



# Meeting Minutes

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Thursday, August 19, 2021**

**5:30 PM**

**Online and Via Phone**

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**1. CALL TO ORDER**

Chair Madrone called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Dani Madrone, Committee member Clark Gilman and Committee member Yến Huỳnh

**2.A OTHERS PRESENT**

City Manager Jay Burney  
Assistant City Manager Keith Stahley  
Climate Program Manager Pamela Braff  
Public Works Director Rich Hoey

Community Planning and Development Staff:  
Director Leonard Bauer  
Principal Planner Joyce Phillips  
Senior Program Assistant Max DeJarnatt  
Building Plans Examiner Erik Jensen

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT**

The following people spoke: Gordon Wheat, Alex Kistler, Collum Liska, Brandon Capps, and Beth Doglio.

**5. APPROVAL OF MINUTES**

**5.A** [21-0808](#) Approval of July 15, 2021 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

**6.A**     [21-0794](#)            Update on Phase II of South Capitol Parking Strategy

Mr. DeJarnatt shared a handout regarding updates on Phase II of South Capitol Parking Strategy. He outlined the actions agreed to through a previous consensus-based process among representatives of South Capital Neighborhood Association, City of Olympia and Washington Department of Enterprise Services. Committee members asked several questions about how the strategy would be implemented. Chair Madrone requested that staff explore retroactive effects of a proposed low-income discount for downtown residential parking permits, if adopted.

**The information was received.**

**6.B**     [21-0786](#)            Climate Action Plan Implementation/Energy Efficiency Code Updates

Ms. Braff and Mr. Jensen provided a presentation on addressing effects of climate change related to buildings. Ms. Braff summarized actions in the Regional Climate Action Plan that would help address these effects.

Committee member Gillman asked how we can move forward in specific actions that track whether we will achieve regional goals in the Climate Action Plan. He urged more on existing buildings and reduction of use of fossil fuels in building systems.

Committee member Huynh asked how to determine prioritization of retrofitting existing buildings and how we can address for renters.

Chair Madrone asked what additional information we need related to eliminating natural gas in new construction and for retrofitting existing construction. She also asked about additional code requirements for electric vehicle chargers, as recently adopted in Seattle.

**The discussion was completed.**

**6.C**     [21-0773](#)            Comprehensive Plan Periodic Update Process

Ms. Phillips shared a presentation regarding the Comprehensive Plan Periodic Update Process.

**The discussion was completed.**

**6.D**     [21-0776](#)            Annual Comprehensive Plan Amendments

Ms. Phillips shared a Powerpoint presentation regarding the Annual Comprehensive Plan Amendments.

**The discussion was completed.**

**7.        REPORTS AND UPDATES**

Chair Madrone updated the Committee on the Urban Agriculture Work Group. The group's next steps will be the mapping work described at the Committee's last meeting,

and seeking to expand the work group's membership.

Mr. Bauer highlighted scheduled agenda items for the September 16, 2021 meeting. He noted the possible addition of the Planning Commission recommendation on the 2021 annual Comprehensive Plan Amendments.

## **8. ADJOURNMENT**

The meeting adjourned at 8:27 p.m.