



Meeting Minutes

Design Review Board

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Jackson Ewing
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Thursday, January 8, 2026

5:30 PM

Hybrid - Virtual Via Zoom & Room
207

Joint Review Committee

Meeting Link:

https://us02web.zoom.us/webinar/register/WN_DVxBPXIkSpKe9rm_EK6hgA

1. CALL TO ORDER

Chair Miller called the meeting to order at 5:30 p.m.

2. ROLL CALL

Additional Attendance by the Heritage Commission:

Present: 4 - Chair Miller, Boardmember Cotter, Boardmember Patrick, Boardmember Bowman

Excused: 1 - Boardmember Becker

Present: 4 - Boardmember Michael Miltimore, Boardmember Angela Rush, Boardmember Katrina Schmitt, and Boardmember Abigail Twombly

Excused: 2 - Chair Virginia Sorrells, and Boardmember Bassim Kreem

Absent: 1 - Boardmember James Thomas

3. APPROVAL OF AGENDA

The agenda was approved.

4. ANNOUNCEMENTS

New director, previous Deputy Director Tim Smith has been promoted to the role of Director of Community Planning and Economic Development.

5. PROJECT REVIEW

5.A [26-0004](#) Case: Carnegie Whisky Library, 620 Franklin St SE, 25-6687

Boardmember Miltimore moved, seconded by Boardmember Rush, to recommend to approve the detail design review with the following conditions:

A. Site Plan and Landscape Plans: Approve with the following condition:

1. On the Landscaping Plan, change the plant material if the Wintercreeper is found to be an invasive plant.

B. Building Design: Approve as proposed

C. Detail Design Elements (Materials/colors): Approve as proposed

Aye: 4 - Boardmember Miltimore, Boardmember Rush, Boardmember Schmitt and Boardmember Twombly

Excused: 2 - Chair Sorrells and Boardmember Kreem

Absent: 1 - Boardmember Thomas

6. OTHER

None

7. ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

Accommodations