

Olympia’s Program Year 2019 Consolidated Annual Performance & Evaluation Report

Introduction

The **Consolidated Annual Performance and Evaluation Report** (CAPER) is the City of Olympia’s annual report on the **Community Development Block Grant** (CDBG) Program. This report provides information on the activities funded for the Program Year 2019 (PY 2019) Action Plan (9/1/19 – 8/31/20), the second year of the City of Olympia’s Five-year Consolidated Plan.

Report Format

The full CDBG annual report known as the CAPER is submitted online to the federal Department of Housing and Urban Development (HUD) in a digital format that may be difficult for citizens to understand. A copy of the full CAPER is either attached or available upon request. In the spirit of our Citizen Participation Plan, we offer this **“Citizen’s Summary”** to provide key information in a user-friendly format to ensure that our community understands how these federal funds are used.

Availability

The draft CAPER will be available for public comment as follows:

- **Public Comment Period:** 15 Day period running from **Thursday, January 14, 2021 to Monday February 1, 2021**
- **Public Hearing:** 5:30 p.m., Tuesday, January 19, 2021
- **Collecting Public Comments:** All public comments and corrections will be included in the final CAPER
- **Submittal:** Final CAPER submitted to HUD on or before **February 15, 2021**
- **Available Online:** The CAPER will be available on the City’s website located at Olympiawa.gov/CDBG

CDBG Strategic Goals

The City identified five goals to pursue with CDBG funding during the current five-year “CDBG Consolidated Plan” period (PY 2018 – PY 2022). This strategic plan can be viewed at: <http://olympiawa.gov/city-services/housing-social-service.aspx>) and is summarized as follows:

- **Housing Rehabilitation (Highest priority)**
- **Social (Public) Services (Highest Priority)**
- **Economic Development**
- **Land Acquisition**
- **Public Facilities**



CDBG was used to fund several community development goals to improve the urban hub – including small business training, micro-enterprise training and downtown safety loans.

Program Year 2019 Proposed and Actual CDBG Expenditures

The following table represents the current and prior year projects that had fiscal activity during Program Year 2019:

Recipient	Project	Outcomes	HUD Goal(s)	HUD Objectives	Proposed Funding	Actual Funding
Salvation Army	Day Center & Shelter	Expanded 24/7 Accommodations	Public Facilities	LMC – Low/Moderate Income – Limited Clientele	\$125,000	\$0 – project cancelled and funds reallocated in response to Coronavirus
1st Christian Church/Interfaith Works Shelter	Shelter Repairs	Shelter Capacity Retained	Public Facilities	LMC – Low/Moderate Income – Limited Clientele	\$80,000	\$237 – work delayed due to Coronavirus, expected to be complete by March 2021
Enterprise for Equity	Micro Business Training & Technical Assistance	Assistance for up to 10 businesses with fewer than 4 employees	Micro Enterprise	LMI – Low/Moderate Income	\$20,500	\$20,475
Thurston Economic Development Council	Small Business Training & Technical Assistance	Assistance for up to 40 businesses with more than 4 employees	Economic Development	LMJ – Low/Moderate Income Jobs	\$30,000	\$29,335
Multiple Recipients	Downtown Lighting Safety Project	Safety lighting enhancements in key downtown areas	Economic Development	LMJ – Low/Moderate Income Jobs	\$50,000	\$128,444*
City of Olympia	Olympia Downtown Ambassadors	Outreach for up to 150 street dependent people daily	Public Services	LMC – Low/Moderate Income – Limited Clientele	\$55,000	\$55,000
Section 108 Loan Repayment	N/A	N/A	N/A	N/A	\$56,000	\$56,000
City of Olympia	Program Administration	Planning & administrative for a compliant CDBG Program	N/A	N/A	\$90,000	\$78,793
		TOTAL	PY 2019	ALLOCATIONS	\$506,000	\$313,284
*Lighting project total includes prior year contracts that were completed in program year 2019						

**Program Year 2019, Prior Year Funds Reallocation and CDBG-CV Funding Allocations
Contracts Executed**

Olympia COVID CDBG and Economic Recovery Response

	CARES Act Funds	CDBG-CV3	CDBG	Economic Recovery Funds
Emergency Food Assistance				
South Sound Senior Center	\$ -	\$ 50,000	\$ 100,000	\$ -
Food Bank of Thurston County	\$ -	\$ 50,000	\$ 120,000	\$ -
Community Kitchen (CCS)	\$ -	\$ -	\$ 40,000	\$ -
Union Gospel Mission Kitchen	\$ -	\$ -	\$ 15,000	\$ -
Union Gospel Mission Kitchen	\$ -	\$ -	\$ 25,000	\$ -
Food Assistance Subtotal	\$ -	\$ 100,000	\$ 300,000	\$ -
Economic Development				
Business Support Programs	\$ -	\$ -	\$ 102,383	\$ 25,000
Business Support Programs		\$ -	\$ 47,617	
Northwest Coop Development Center	\$ -	\$ -	\$ 50,000	
Enterprise for Equity	\$ -	\$ -	\$ 65,000	
Thurston Asset	\$ -	\$ -	\$ 50,000	
Economic Development Council	\$ -	\$ -	\$ 97,500	\$ 50,000
Evening Outreach	\$ -	\$ 100,000		\$ -
United Way	\$ -	\$ -	\$ -	\$ 50,000
Thurston Chamber	\$ -	\$ -	\$ -	\$ 18,000
Olympia Downtown Association	\$ -	\$ -	\$ -	\$ 38,650
Regional Recovery Task Force	\$ -	\$ -	\$ -	\$ 70,000
J Robertson Co.	\$ -	\$ -	\$ -	\$ 50,000
Childcare	\$ -	\$ -	\$ -	\$ -
Eco Devo Subtotal	\$ -	\$ 100,000	\$ 412,500	\$ 301,650
Shelter, Housing and Human Services				
Shelter and emergency housing	\$ -			\$ -
Foundation for the challenged	\$ -	\$ -	\$ 59,000	\$ -
Homeless Coordinator	\$ -	\$ 50,161	\$ 150,000	\$ -
Downtown Ambassadors	\$ -	\$ -	\$ 113,529	\$ -
Housing Subtotal	\$ -	\$ 50,161	\$ 322,529	\$ -
SECTION 108 LOAN REPAYMENT	\$ -		\$ 56,000	
CDBG Program Subtotal	\$ -	\$ 250,161	\$ 1,091,029	\$ -
CDBG Administration				
CDBG Program Management - PY2020	\$ -	\$ 120,000	\$ 92,500	\$ -
	CARES Act Funds	CDBG-CV3 TOTAL	CDBG TOTAL	ECONOMIC RECOVERY
	\$ -	\$ 370,161	\$ 1,183,529	\$ 603,300

Resources

Projects funded with Olympia's CDBG monies also receive funding from other sources, which "leverages" or matches with other fund sources to meet the needs in our community. The City leveraged economic recovery dollars (\$603,300) to support economic development, as well as partnering with Thurston County to distribute funds to local food banks and Meals on Wheels.

Program Year 2019 Accomplishments

Following are a couple of highlights from the **Program Year 2019 Action Plan**:



Downtown Safety Program – Completed the Crime Prevention through Economic Development Projects

Downtown Safety Program: The City partnered with the Olympia Downtown Association to identify key nighttime walking paths in need of better lighting. This project began in program year 2013, with activities taking off in program year 2015. Thirteen (13) lighting and safety projects were completed during program year 2019 wrapping up the CDBG funded Crime Prevention through Economic Development projects, creating well-lit walking paths between parking lots and the major theaters and other evening venues in the urban hub.

Downtown Ambassador Program

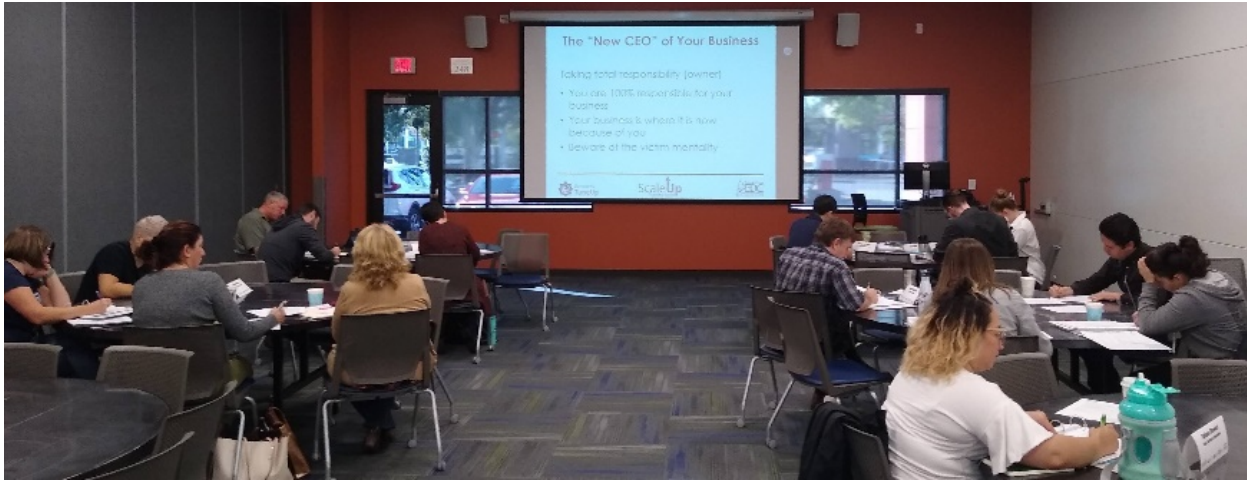
The City funded the Downtown Ambassador Program, first through the Capital Recovery Center, then bringing the program in-house. This team provides services and referrals on 1,500 occasions for homeless, mentally ill and street dependent people in Olympia's urban hub. This program is paired with the City-funded Downtown Clean Team that provides downtown clean-up services. The Ambassadors also provided support and resources to business owners and residents in the urban core over 1800 times. The City allocated and expended the full amount of \$55,000 in CDBG funds.

Micro Enterprise Training and Technical Assistance

The City worked with Enterprise for Equity to provide Micro Enterprise training and technical assistance for 11 entrepreneurs. This program fosters economic opportunities by helping low and moderate income entrepreneurs develop and launch sound business plans. The City allocated \$20,500 and expended \$20,475 in CDBG funds.

Small Business Training and Technical Assistance

The City worked with **Center for Business & Innovation** (CBI - a partner of Thurston Economic Development Council) and provided business training & technical assistance for 53 Olympia-based businesses. This training, called the "Scale-up/Tune-Up" Business Training" program retained one low-to-moderate income job. The City allocated \$30,000 to this program and expended \$29,335 in CDBG funds. **The CBI "Scale-Up" business training sessions are tailored to strengthen small businesses which in turn create/retain jobs.**



Picture taken prior to COVID-19 restrictions

Salvation Army Day Center / Community Kitchen Project - *CANCELLED*

Salvation Army cancelled their City-funded agreement for their new Day Center, instead they plan to pursue their project with private funding. This project is designed to double the capacity. This means the City needed to reallocate the PY 2018 award of \$300,000 along with \$125,000 in the PY 2019 Annual Action Plan. The City amended those funds into the PY 2019 Annual Action Plan on May 12, 2020 in response to Coronavirus.