



# Meeting Minutes

## Land Use & Environment Committee

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

---

**Thursday, July 18, 2019**

**5:30 PM**

**Council Chambers**

---

**1. CALL TO ORDER**

Chair Gilman called the meeting to order at 5:30 p.m.

**2. ROLL CALL**

**Present:** 3 - Chair Clark Gilman, Committee member Nathaniel Jones and Committee member Lisa Parshley

**2.A OTHERS PRESENT**

City of Olympia Community Planning and Development Staff:  
Director Keith Stahley  
Deputy Director Leonard Bauer  
Associate Planner Catherine McCoy  
Home Fund Program Manager Cary Retlin

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT**

The following person spoke: Judy Bardin.

**5. APPROVAL OF MINUTES**

- 5.A** [19-0667](#) Approval of June 13, 2019 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

- 6.A** [19-0647](#) Short-term Rental Scope of Work

Mr. Bauer and Mrs. McCoy reviewed a PowerPoint presentation on short-term rentals. Staff will return to the Committee for further direction.

The following people spoke: Kyle Wilde and Tonya.

**The information was provided.****6.B**     [19-0643](#)            Vulnerable Renter Protection Next Steps

Mr. Retlin reviewed a PowerPoint presentation titled "Recent Changes to Landlord Tenant Act and other Renter Protections". He discussed changes to the state "Landlord Tenant Act" and potential next steps regarding outreach on the changes to state law that go into effect on July 28, 2019.

**The report was received.****6.C**     [19-0665](#)            Plan for August 12, 2019 Housing Roundtable Discussion**The discussion was postponed.****7.        REPORTS AND UPDATES**

The Committee briefly discussed the August 12, 2019 special meeting.

**8.        ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.