



Meeting Minutes

Home Fund Advisory Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Cary Retlin
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Thursday, January 14, 2021

2:30 PM

Online and via phone

1. CALL TO ORDER

Vice Chair Soucoup called the meeting to order at 2:35 p.m.

1.A ROLL CALL

Present: 7 - Chair Lisa Vatske, Vice Chair Trudy Soucoup, Boardmember Krosbie Carter, Boardmember Edward Cates, Boardmember Craig Chance, Ex-Officio Boardmember Kevin Bossard and Ex-Officio Boardmember Sam Costello

Excused: 1 - Boardmember Derek Harris

Absent: 2 - Boardmember Matt DeBord and Boardmember Walter Simonsen

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [21-0061](#) Approval of October 28, 2020, Home Fund Advisory Board Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT - None

5. ANNOUNCEMENTS

Ex-Officio Boardmember Bossard announced he is taking on a new role at Olympia Fire Department. Mike Buchanan will be the new Fire Marshall and will assume his ex-officio appointment on the Home Fund Advisory Committee.

6. BUSINESS ITEMS

6.A [21-0038](#) Briefing on the Regional Housing Action Plan

Home Fund Program Manager/Staff Liaison Cary Retlin briefed the Board on the Regional Housing Action Plan.

The report was received.

- 6.B [21-0027](#) Approval of 2021 Home Fund Advisory Board Meeting Dates

Boardmember Carter moved, seconded by Boardmember Chance, to approve the 2021 Home Fund Advisory Board meeting dates. The motion passed unanimously.

- 6.C [21-0048](#) Approval of 2021 Home Fund Construction Request for Proposals

Vice-Chair Soucoup moved, seconded by Boardmember Carter, to approve the 2021 Home Fund Request for Proposal process and direct staff to solicit applications for the 2021 funding round. The motion passed unanimously.

- 6.D [21-0057](#) Election of Officers

Boardmember Crosby moved, seconded by Boardmember Cates, to re-elect Chair Vatske and Vice Chair Soucoup as Home Advisory Board Chair and Vice Chair. The motion passed unanimously.

- 6.E [21-0058](#) Home Fund Manager’s Report

Mr. Retlin gave a Home Fund Manager's report.

The report was received.

7. REPORTS - None

8. OTHER TOPICS

The group asked that staff work with Chair Vatske to send a letter to other Thurston County jurisdictions regarding passage of something similar to Home Fund in those jurisdictions, that would allow more resources for affordable housing development and make progress toward Regional Housing Action Plan goals discussed earlier today.

9. ADJOURNMENT

The meeting adjourned at 4:30 p.m.

Upcoming

The next meeting is scheduled for March 10, 2021.