



Meeting Minutes - Draft

Finance Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Monday, September 15, 2025 4:00 PM Council Chambers, Online and Via Phone

Register to attend:

https://us02web.zoom.us/webinar/register/WN_WTfrQsuLSUerJTdKlyO5fA

1. CALL TO ORDER

The meeting was called to order at 4:01 pm.

2. ROLL CALL

Present: 3 - Chair Clark Gilman, Committee member Jim Cooper and Committee member Kelly Green

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

No one spoke.

5. APPROVAL OF MINUTES

5.A [25-0802](#) Approval of August 18, 2025 Finance Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [25-0782](#) 2026 Operating Budget Update

The briefing was received.

City Manager, Jay Burney, gave a presentation on the 2026 Operating Budget. The city's starting position and expense assumptions were discussed before the focus turned to two revenue options for the committee to consider. Brandie Andrews, Tax and License Audit Lead, provided information on the B&O rates and minimum threshold which the committee was considering raising. A new potential public safety sales tax and associated grants, authorized by House Bill 2015 in the previous legislative session, was

discussed as well. Committee members discussed public safety funding gaps, concerns about raising taxes, and budget sustainability. The meeting concluded with a summary of the tax options to be taken to Council on September 30th.

7. REPORTS AND UPDATES

Mike Githens, Finance Director, reported on the upcoming audit start dates. Joan Lutz, Senior Budget Manager, reported that the City received a GFOA Distinguished Budget Award for the 2025 Operating Budget document. Jay Burney, City Manager, shared some praise for the work of the new Tax Review Team.

8. ADJOURNMENT

The meeting was adjourned at 5:49 pm.