



City of Olympia

City Hall
601 4th Avenue E
Olympia, WA 98501

Information: 360-753-8447

Meeting Minutes Finance Committee

Thursday, November 8, 2012

5:00 PM

Room 112

1. ROLL CALL

Present: 2 - Chair Stephen H. Buxbaum and Karen Rogers

Excused: 1 - Councilmember Nathaniel Jones

2. CALL TO ORDER

3. APPROVAL OF MINUTES

3.A 12-0194 Approval of October 11, 2012 Finance Committee Minutes

Attachments: [1. Minutes](#)

The minutes were postponed to the December meeting.

4. COMMITTEE BUSINESS

4.A 12-0703 Continued Discussion on the 2013 Operating Budget and 2013 - 2018 Capital Facilities Plan (CFP) and Initial Balancing of the Operating Budget

Staff noted this is the first council meeting since the successful passage of the 1/10% sales tax measure for Public Safety. Staff discussed how the City might spend the funds in the first year. In the first year the City anticipates receiving approximately \$600,000. Annually the tax should generate approximately \$1.2 million. The staff recommendation was to reinstate cuts from the 2013 budget:

Victim Assistance (1 FTE)

SRO and Traffic (4 FTE)

Crime Prevention (1 FTE)

West side police station

The total cost of these cuts is \$600,000

The committee asked if we need additional funds for emphasis if we have the ambassador program. Chief Roberts responded yes. The ambassador program is not intended to address criminal behavior. Committee chair Buxbaum said "there is an expectation we have enhanced emphasis downtown." He recommended we fund \$60,000 for downtown emphasis plus the Ambassador program. His recommendation was to use \$50,000 of parking revenue to offset the \$ 110,000 cost of the ambassador program bringing the cost of the sales tax funded projects to \$851,283.

Victim Assistance (1 FTE)	83,425
SRO and Traffic (4 FTE)	381,248
Crime Prevention (1 FTE)	114,410
West side police station	17,200
Police Emphasis	60,000
Additional jail beds	135,000
Downtown ambassador	110,000
Reduce parking transfer	(50,000)
Total	\$851,283

Chairman Buxbaum recommended the city use fund balance for the amount above \$600,000. Then any 2012 year end surplus would first be used to replenish fund balance.

Staff will forward these recommendations to the full Council for discussion on November 20th.

4.B 12-0716

Amendment to the Model B&O Ordinance - Title 5 of the Olympia Municipal Code

- Attachments:
- [1. Recap of Changes to Title 5](#)
 - [2. Track changes version of OMC Title 5](#)

Bill Sampson, Accounting Supervisor reviewed this item with the committee. In 2003 the State enacted legislation requiring all cities with Business and Occupation (B & O) taxes to use the State Model Ordinance as a standard to ensure consistency in tax collation and administration. The City of Olympia must comply, and must update its B & O tax ordinances to match changes to the model ordinance to legally collect B & O taxes. There are 6 areas that require changes and staff recommended some administrative changes to update terminology, make penalty clauses and tax due dates consistent and to correct minor typographical errors.

The Committee approved the changes and recommended to forward the changes to the full Council for approval at the November 20, 2012 meeting (see File 12-0734).

5. ADJOURNMENT

The meeting adjourned at 6:05 p.m.