RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON, CONCERNING PETTY CASH AND CHANGE FUNDS

WHEREAS, the Washington State Auditor requires that all petty cash and change funds be established by resolution; and

WHEREAS, the Olympia City Council adopted Resolution No. M-2606 on April 22, 2025, establishing the City's petty cash and change funds; and

WHEREAS, Resolution No. M-2606 established a $250.00 change fund for the Olympia Municipal Court, a $50.00 change fund for Olympia Probation, a $100.00 change fund for the Waste Resources Yard Waste/Organics Drop-off**;** and

WHEREAS, the Olympia Municipal Court and Olympia Probation have been terminated and ceased operations effective February 5, 2026, and Waste Resources Organics Drop off has ceased operations effective January 1, 2026, and therefore the City wishes to eliminate the related change funds.

NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE as follows:

Section 1. Resolution No. M-2606 regarding petty cash and change funds is rescinded and shall no longer be in effect.

Section 2. The following petty cash and change funds are hereby authorized:

Petty Cash	Amount
Fleet Department	$570.00
Fire Department	200.00
OPD Investigation Fund	5,000.00

Change Funds	Amount
City Hall - Customer Care	$1,450.00
Police Department – City Hall	300.00
The Olympia Center – Main Counter	1,000.00
The Olympia Center – Change Machine	270.00
Community Planning & Development	1,000.00

PASSED BY THE OLYMPIA CITY COUNCIL this _____day of _____ 2026.

_____
MAYOR

ATTEST:

_____
CITY CLERK

APPROVED AS TO FORM:

Mark Barber
CITY ATTORNEY