



Meeting Minutes

Planning Commission

City Hall
601 4th Avenue E
Olympia, WA 98501
Contact: Joyce Phillips
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Monday, March 21, 2016

6:30 PM

Room 207

Revised Agenda

1. CALL TO ORDER

Vice Chair Brown called the meeting to order at 6:30 p.m.

1.A ROLL CALL

Present: 5 - Vice Chair Max Brown, Commissioner Kim Andresen, Commissioner Darrell Hoppe, Commissioner Jerome Parker and Commissioner Robert Ragland

Excused: 2 - Chair Carole Richmond and Commissioner Missy Watts

OTHERS PRESENT

Community Planning and Development Deputy Director Leonard Bauer
Senior Planner Joyce Phillips
Senior Planner Nicole Floyd
Public Works Water Resources Planning and Engineering Manager Eric Christensen
Senior Planner Laura Keehan

2. APPROVAL OF AGENDA

The agenda was approved.

3. APPROVAL OF MINUTES

3.A [16-0375](#) Approval of March 7, 2016, Olympia Planning Commission Meeting Minutes

Commissioner Parker amended the minutes as follows: Item 7. first paragraph - remove the word public before transportation.

The minutes were approved as amended.

4. PUBLIC COMMENT - None

5. STAFF ANNOUNCEMENTS

Ms. Phillips announced:

- Kaiser/Harrison opportunity area public workshop on Thursday -

March 24, 2016 at 6:30 p.m. in Council Chambers.

- Permit and application inquiries are steadily increasing.
- Bicycle Corridor project open house on March 30, 2016 from 6:00-8:00 p.m. in Council Chambers.
- Intercity Transit project is going to the Hearing Examiner on April 25, 2016 for a conditional use permit.

6. BUSINESS ITEMS

6.A [16-0371](#) Low Impact Development (LID) Code Revisions - Recommendation

The Commission took 20 minutes to individually review a draft recommendation letter Chair Richmond wrote on behalf of the Commission regarding Low Impact Development (LID) Code Revision. Vice Chair Brown proposed several amendments to the letter.

Commissioner Parker moved, seconded by Commissioner Andresen, to approve the amended recommendation letter and forward on to City Council for review. The motion passed.

6.B [16-0377](#) Discuss Topics for Potential Joint Study Session with City Council

The Planning Commission may have a study session with the City Council in 2016. The Commissioners may wish to discuss the following topics at the meeting:

- Affordable housing
- Accessory Dwelling Units
- Priorities and goals
- Sea level rise
- Clustered housing
- Sign code
- Downtown Strategy integration
- Encouraging community development
- Zoning and population projections (incentives)
- City finances/priorities
- Community Revitalization Area

Possible methods to achieve discussion of topics above:

- More involvement from City Council Liaison
- Semi-annual joint meeting
- Meet with General Government Committee to come to an agreement
- Authorizing two-way communication between the Council and Commission
- Joint Planning Commission & Land Use and Environment Committee meetings when appropriate

The discussion was completed.

6.C [16-0389](#) Parking Strategy Scope

The scope was briefly discussed and continued to the April 18, 2016 Planning Commission meeting.

7. REPORTS

Commissioner Parker attended the Complete Streets Funding Study Multi-Modal Concurrency scoping project meeting on March 21, 2016. The City is considering changing its approach to transportation planning. They are committing to a very thorough study and have hired a consultant to assist on this project.

Vice Chair Brown, Commissioner Parker and Commissioner Andresen attended the Kaiser/Harrison Opportunity Area public meeting on March 9, 2016.

Commissioner Ragland mentioned he had recently assisted the Olympia Police Department. The officer he spoke with said he would be willing to come to a Planning Commission meeting to brief them on crime statistics in Olympia.

Ms. Phillips, Mr. Bauer and other Commissioners thanked Commissioner Andresen and Vice Chair Brown for their service on the Planning Commission.

8. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.