



City of Olympia

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Meeting Minutes Planning Commission

Monday, August 13, 2012

6:30 PM

Council Chamber

Comprehensive Plan Update Subcommittee

1. CALL TO ORDER (6:30 p.m.)

Subcommittee Chair Richards called the meeting to order at 6:35 p.m.

1.A ROLL CALL

PRESENT: Subcommittee Chair Rob Richards, Commissioner Amy Tousley, Commissioner Judy Bardin, Commissioner Paul Ingman, Commissioner Jerome Parker and Commissioner James Reddick

1.B ACCEPTANCE OF AGENDA

The agenda was accepted.

1.C ANNOUNCEMENTS

Commissioner Bardin could not access the attachments to the agenda online. Associate Planner Jennifer Kenny asked that Commissioners notify staff if this occurs again so that it can be fixed.

1.D APPROVAL OF MINUTES

[12-0463](#)

Approval of June 20, 2012 Planning Commission Comprehensive Plan Subcommittee Meeting Minutes

Attachments: [Draft Minutes](#)

Approval of the June 20, 2012 minutes was deferred to the next full Commission meeting.

[12-0464](#)

Approval of July 11, 2012 Planning Commission Comprehensive Plan Subcommittee Meeting Minutes

Attachments: [Draft Minutes](#)

Approval of the July 11, 2012 minutes was deferred to the next full Commission meeting.

2. PUBLIC COMMUNICATION (for items not on the agenda) (6:40 p.m.)

3. BUSINESS OF THE EVENING

[12-0451](#) Comprehensive Plan Update Review Schedule (6:50 p.m.)

Attachments: [Letter to Councilmember Langer](#)
[OPC Work Schedule as of August 13](#)
[Topics for Review.Draft List from Aug 8](#)
[Initial Staff Comments on Draft Topics for Review](#)

Commissioners Parker and Ingman discussed the letter they submitted to Councilmember Langer regarding their concerns about the Comprehensive Plan deliberations schedule. Councilmember Langer listened to the Commission's concerns and thought they were valid, but reiterated the Council's desire to have the Comprehensive Plan adopted according to the agreed upon schedule so the City may move onto the implementation strategy. Councilmember Langer expressed that a different strategy for completing some of the work would be to have the Coalition of Neighborhoods have a role. The Councilmember and Commission discussed the Coalition of Neighborhood's Memorandum of Understanding with the City pertaining to their role in the sub-area planning process. Councilmember Langer and Commissioner Reddick left at 7:33 PM The Commissioners discussed their deliberation schedule for the previously identified Comprehensive Plan topics and which issues should be included within each topic. There was a discussion about Commissioner Ingman's ideas around "programming documents." The agreed upon topics and dates for recommendation to the full Commission are: Foundations (Sept 17); Environment (Sept 24); Mobility and Land Use (Oct 1); Downtown (Oct 8); and Neighborhoods (Oct 15). The Commissioners affirmed their earlier decision to allow public comments during the deliberations for 30 minutes in the middle of the meeting and 30 minutes at the end. Remarks will be limited to three minutes.

The report was received.

[12-0450](#) Deliberation Process (7:40 p.m.)

Attachments: [Shoreline Master Program Deliberation Procedures](#)

The item was deferred to the September 5, 2012 meeting.

4. ADJOURNMENT (8:30 p.m.)

The meeting was adjourned at 9:25 p.m.