



Meeting Minutes

Finance Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360.753.8244

Wednesday, January 20, 2021

5:30 PM

Online and Via Phone

Attend: https://us02web.zoom.us/webinar/register/WN_ag9z0HF3TnCwmdLhbmTf-A

1. CALL TO ORDER

Chair Cooper called the meeting to order at 5:30 p.m.

2. ROLL CALL

Present: 3 - Chair Jim Cooper, Committee member Cheryl Selby and Committee member Lisa Parshley

3. APPROVAL OF AGENDA

The agenda was approved.

4. PUBLIC COMMENT - None

5. APPROVAL OF MINUTES

5.A [21-0080](#) Approval of December 16, 2020 Finance Committee Meeting Minutes

The minutes were approved.

6. COMMITTEE BUSINESS

6.A [21-0073](#) Budget Snapshot - City of Olympia Centralized Fleet Program

Finance Director Nanci Lien described how Centralized Fleet is managed by Public Works Operations and Finance Business Administration. She explained that by having a centralized fleet program, the City has the benefit of standardization with purchasing processes, along with the stability and predictability for operations and budgeting. Ms. Lien also noted the City's Anti-Idling Campaign, established in 2019, produced great results with the Parks Department winning a fierce competition among other City departments by achieving a 75% reduction in idling time.

The report was received.

6.B [21-0074](#) Briefing on Financial and Human Resources Management Information System Project

Performance Management Specialist Danelle MacEwen updated the Committee on the progress of the City's partnering with the Government Finance Officers Association (GFOA) to choose a new Financial and Human Resources Management Information System.

The project is called Finally Rid of Green Screen (FROGS). The work on the project began in September 2020 and will culminate in contract negotiations with a new vendor in September 2021.

The report was received.

7. REPORTS AND UPDATES

City Manager Jay Burney reported the Executive Team is putting together a strategy to be ready if local governments are included in a federal stimulus package.

8. ADJOURNMENT

The meeting adjourned at 6:55 p.m.