

City of Olympia
DRAFT UAC 2022-2023 Work Plan

Month	Request/Description	Staff	Time Needed	UAC Action
Apr-22	Water System Plan - Final	Susan Clark	20 minutes	Review and approve. Submit to Council
	Drainage Design and Erosion Control Manual Update	Susan Clark	40 minutes	Review and provide feedback to staff
	Waste ReSources Plan	Gary Franks & Ron Jones	40 minutes	Review and approve. Submit to Council
May-22	Expanded Street Sweeping Program	Sue Barclift	40 minutes	Review and provide feedback to staff
	Urban Agriculture Irrigation Rates	Eric Christensen	30 minutes	Review and provide feedback to Council through rate recommendation
	Low Income Housing GFCs	Eric Christensen	30 minutes	Review and provide feedback to Council through rate recommendation
Jun-22	Stormwater Management Action Planning	Kym Foley	40 minutes	Review and provide feedback to staff
	Drainage Design and Erosion Control Manual Update	Susan Clark	40 minutes	Review and approve. Submit to Council
	Utilities - Quarterly Financial Update	Eric Christensen & Gary Franks	20 minutes	Review and provide feedback to staff
Optional meeting July 2022 - Utility Site Tour				
Aug-22	Capital Facilities Plan	Susan Clark	30 minutes	Review and provide feedback to staff
	Utility Operating Budgets, Rates, and General Facility Charges (initial drivers and trends)	Eric Christensen & Gary Franks	30 minutes	Review and provide feedback to staff
	AWWA Performance Benchmarking	Eric Christensen	20 minutes	Review and provide feedback to staff
Sep-22	Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges (continued)	Eric Christensen & Gary Franks	60 minutes	Review and provide feedback to staff
	LOTT Rates, Capacity Development Charges and Cost of Service	LOTT Staff	20 minutes	Review and provide feedback to Council through rate recommendation
	Utilities - Quarterly Financial Update	Eric Christensen & Gary Franks	15 minutes	Review and provide feedback to staff
Oct-22	Utility Operating Budgets, Capital Facility Plan, Rates, and General Facility Charges (final)	Eric Christensen & Gary Franks	90 minutes	Review and provide feedback to Council through rate recommendation

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Nov-22	Pollution Source Control	Susan McCleary	45 minutes	Review and provide feedback to staff
	Stormwater Collections Planning	Eric Christensen	20 minutes	Review and provide feedback to staff
	Sea Level Rise Update	Eric Christensen or Susan Clark	25 minutes	Review and provide feedback to staff
Dec-22	UAC Work Plan Development for 2023-2024	Eric Christensen	30 minutes	Review and provide feedback to staff
	Climate Mitigation Update	Dr. Pamela Braff & Eric Christensen	20 minutes	Review and provide feedback to staff
	Waste ReSources Facility Update	Gary Franks	25 minutes	Review and provide feedback to staff
	Utilities - Quarterly Financial Update	Eric Christensen & Gary Franks	15 minutes	Review and provide feedback to staff
No meeting January 2023				
Feb-23	Review Draft UAC Work Plan 2023-2024 (and Officer Elections)	Eric Christensen	45 minutes	Review and provide feedback to staff
	Stormwater Climate Planning	Eric Christensen	20 minutes	Review and provide feedback to staff
	Recycling Program Update	Ron Jones & Gary Franks	30 minutes	Review and provide feedback to staff
Mar-23	NPDES Annual Report	Jeremy Graham	30 minutes	Review and provide feedback to staff
	Finalize UAC 2023-2024 Work Plan & Officer Elections	Eric Christensen	30 minutes	Review and approve. Submit to Council's Community Livability and Public Safety Committee
	Utility coordination with Tribal Interests	Eric Christensen	15 minutes	Review and provide feedback to staff
	Utilities - Quarterly Financial Update	Eric Christensen & Gary Franks	15 minutes	Review and provide feedback to staff

Highlighted items will require a quorum to provide feedback/recommendation to City Council.

Staff will give updates at every meeting on the City's recovery from the Covid-19 pandemic.

Staff will monitor WA State Utilities and Transportation Commission (UTC) actions. As needed, the UAC may provide the UTC with feedback.

Site visits of utility facilities or contracted operations may be arranged following applicable COVID-19 protocols. Appropriate public notice will be provided.