



Meeting Minutes

General Government Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, April 25, 2018

5:00 PM

Council Chambers

1. CALL TO ORDER

Chair Bateman called the meeting to order at 5:00 p.m.

2. ROLL CALL

Present: 3 - Chair Jessica Bateman, Committee member Renata Rollins and Committee member Cheryl Selby

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT

No one spoke during public comment.

5. APPROVAL OF MINUTES

- 5.A** [18-0417](#) Approval of March 28, 2018 General Government Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

- 6.A** [18-0404](#) Arts, Cultures and Heritage (ArCH) Study Update

Assistant City Manager Jay Burney presented an overview of the development of an expanded Arts, Cultures and Heritage profile for Olympia, also known as ArCH. In 2017, the City Council appropriated \$50,000 for an ArCH study. An RFP was launched in 2017 and the Athena Group was hired to conduct the ArCH study. The Economic Development Council was hired to update the Creative Vitality Index (CVI). The objectives of the ArCH study were to: refresh and expand Olympia's efforts to deliver creative and effective public programs and support for the arts, cultures, and heritage and to reach participants who are increasingly sophisticated, mobile and diverse. Ensure arts, cultures and heritage contribute to City's Comprehensive Plan and the Downtown Strategy. Grow and enrich participation of community groups, artists, historians and others in Olympia's arts, cultures and heritage profile. Establish a broader nationwide

reputation for arts, culture and heritage. Provide analysis, clarify options, and explore mechanisms for strengthen the City's commitment.

Mr. Burney reviewed the groups involved and outreach that occurred, shared draft recommendations and next steps.

Committee members asked clarifying questions.

The information was received.

6.B [18-0394](#) Priority Allocations and Activities for Program Year 2018 Community Development Block Grant (CDBG) Program

Community Service Programs Manager Anna Schlecht gave an overview of the draft Community Development Block Grant activity recommendations for Program Year 2018.

The majority of the Committee supported moving forward with allocating \$300,000 for the Family Support Center, \$400,000 for a day Center and up to \$500,000 for a housing project. Committee member Selby noted she'd prefer to have a range attributed to each item, rather than a set amount.

Committee members asked clarifying questions.

The recommendation was approved.

6.C [18-0416](#) Priority Strategies for Community Development Block Grant (CDBG) Five-Year Consolidated Plan

Ms. Schlecht reviewed the anticipated 5-year plan funding and the priorities moving forward. The priorities agreed upon are public facilities (day center), housing, and land acquisition.

Ms. Schlecht shared the timeline for public process:

May 22: Council action to launch public process

May 23 - June 23 - 30 public comment period

June 12: public hearing

June 26: Council final decision

July 13: Submit Consolidated Plan and Program Year 2018 Plan to the Department of Housing and Urban Development

Committee members agreed to move forward with the public process.

The recommendation was approved.

6.D [18-0414](#)

City Manager Steve Hall reviewed preparations for the upcoming mid-year retreat. The MIXX 96 conference room was discussed as an option to explore and potential agenda items were discussed as well. The Committee would like to retain Nancy Campbell to facilitate. A draft agenda will be brought forward to the next General Government

Committee meeting.

The recommendation was completed.

- 6.E** [18-0413](#) Debrief the General Government Committee Meeting with Advisory Committee Chairs

Mr. Hall reviewed issues and topics that were discussed at the March 28, 2018 General Government meeting with Advisory Committee/Commission Chairs.

They agreed to implement a three-year limit for all committees except for the Design Review Board (partial terms would not apply). The application form will be updated with language to reflect that more than three absences in a year could result in removal from a Committee. Staff will look at the recruitment processes of other cities related to Committees assisting with the application screenings and development of questions.

The discussion was completed.

7. REPORTS AND UPDATES

8. ADJOURNMENT

The meeting adjourned at 7:10 p.m.