Agenda Number: 6.A

File Number: 14-0062

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File Type: decision

Version: 1

Status: Other Business

#### ..Title

Direction on Next Steps for Consideration of the Olympia Comprehensive Plan Update

#### ..Recommended Action

##### Committee Recommendation:

The Plan, itself, came forward to Council from the Planning Commission. The request for work sessions is a recommendation from staff.

##### City Manager Recommendation:

Direct staff to schedule additional work sessions for further consideration of the Planning Commission-recommended draft Olympia Comprehensive Plan, and to consider city manager's recommendations.

(Note: At Tuesday's meeting, staff will present a list of potential issues to cover and an estimated number of additional work sessions.)

#### ..Report

##### Issue:

Should the City Council schedule additional work sessions to further consider the draft Olympia Comprehensive Plan?

##### Staff Contact:

Leonard Bauer, Deputy Director, Community Planning and Development, 753.8206

##### Presenter(s):

Leonard Bauer, Deputy Director, Community Planning and Development

##### Background and Analysis:

The [Imagine Olympia <http://olympiawa.gov/imagine-olympia.aspx>](http://olympiawa.gov/imagine-olympia.aspx) website contains the final draft City of the Olympia Comprehensive Plan recommended by the Planning Commission. Also posted are numerous other documents describing the public process and summarizing the proposed amendments in the final draft Comprehensive Plan.

Staff will provide an overview of the final draft Plan at this work session and highlight some issues which the Council may want to further discuss at future work sessions. Some of these issues may result in city manager recommendations that differ from the Planning Commission recommendations.

**Agenda Date: 1/21/2014**

**Agenda Number: 6.A**

**File Number: 14-0062**

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Staff will also provide examples of additional process steps the City Council may choose to use to receive additional public comment on the Plan.

#### Background

In 2009, the City initiated a major update to its Comprehensive Plan. The Comprehensive Plan describes the City's vision for the next twenty years, and provides the policy direction for the City to achieve that vision. The state Growth Management Act (GMA) requires that the Comprehensive Plan accommodate the growth that is projected to occur over the next twenty years. Plan elements include land use, housing, capital facilities, utilities, natural resources, transportation, economic development, cultural resources, and other topics.

The Comprehensive Plan may be amended annually and a major update is required every eight years by the GMA. Each major update must also address development regulations, and coordination with Thurston County to update urban growth areas. This is the City of Olympia's major comprehensive plan update. The remaining portions of the City's required GMA update will be completed by the deadline in 2016.

#### Public Process Background

Between 2009 and 2012, City staff and the Olympia Planning Commission reached out to the community through the ***Imagine Olympia*** process - including meetings, events, personal interviews, online surveys and more. Over one thousand community members participated in the public process to develop the draft Comprehensive Plan.

The Olympia Planning Commission completed preliminary draft recommendations in March 2013. After the Planning Commission submitted an Addendum to those recommendations in May 2013, the City Council returned the Addendum to the Commission in October for additional consideration. The Planning Commission completed its final recommendations in December 2013.

Also in October 2013, the City Council authorized a "Plain Talk" edit of the Comprehensive Plan to improve its clarity and usefulness to Olympia citizens. The professional editor has nearly completed these edits. They will be brought to the City Council in the near future.

#### **Neighborhood/Community Interests (if known):**

There has been community-wide interest in the comprehensive plan update throughout its development.

#### **Options:**

1. Direct staff to schedule additional work sessions to further consider the Planning Commission-recommended draft Olympia Comprehensive Plan, and to consider city manager's recommendations.
2. Refer the draft Olympia Comprehensive Plan to the Land Use and Environment Committee for additional consideration.

**Agenda Date: 1/21/2014**

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**File Number: 14-0062**

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3. Direct staff to schedule a public hearing on the draft Olympia Comprehensive Plan.

**Financial Impact:**

No immediate financial impact. Eventual adoption of the comprehensive plan will include policy direction for establishment or continuation of numerous city programs and projects, which would need to be included in future city budgets to be implemented.