

AGENDA

2014 OLYMPIA CITY COUNCIL RETREAT

January 10 – 11, 2014

Northeast Fire Station 04

3525 Stoll Rd SE

Olympia, WA 98501



Friday, January 10

11:30 a.m. - 5:00 p.m.

11:30 p.m. – 11:40 p.m.	WELCOME ~ RETREAT OVERVIEW ~ GOALS <ul style="list-style-type: none">• Councilmember Interview Themes• Preparation for 2014• Retreat Agenda<ul style="list-style-type: none">○ 2013 Goals and Accomplishments○ Calendar and Assignments○ 2014 Policy Priorities○ 2014 Work Plan	Kendra Dahlen, Facilitator, Athena Group
11:40 p.m. – 12:30 p.m. [continue through lunch]	INDIVIDUAL REPORTS <ul style="list-style-type: none">• Council Experience<ul style="list-style-type: none">○ What Worked Well in 2013?<ul style="list-style-type: none">▪ Who helped with success?○ Current and Emerging Issues:<ul style="list-style-type: none">▪ What will impact 2014?• 2013 City Councilmember Highlights<ul style="list-style-type: none">○ Personal Perspectives○ Significant Achievements○ Lessons Learned○ Achieving High Performing Council Criteria○ Personal Aspirations for 2014	Councilmembers Steve Hall, City Manager
12:30 p.m. - 1:00 p.m.	LUNCH <ul style="list-style-type: none">• Review / Approve Criteria for Council Assignments• Discussion<ul style="list-style-type: none">○ Council Committee Assignments○ Inter-jurisdictional Assignments	Kendra Dahlen, Facilitator

1:00 p.m. - 1:30 p.m.

**COMMITTEE ASSIGNMENTS AND
APPOINTMENTS / APPROVE COUNCIL
CALENDAR**

Kendra Dahlen,
Facilitator,
Steve Hall,
City Manager

**PART I - 2014 POLICY AGENDA/
DEFINING CITY PRIORITIES**

[take break as needed]

1:30 p.m. - 1:45 p.m.

2013 GOALS and ACCOMPLISHMENTS:

- Adopt a Sustainable Budget
- Champion Downtown
- Change the Culture of Community Dev.
- Inspire Strong Relationships

Kendra Dahlen,
Facilitator,
Executive Team

1:45 p.m. - 3:00 p.m.

[Approx. 15 Min. per
Goal Area Group]

BREAK-OUT SESSIONS (Council will rotate)

- 4 Groups by Goal Area
- What are the issues / opportunities that will impact the City's 2014 policy agenda?
- Brainstorming / SWOT Analysis:
 - Strengths
 - Weaknesses
 - Opportunities
 - Threats

3:00 p.m. - 4:30 p.m.

[4 groups: 15 min. +
30 min. discussion]

BREAK-OUT SESSION REPORTS

- Presentation from each group
 - Current and Emerging Issues
 - Internal /External Issues
 - Opportunities, Strengths, Threats
- Common themes from group reports
- Revisions to Goals?

Kendra Dahlen,
Facilitator
All

4:30 p.m. - 5:00 p.m.

ADDITIONAL OR UNFINISHED ITEMS

ALL

6:00 p.m.

☞ **SOCIAL DINNER** ☞
The Waterstreet Cafe'
610 Water Street
Alcove Room

AGENDA

2014 OLYMPIA CITY COUNCIL RETREAT



Saturday, January 11

8:30 a.m. - 5:00 p.m.

PART II - 2014 POLICY AGENDA/ DEFINING CITY PRIORITIES

8:30 a.m. - 8:40 a.m.	ARRIVE, MINGLE, REFRESHMENTS	
8:40 a.m. - 8:45 a.m.	WELCOME ~ OVERVIEW OF DAY <ul style="list-style-type: none">• Friday Accomplishments• Part II: Policy Agenda• Flexibility in agenda and schedule	Kendra Dahlen, Facilitator, Athena Group
8:45 a.m. - 10:00 a.m.	FRAMEWORK - ULTIMATE POLICY INTENT <ul style="list-style-type: none">• Policy Framework• Inter-relationships of Goal Areas• CP&D Planning Projects• Actions and Outcomes	Faith/Kendra Faith Leonard Bauer Faith/Kendra
10:00 a.m. - 10:15 a.m.	BREAK	
10:15 a.m. - 12:00 p.m. [Discussion may extend into lunch]	ECONOMIC REDEVELOPMENT OF DOWNTOWN <ul style="list-style-type: none">• CRA Decisions• Action Plan - First Steps• Purpose, Process and Outcomes• Discussion• Next Steps	Faith Trimble, Facilitator, Athena Group, Keith Stahley, Director, CP&D And Lorelei Juntunen, Senior Planner, Econorthwest
12:00 p.m. - 1:00 p.m.	LUNCH ~ WALK / STRETCH/FRESH AIR	

1:00 p.m. – 3:30 p.m.

2014 GOALS AND WORKPLAN

- Review results from Friday Break-Out Sessions
- Issues and Approach per Goal Area
- Action Plans and Activities
- Roles and Responsibilities
- Measures
- Partnerships
- Timeframes

Kendra Dahlen,
Facilitator
ALL
Keith Stahley,
Director CP&D
Leonard Bauer,
Deputy
Director, CP&D
Jay Burney,
Assistant City
Manager

3:30 p.m. - 3:40 p.m.

BREAK

3:40 p.m. – 4:30 p.m.

COMMUNICATION

- What is working well?
- What to improve?
- How to improve?
- How /when do we 'tell the story?'
- Pro-active vs. Reactive
- Levels of Public Participation (IAP2)

Kendra Dahlen,
Facilitator
ALL

4:30 p.m. – 5:00 p.m.

WRAP UP

- Next Steps to Achieve 2014 Workplan

Kendra Dahlen,
Facilitator
Steve Hall,
City Manager

Thank You and Enjoy Your Evening!



'People of the Water'
by
Andrea Marie Wilbur-Sigo

DRAFT