



# Meeting Agenda

## City Council

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8447

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**Tuesday, August 25, 2015**

**6:00 PM**

**Council Chambers**

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### Study Session

**1. ROLL CALL**

**2. BUSINESS ITEMS**

**2.A**     [15-0805](#)     6:00 p.m. - Oral Report -- Olympia Police Department: Creating a Leading Organization

**2.B**     [15-0796](#)     7:30 p.m. - Overview of Public Input on the Draft Action Plan

**Attachments:**   [Public Involvement and Communication Strategy](#)  
[Outreach Tools & Methods](#)  
[Public Involvement Events and Number of Participants](#)  
[Partner Work Group & Focus Meeting Participants](#)  
[Action Plan Webpage](#)  
[Action Plan Project Timeline](#)

**2.C**     [15-0812](#)     Oral Report - Discussion on the Colstrip Proceeding and Potential Participation as an Intervenor

**Attachments:**   [Exhibit 1 of the UTC Filing](#)  
[UTC Press Release](#)  
[Q and A Fact Sheet](#)  
[Cost Estimates](#)  
[UTC Docket Links](#)

**3. ADJOURNMENT**

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## City Council

### 6:00 p.m. - Oral Report -- Olympia Police Department: Creating a Leading Organization

**Agenda Date:** 8/25/2015  
**Agenda Item Number:** 2.A  
**File Number:** 15-0805

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**Type:** work session **Version:** 1 **Status:** Study Session

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#### **Title**

6:00 p.m. - Oral Report -- Olympia Police Department: Creating a Leading Organization

#### **Recommended Action**

##### **Committee Recommendation**

Not referred to a committee

#### **City Manager Recommendation:**

Move to receive information and discuss the Police Department's strategic initiatives.

#### **Report**

##### **Issue:**

Since 2011, the Olympia Police Department has engaged in a strategic planning process that will guide the Department's efforts through 2020. The Department's work to date and the Department's Strategic Plan will be presented.

#### **Presenter(s):**

Chief Ronnie Roberts, Olympia Police Department  
Lt. Paul Lower, Olympia Police Department  
Jail Manager Chandra Brady, Olympia Police Department  
Acting Lt. Rich Allen, Olympia Police Department  
Administrative Services Manager Laura Wohl, Olympia Police Department

#### **Background and Analysis:**

The Olympia Police Department (OPD) has been in a unique position since 2011 of rapid management and staff turn-over due to retirements. Chief Roberts has capitalized on the changes to accomplish the OPD's mission of "creating public trust" by empowering employees, enhancing Department leadership, and engaging the community.



## City Council

### 7:30 p.m. - Overview of Public Input on the Draft Action Plan

**Agenda Date:** 8/25/2015  
**Agenda Item Number:** 2.B  
**File Number:** 15-0796

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**Type:** work session **Version:** 1 **Status:** Study Session

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#### **Title**

7:30 p.m. - Overview of Public Input on the Draft Action Plan

#### **Recommended Action**

#### **City Manager Recommendation:**

Provide guidance for next steps.

#### **Report**

##### **Issue:**

The initial public involvement process to seek community input on a Draft Action Plan is complete. Staff will present an overview of the feedback received for Council review and discussion.

#### **Staff Contact:**

Stacey Ray, Senior Planner, Community Planning and Development, 360.753.8046

#### **Presenter(s):**

Stacey Ray, Senior Planner

#### **Background and Analysis:**

Olympia has a new Comprehensive Plan with a clear vision for our community's future, including a goal that "The City, individual citizens, other agencies and organizations all have a role in helping accomplish the vision and goals of the Comprehensive Plan."

The first policy listed to achieve this goal is to "develop a strategy to implement the Comprehensive Plan goals and policies." The Action Plan is that strategy. It will lay out specifically what we, as a community, will do to accomplish our Comprehensive Plan vision and how we will track and share our progress.

#### Public Involvement and Communication Strategy

In November 2014, the Land Use and Environment Committee (LUEC) reviewed and provided staff with direction on a Public Involvement and Communication Strategy (Attachment 1). The strategy was developed to achieve:

- Authentic collaboration with community partners and community members;
- Broad-ranging community member involvement; and
- The use of successful tools and techniques from other communities.

The initial public involvement process is now complete. A wide variety of different tools and methods were used to encourage community member and partner organization involvement in the Action Plan. Attachment 2 highlights how the strategy included methods spanning the International Association for Public Participation's Spectrum.

Over 575 community members participated in the Action Plan public involvement process. Attachment 3 outlines when specific events and meetings were held and the number of people who participated. The total is not inclusive of other ways in which staff received input, such as emails, phone calls, and individual meetings with community members.

Participating community members provided staff with excellent, constructive input and expressed enthusiasm for staying engaged in implementing the final Plan once adopted. In particular, participants in the Action Plan Partner Work Group and the Focus Meetings were interested in future opportunities to engage in development of the Plan and encouraging others to get involved in future implementation efforts. Attachment 4 highlights community members involved in the Action Plan Partner Work Group and the Focus Meetings.

### Next Steps

A City staff team made up of representatives from every department is currently reviewing all of the public comments and beginning work on revising the Draft Action Plan. All of the public comments received are available on the Action Plan website (Attachment 5). The Draft Action Plan will also continue to be available on the website.

Attachment 6 is an updated project timeline for the remainder of the year. This schedule allows staff adequate time to:

- consider all of the public input received to date;
- draft revisions;
- seek one additional round of input from the Action Plan Partner Work Group;
- seek out potential partnerships for future implementation; and
- deliver the draft for Planning Commission to review and provide recommendations.

Staff will continue to keep LUEC, Council, key stakeholders, and community members informed on the revision process until a revised Plan is delivered to Council for consideration in January 2016.

The purpose of this meeting is for staff to provide an overview of the public involvement process and the feedback received. Staff will also ask Council members for any additional input or guidance in drafting the revised Plan.

### **Neighborhood/Community Interests (if known):**

The Action Plan is a city-wide initiative with potential to impact a wide variety of neighborhoods and community interests.

### **Options:**

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**Type:** work session **Version:** 1 **Status:** Study Session

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1. Receive a presentation on public input received to date for the Action Plan.
2. Council could provide guidance to staff beginning work on revising the Draft Action Plan.

**Financial Impact:**

Completion of the City's first Action Plan is a budgeted initiative for 2015 and 2016.



## Action Plan | Public Involvement and Communication Strategy

### Background

Our city now has a new Comprehensive Plan with a clear vision for our community's future. The next steps are making sure we make real progress towards our vision becoming reality.

The Action Plan will lay out specifically what we, as a community, want to do over the next six years to accomplish our goals. Those things we intend to do are called "action items." Action items may include everything from individual projects, like development of the Artesian Park downtown, to on-going programs, like the downtown police officer walking patrol. The Plan will also include performance measures to track our progress towards achieving our goals.

The Comprehensive Plan is a 20 year vision. There are likely hundreds of different things we, as a community, can do to accomplish our goals. Where do we start? How do we prioritize and make commitments? To be successful, the Action Plan also needs to be created and carried out by multiple partners within our community, the City being just one of those partners.

Embarking on a public involvement and communications strategy that is far-reaching, widely inclusive, deeply inspiring and genuinely collaborative is vital to promoting widespread involvement in the Action Plan. We want residents, businesses owners, City staff, partner agencies, community organizations, and elected officials all at the table, because everyone will play a critical role in our community's future.

### Stakeholders

Because the Action Plan has the potential to have impacts community-wide, the public participation and communication strategy will include targeted outreach to the whole community; however, there are some public agencies or community organizations who are likely to be future partners in implementing the Plan. Below is a partial list of just some of those potential partners we'll be reaching out to during the public participation process:

#### *City of Olympia*

- City Staff
- City Advisory Committees and Commissions

#### *Other Public Agencies*

- Thurston County
- City of Tumwater
- City of Lacey
- State of WA—Department of Enterprise Services
- Tribes (Nisqually and Squaxin)
- LOTT Clean Water Alliance

### *Potential Partner Agencies*

- Thurston Regional Planning Council
- Coalition of Neighborhood Associations
- Economic Development Council
- Port of Olympia
- Olympia Downtown Association
- Olympia School District
- Intercity Transit
- South Puget Sound Community College
- United Way of Thurston County
- Sustainable South Sound
- Olympia Master Builders
- South Puget Environmental Education Clearinghouse

### *Community Groups and Non-Governmental Organization*

- Friends of the Waterfront
- Carnegie Group
- Olympia Yacht Club
- West Olympia Business Association
- Northwest Eco-Builder's Guild
- Olympia Historical Society & Bigelow House Museum
- Thurston County Chamber of Commerce

### **Objectives**

- Everyone who would like has an opportunity to view and comment on draft material throughout the development of the Action Plan.
- A work group made of potential community partners and led by the City, will be established to participate in creating the draft Action Plan.
- Many different participation outreach methods will be used to keep the public involved and informed.
- The Action Plan will implement the vision established by Imagine Olympia and adopted by the City Council in the Comprehensive Plan Update.
- Groups and citizens not normally represented in City planning will have an opportunity to participate in developing the Action Plan through the use of non-traditional outreach and communication methods.
- The public participation process will involve the community in helping to identify actions that are a high priority, reasonably able to be accomplished within six years, and will significantly move us forward in accomplishing our Comprehensive Plan goals.

- The public participation process will involve the community in helping to identify performance measures that are meaningful, long-lasting, and informative.

## Tasks

### 1. Action Plan Partner Work Group

An Action Plan Partner Work Group (Partner Work Group) made up of staff-level representatives from local government agencies and community organizations will provide recommendations to City staff on the development of a Draft Action Plan, as well as to help generate community-wide interest and investment in the Plan.

The role of the Partner Work Group is to ensure the actions in the Action Plan implement the Comprehensive Plan, can reasonably be accomplished within six years, and will generate community and partner investment and collaboration. Their role is also to ensure the Action Plan performance measures are meaningful (i.e. they demonstrate progress towards achieving the Comprehensive Plan goals), long-lasting, and support good decision-making.

The Partner Work Group will be chaired by the City of Olympia, meet four times, help host two community-wide open houses and a series of focus meetings, and participate in one City Council meeting. Staff members representing the following stakeholders will serve on the committee:

- City of Olympia (1 - in addition to the Chair)
- Olympia Planning Commission (1)
- Thurston Regional Planning Council (1)
- Port of Olympia (1)
- Olympia School District (1)
- Olympia Downtown Association (1)
- Intercity Transit (1)
- Coalition of Neighborhood Associations (1)
- Economic Development Council (1)
- United Way (1)
- South Puget Sound Community College (1)
- Sustainable South Sound (1)
- Olympia Master Builders (1)
- South Puget Environmental Education Clearinghouse (SPEECH) (1)



## 2. Public Involvement

### a. Kick-off Meeting

The Kick-off Meeting will inform and engage community members during the development of the Action Plan. The first meeting will have an interactive format that will help staff, Councilmembers, and the Partner Work Group collect community input on topic areas, action items, and performance measures.

### b. *Olyspeaks!* Launch

Draft materials and questions will be available on *Olyspeaks!*.

### c. Focus Groups

The concept draft materials received from the open house and *Olyspeaks!* will be refined through a series of focus work groups. Participants in the focus groups will be targeted based on topic area, and are likely to include potential partners (not on the Committee), neighborhood leaders, and City Advisory Committees.

### d. Unveiling Meeting

The Unveiling Meeting will “reveal” the refined list of actions and performance measures and is an opportunity for staff, Councilmembers, and the Partner Work Group to seek any additional input from community members and/or partners.

## 3. Communication and Outreach

a. **General Public.** Staff will use a variety of methods to outreach to the entire community: email blasts/newsletters, City web page content, utility insert(s), Facebook and Twitter, TCTV, public meetings, and *Olyspeaks!*.

b. **City Council.** Staff will continue to work closely with Councilmembers, providing regular briefings to LUEC and/or the full Council throughout the Action Plan’s development. Anticipated City Council briefings:

- February | Briefing and Approval: Public Involvement and Partners
- April | Briefing: Kick-off Meeting & Public Participation
- June | Briefing: Focus Meetings
- August | Deliver Draft Action Plan to Council

c. **Focus Work Group Participants.** Targeted invitations will be distributed to community members to participate in a series of focus meetings. Topics are likely to include: Downtown, Neighborhoods, Economy, Natural Environment, Community, and Performance Measures.

- d. **Advisory Committees and Commissions.** City staff will coordinate with Advisory Committee and Commission liaisons to provide briefings and, if possible, facilitate work sessions.
- e. **Olympia Planning Commission (OPC).** City staff will provide OPC a briefing on the Action Plan in early April; OPC will have an opportunity to provide input in April and May and again before the draft is forwarded to Council.
- f. **Community organizations and interest groups.** City staff will contact community organizations and interest groups to offer Action Plan briefings and host small-group work sessions.
- g. **City Staff.** The existing cross-departmental staff team will continue to meet and work on revisions to the draft Plan throughout the public engagement process. Staff will also meet regularly with department directors.

## Tools

The following tools and methods will be used to outreach to and engage the community to foster involvement and investment in the public participation process:

### *Inform\**

1. City website
2. Email notices
3. City e-newsletter
4. Utility bill insert
5. Facebook and Twitter
6. TCTV announcements
7. Flyers, posters, and displays
8. Street banner
9. Web videos (*Olyspeaks!*)
10. Council briefings
11. News releases

### *Consult*

1. City Council briefings
2. *Olyspeaks!*
3. Comment cards
4. Presentations for community groups, government agencies, non-profits, and neighborhood groups

### *Involve*

12. Staff briefings and small-group work sessions with community groups, government agencies, non=profits, and neighborhood groups.
13. *Olyspeaks!*
14. Community open houses (Kick-off Event and Unveiling and Partner Recognition Event)

### *Collaborate*

15. Action Plan Partner Work Group
16. Focus work groups
17. Advisory Committees and Commissions

*\*Headings indicate where the listed methods are on the Spectrum of Public Participation developed by the International Association for Public Participation (iap2).*

## Schedule

### *February 2015*

- City Council Briefing and Review: Public Involvement and Communication Strategy

### *March 2015*

- Action Plan Partner Work Group Meeting #1: Vision and Framework
- Action Plan Partner Work Group Meeting #2: Performance Measures and Actions

### *April 2015*

- City Council Briefing: Kick-off Meeting and Public Participation
- *Olyspeaks!* Launch
- Open House A: Kick-off Meeting
- Action Plan Partner Work Group #3: Focus Work Group Meetings
- Focus Group Meetings
- Community Organization Briefings and Work Sessions
- City Advisory Committee and Commission Briefings and Work Sessions

### *May 2015*

- Focus Group Meetings
- Community Organization Briefings and Work Sessions
- City Advisory Committee and Commission Briefings and Work Sessions

### *June 2015*

- Action Plan Partner Work Group Meeting #4: Community Feedback

- City Council Briefing: Focus Work Group Meetings

*July 2015*

- Revise and Refine Framework, Performance Measures, and Actions
- Open House B: The Big Reveal & Partner Recognition

*August 2015*

- Deliver Draft Action Plan to City Council



## Action Plan Outreach Tools

### Inform

- Utility bill insert
- Online videos
- City e-newsletter
- City website
- Social media - Facebook & Twitter
- TCTV announcements
- Flyers, posters and displays
- Street banner
- News releases
- Email notices

### Consult

- City Council briefings
- OlySpeaks
- Comment cards
- Presentations for community groups, government agencies, non-profits, and neighborhood groups

### Involve

- Work sessions with community groups, government agencies, non-profits and neighborhood groups.
- OlySpeaks (City online survey and/or discussion groups)
- Community open houses (Kick-off event and unveiling & Partner Recognition Event)

### Collaborate

- Action Plan Partner Work Group
- Focus work groups
- Advisory Committees and Commissions

Make a Difference – Take Action  
Ask me how you can help  
sray@ci.olympia.wa.us  
2015



# Olympia's Action Plan

## *Highlights from the Action Plan Public Participation Process*

Action Plan Outreach Events and Tools (April - July 2015)		
Launch Party	April 18	40 participants
Action Plan Partner Work Group	March 20 March 30 June 30	15 participants
Advisory Committees and Commissions	April 22 - BPAC May 4 - OPC May 7 - UAC, PRAC May 14 - Arts July 23 - Design Review Board	50
Presentations for community groups, agencies, etc.	April 13 - Coalition of Neighborhood Associations (CNA) May 7 - Olympia Downtown Association/Economic Dev. Committee May 13 - Olympia Downtown Association/ Board Meeting	Approx. 40
Focus Work Groups	May 27, 2015 (1 meeting) May 28, 2015 (2 meetings)	30 participants
Olyspeaks (online survey)	April-June	392 participants



# Olympia's Action Plan

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## *Action Plan Partner Work Group and Focus Meeting Participants*

### **Action Plan Partner Work Group**

The City hosted an Action Plan Partner Work Group (Partner Work Group) made up of 17 staff-level representatives from the City of Olympia, local government agencies and community organizations. Participating members were selected because they are either already partnering with the City in implementing our Comprehensive Plan, or have the potential to participate in carrying out actions or track our progress once the new Action Plan is adopted.

The Partner Work Group provided input for City staff on the Draft Action Plan, with an emphasis on reviewing draft materials for:

- Actions that implement the Comprehensive Plan;
- Performance measures that are meaningful, long-lasting, and support good decision-making; and
- Opportunities for collaboration among work group participants or other community partners

### **Meetings**

Meeting #1: Draft Community Indicators  
March 20, 2015—Olympia City Hall

Meeting #2: Draft Actions  
March 30, 2015—Olympia City Hall

Meeting #3: Review Focus Meeting Input  
June 30, 2015—Olympia City Hall

Meeting #4: Review Revised Draft Action Plan  
(To Be Determined)

### **Members**

Chair—Leonard Bauer, Deputy Director | City of Olympia, Community Planning and Development (CPD)

Stacey Ray, Senior Planner | City of Olympia, Community Planning and Development (CPD)

Dennis Bloom, Planning Manager | Intercity Transit (IT)

Kim Andresen, Vice-Chair | Olympia Planning Commission (OPC)

Veena Tabbutt, Senior Planner | Thurston Regional Planning Council (TRPC)  
Troy Nichols, Executive Director | Olympia Master Builders (OMB)  
Paul Knox, Executive Director | United Way of Thurston County  
Jennifer Priddy, Assistant Superintendent | Olympia School District (OSD)  
Kari Ovigstad, Board Member | Olympia Downtown Association  
Mike Reid, Senior Manager of Business Development | Port of Olympia  
Jay Elder | Olympia Coalition of Neighborhood Associations (CNA)  
Michael Cade, Executive Director | Economic Development Council (EDC)  
TJ Johnson, Board Member/Local Food Systems Coordinator | Sustainable South Sound  
Dr. Dave Pelkey, Director of Operations and Planning | South Puget Sound Community College (SPSCC)  
Janine Unsoeld, Board Member | South Puget Environmental Education Clearinghouse (SPEECH)  
Krag Unsoeld, President | South Puget Environmental Education Clearinghouse (SPEECH)  
Jeff Paulsen, President | Washington State Federation of State Employees, Local 443

## Action Focus Meetings

With assistance from consulting firm SCJ Alliance, staff reached out to nearly 50 organizations to create a pool of candidates to pull from for a series of three focus meetings. The goal was to ensure the focus group participants represented a diverse mix of ideologies, ages, ethnicity, gender, employers, occupations and geography.

Focus Group members spent a couple hours reviewing advance materials and then actively participated in a 4-hour facilitated discussion on either one or two of the five Action Areas: Community Services, Downtown, Economy, Environment, and Neighborhoods.

Members who participated were community-minded and able to see issues from a variety of perspectives, and respectfully shared their opinions and listened to others. Participants were also selected because they are or were leaders within their organization.

### Action Plan Focus Group #1: Community Services

Olympia City Hall- Council Chambers  
Tuesday, May 28, 2015 | 4:00- 7:30 pm

#### Attendees:

Ann Freeman-Manzanares- Intercity Transit (IT)  
Chris Hawkins- Active Healthy Communities Coordinator  
Dennis Mahar- Area Agency on Aging  
George Sharp-Business consultant  
Janae Huber- President Neighborhood Association, Olympians for People Oriented Places (OPOP)



Jennifer Foster- South Sound Reading Foundation  
John Carmicahel- The Evergreen State College (TESC)  
Lara Lathrop Anderson- Red Door Interiors  
Robert Coit- Thurston County Food Banks  
Amy Evans- Bon Lemon Boutique  
Christy Peters- County Prosecuting Attorney  
Schelli Slaughter- Family Support Center

**Action Plan Focus Group #2: Downtown & Economy**

Olympia City Hall- Council Chambers  
Monday, May 27, 2015 | 1:00- 4:30 pm

Attendees:

Alayna Leibman- Olympians for People Oriented Places (OPOP)  
Doug Mah- Capital Medical Center, Olympia Roundtable  
Hillary Soens- YWCA  
Jill Barnes- Washington Center  
Lisa Denis-Perez- LOTT  
Mark Rentfrow- Economic Development Council (EDC), Olympia Heritage Commission,  
Neighborhood Association President  
Myra Dowing- Olympia Yacht Club Commodore  
Rozanne Garman- RHD Enterprises, MWOB  
Tim Shute- Thurston First Bank  
Vida Zvirzdays- Farler - Olympia Downtown Association

**Action Plan Focus Group #3: Environment & Neighborhood**

Olympia City Hall- Council Chambers  
Monday, May 27, 2015 | 5:00- 8:30 pm

Attendees:

Reid Bates- Express Employment Services, Economic Development Council (EDC) Chair,  
Thurston County Chamber of Commerce Past President  
Amanda Reed- Capital Land Trust  
Charles Shelan- Community Youth Services (CYS)  
Clydia Cuykendall- Coalition of Neighborhood Associations (CNA), Ward Lake Heights  
Deb Nickerson- Black Hills Audubon  
Forest Peaker- Downtown business owner, Olympians for People Oriented Places (OPOP)  
Kris Goddard- Senior Community Activist, 2020  
Carl See- Coalition of Neighborhood Associations (CNA), Carlyon/North

## Action Plan

### Featured Links

→ [RFP- Water Street Redevelopment Area](#)

### Navigation

[Codes, Plans & Standards](#)

→ [Municipal Code](#)

→ [Olympia Comprehensive Plan](#)

→ [OPD General Orders](#)

→ [Plans in Progress](#)

### Next Steps in the Process

Our public involvement process is now complete, and we received over 500 comments on the [Draft Action Plan!](#) Work has now begun on incorporating all that input into a new draft. The new draft will then be forwarded to the Olympia Planning Commission. Commissioners will review it to be sure it will carry out our newly adopted Comprehensive Plan. The Draft will then be forwarded to the City Council in January 2016 for their review and adoption. [What is Our Process for Creating Olympia's First Action Plan?](#)

### View all of the public comments we've received on the Draft Action Plan:

- [Action Plan Launch Party Comments - Held on April 18, 2015](#)
- [Action Plan Partner Work Group Meeting Notes](#)
- [Olyspeaks Survey Summary and Data](#)
- [Focus Meeting Notes](#)
- [City Advisory Committee and Commission Meeting Notes](#)
- [Comments Received by Email](#)

All Public Comments received on Draft Actions (Organized by Action Area and Topic)\*:

- [Community Services](#)
- [Downtown](#)
- [Economy](#)
- [Environment](#)
- [Neighborhoods](#)

\*Spreadsheets do not include comments submitted on the Draft Community Indicators - those are still being compiled and will be posted soon.

### How Can You Stay Involved?

Let us know how you are already taking action to carry out Olympia's vision in our community! Need inspiration, learn more about the [Olympia Downtown Ambassadors](#), [Pear Blossom Place Family Shelter](#), or the [Washington Conservation Corps Crew](#). We are also always looking for new partners - are you or your organization interested in being a part of making our Comprehensive Plan real? Contact us at [takeaction@ci.olympia.wa.us](mailto:takeaction@ci.olympia.wa.us).

**RFP**  
WATER STREET REDEVELOPMENT AREA - OPPORTUNITY



**CRA**  
OLYMPIA'S COMMUNITY REVENUE AREA PROGRAM



**Action Plan**  
MAKING A DIFFERENCE BY TAKING ACTION GET INVOLVED



### City Calendar

08/25 - 5:30 p.m.

[City Council Study Session](#)

08/25 - 7:00 p.m.

[NO City Council Business Meeting](#)

08/26 - 09:00 a.m.

[No Site Plan Review Committee](#)

08/26 - 09:30 a.m.

[Volunteer Work Party](#)

08/26 - 5:00 p.m.

[Ad Hoc Comm. on Police and Community Relations](#)

→ [View full calendar...](#)

### City Updates

**GROW OLYMPIA FUND.** Have a small business in Olympia? The Grow Olympia Fund offers flexible long-term, low-interest loans to help small businesses grow and improve. [More...](#)

**BURN BAN.** A county-wide outdoor burn ban is in effect for all of Thurston County, including Olympia. Please help firefighters keep our communities safe by obeying the ban. Learn more about the burn ban in Thurston and nearby counties on the Olympic Region Clean Air Agency [website](#).

**OLYMPIA MUNICIPAL CODE.** Quick link to codes and standards including [Olympia Municipal Code](#).

**MEETINGS.** [Agenda and Minutes](#) for City Council and most advisory committees.

feedback

## Draft Action Plan

After seven years and hundreds of community members providing comments, the Olympia [Comprehensive Plan](#) was adopted by the City Council in December 2014. Now we need to prioritize how we will move that community vision forward. What steps do we, as a community, take to make Olympia a great place to live, work and play? The Action Plan will be our community "to do" list, as well as a way to track our progress and provide opportunities for everyone to get involved.

### Action Areas

The Action Plan is broken into five key Action Areas – [Community Services](#), [Downtown](#), [Economy](#), [Environment](#) and [Neighborhoods](#). Each [Action Area](#) is framed by a summary of the vision and goals from the Comprehensive Plan, and will include Action Items.

### Action Items

Action Items are the steps needed to achieve the Comprehensive Plan vision and goals. Action Items may take a variety of forms from large construction projects to new guiding documents or plans to new community programs. Action Items will be steps the City and community partners can take in the next six years to accomplish our goals. Draft Action Items.

[How an Idea Becomes an Action?](#)

[View the full list Action Items.](#)

### Community Indicators

We will track our progress with Community Indicators. The indicators will show where we began and where we currently are in relation to our goals. We will report progress on these annually. Draft Community Indicators.

[View the full list of Community Indicators.](#)



### Community Services

Our community is vibrant, healthy and welcoming. Everyone can rely on predictable and reliable police, fire and other City-provided services. Community members have their basic needs met, and can pursue a fulfilling and high quality life with opportunities to learn, play, and be involved in City programs and decision-making.

[Read more...](#)

- Olympia's health, safety and public welfare are protected by predictable and reliable police, fire, and other vital services.
- Residents have access to what they need to meet their basic needs, including a quality education, healthy food, a safe place to live, and clean water.
- Olympia's neighborhoods and community programs offer opportunities for community members to choose healthy ways in which to live.
- Community members engage in respectful and productive discussions on city issues; they feel that their opinions and ideas are heard, valued, and have impact on the City's decision-making processes.

### Action Items

- [Install Improved Customer Service Software](#)
- [Build Sidewalks on 22nd Avenue Through Watershed Park](#)
- [Construct a Roundabout at Morse Merryman and Boulevard Road](#)
- [Implement the "Safe and Secure Parks Initiative"](#)
- [Maintain a Fire Inspection Rate of 95% or Higher](#)
- [Expand a Bike Corridor Network](#)
- [Develop a Low and Moderate-Income Housing Strategy](#)
- [Conduct a Fire Department Response Study](#)

[View Community Indicators](#)

- Percentage of streets built to safely accommodate a variety of transportation types (including walking, biking, and transit).
- Police emergency response times.
- Fire (and EMT) emergency response times.
- The number of volunteer hours contributed to City programs and community organizations per capita.
- Community member satisfaction with participating in City decision-making processes.
- The percentage of different housing types available in the city (such as apartments, accessory dwelling units, single-family homes, and senior housing).
- The cost per capita to provide City services (such as emergency response, water, sewer, and park maintenance).



#### **Downtown**

Downtown is safe and clean, and a desirable place to work, live, and visit. Public and private investments support a thriving mix of businesses and a variety of welcoming, attractive public spaces.

[Read more...](#)

- More people live, work, and shop downtown.
- Downtown is a regional destination.
- Downtown is safe and welcoming for all.
- Downtown's unique character, historic buildings, and waterfront are protected and enhanced.

#### **Action Items**

- [Conduct a Scenic Views Analysis and Adopt Code Updates](#)
- [Fund Transportation Projects Downtown](#)
- [Develop a Long-Term Vision and Management Plan for Artesian Commons Park](#)
- [Establish an Arts Center and Artist Live-Work Housing](#)
- [Develop Fire Department Alternative Response Capabilities](#)
- [Complete the West Bay Park Master Plan and Construct the West Bay Trail](#)
- [Establish a Mental Health and Substance Abuse Community Response Team](#)
- [Complete Section A, Phase 2 of the Percival Landing Rehabilitation](#)

#### **View Community Indicators**

- The total value of public and private new investment in downtown (such as a new development projects or improvements to an existing building or space).
- Total number of jobs located downtown (cumulative).
- Total residential units downtown (cumulative).
- Community members' perception of downtown as a safe and welcoming place to live, work, and spend time.



#### **Economy**

Olympia has a stable economy that provides meaningful work resulting in a strong revenue base. The community fosters an economic environment that encourages and promotes entrepreneurship, and that strongly supports local businesses and businesses that are invested in the Olympia community.

[Read more...](#)

- Olympia strives for a balance of diverse businesses, investments that support family-wage jobs, and opportunities for entrepreneurship.
- Olympia has a stable economy with a strong revenue base that funds city services, healthy schools, social services, and other community goals.
- The Olympia community produces and invests in the production of local food, goods, arts, and entertainment.
- Olympia is a place that people choose to visit, and spend time and money.

#### [Action Items](#)

- [Develop Planning Strategies for the Kaiser Rd. & Harrison Ave. Area](#)
- [Establish Secure Funding for Parks](#)
- [Establish a Theater & Entertainment District](#)
- [Develop an Urban Agriculture and Local Food Strategy](#)
- [Develop Strategies for the "Old Landfill" Opportunity Area](#)

#### [View Community Indicators](#)

- Tax funds from retail sales within the city.
- Average assessed residential property values.
- City infrastructure condition ratings (examples of infrastructure include water pipes, sewer pipes and pumps, public roads, and City facilities).
- Percentage of vacant commercial property.
- Median household income.
- Olympia Arts Index (a combination of measures representing arts and culture activity and growth in Olympia).



#### **Environment**

Everyone can experience and benefit from tree-lined streets, natural trails, healthy wetlands, and parks and open spaces. As our community continues to grow and develop, we strive to reduce our impact on the natural environment by planning for growth, protecting sensitive areas, making sustainable choices, and participating in long-term stewardship.

#### [Read more...](#)

- Everyone has the opportunity to experience the natural environment, and to participate and invest in its long-term stewardship.
- As a community and as individuals, we make choices that lessen our impacts to the natural environment and reduce our carbon footprint.
- We protect and restore natural areas to protect wildlife habitat, maintain or restore natural hydrologic processes, and preserve healthy ecosystems.
- Olympia plans for and accepts population growth and denser development, preserving larger expanses of natural areas, such as forest, wetlands, and prairie in the rural area.

#### [Action Items](#)

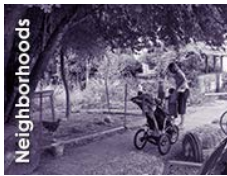
- [Review and Update the Critical Areas Ordinance](#)
- [Reduce City Energy Consumption](#)
- [Replace High-Emission City Fleet Vehicles](#)
- [Construct Stormwater Treatment Projects on 4th Ave., East Bay Drive, and Harrison Ave.](#)
- [Make Innovative Stormwater Practices the Common Approach to Land Development](#)
- [Complete a Two-Year Habitat Stewardship Pilot Project and Evaluation](#)
- [Construct a Drinking Water Storage Tank Near Log Cabin Road](#)
- [Develop an Urban Forest Management Plan](#)
- [Develop an Open Space and Urban Green Space Strategy](#)
- [Participate in the Development of a Regional Climate Action Plan](#)
- [Complete the Study and Clean-up of City-Owned Park Properties](#)

#### [View Community Indicators](#)

- Tons of solid waste received at the landfill.
- Acreage per capita of land preserved from private development for community or neighborhood use or environmental benefits (such as parks, tree tracts, community gardens, stormwater treatment areas, wildlife habitat, playgrounds, and sports fields).
- Percentage of new development (construction) occurring in areas targeted for it in the Comprehensive Plan, such as downtown and around Capital Mall (cumulative).
- The amount of impervious surface citywide with no water quality treatment.
- Annual vehicle miles traveled per capita.

#### **Neighborhoods**

Neighborhoods have their own unique sense of character and community. Neighbors have opportunities to meet and spend



time with one another, and are invested in how their neighborhood grows and develops. Community members can walk or ride bikes to nearby places to shop, visit, and play.

[Read more...](#)

- The City plans collaboratively with neighborhoods, involving a broad spectrum of community members through a variety of outreach and public engagement methods.
- Neighborhoods are recognizable places with unique identities; people feel safe and have a sense of pride in their neighborhood.
- Neighborhoods have retail and community services within ten minutes, nearby places to spend time and gather together, and many different options for how to get around.
- Development is focused in areas that enhance the community, have the space and infrastructure needed to support it, and that contribute to Olympia's goals for growth and development.

[Action Items](#)

- [Develop Planning Strategies for the Harrison Ave. & Capital Mall Area](#)
- [Complete a Downtown Strategy](#)
- [Finish a Pilot Sub-Area Plan for the Northeast Neighborhood](#)
- [Develop the Remaining 10 Sub-Area Plans](#)
- [Review and Update Development Regulations for Urban Corridors](#)
- [Provide Incentives for Development Downtown and Along Urban Corridors](#)
- [Develop Strategies for the Auto Mall Area](#)
- [Review and Update Development Regulations for Infill Development](#)
- [Create Incentives for Redevelopment in Targeted Areas](#)
- [Assess Urban Corridors for Possible Park and Plaza Sites](#)
- [Provide Community Emergency Preparedness and Fire Prevention Education](#)
- [Develop Strategies for the West Bay Drive Area](#)
- [Design and Landscape Eight Gateways and Civic Boulevards](#)
- [Establish a Police Neighborhood Liaison Program](#)
- [Develop Strategies for the Martin Way Area](#)
- [Develop Strategies for the Pacific and Lilly Area](#)
- [Update Design Review Criteria for New Development Projects](#)
- [Establish Local Funding for Transit Improvements](#)
- [Construct Phase 3 of the Olympia Woodland Trail](#)

[View Community Indicators](#)

- The number of major features per capita available for community members to use in City parks (such as shelters, playgrounds, sports courts, and water features).
- Percentage of Olympia households located within a ½-mile of general services, such as a food store or restaurant (also called "10-minute neighborhoods").
- The percentage of neighborhood residents involved in City and neighborhood-based activities (such as sub-area planning, neighborhood grant projects, and neighborhood events).
- The percentage of residents who feel their neighborhood is a desirable place to live.


## Core Services

In addition to the actions listed here, the City of Olympia provides a multitude of services that move us forward in accomplishing the Comprehensive Plan vision and goals on a daily basis. These are vital services that contribute significantly to our community's health, prosperity, and quality of life.

[View the full list of Core Services](#)

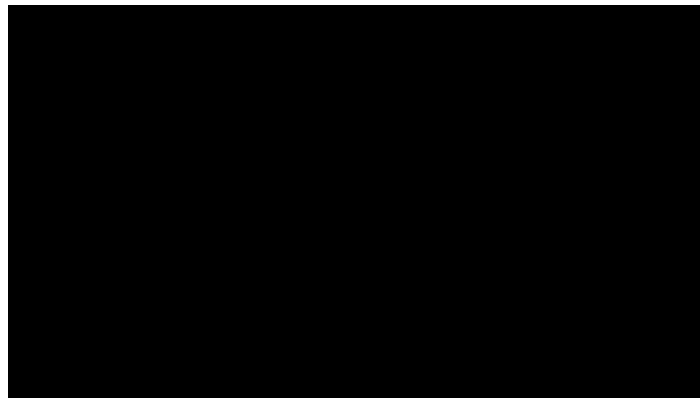
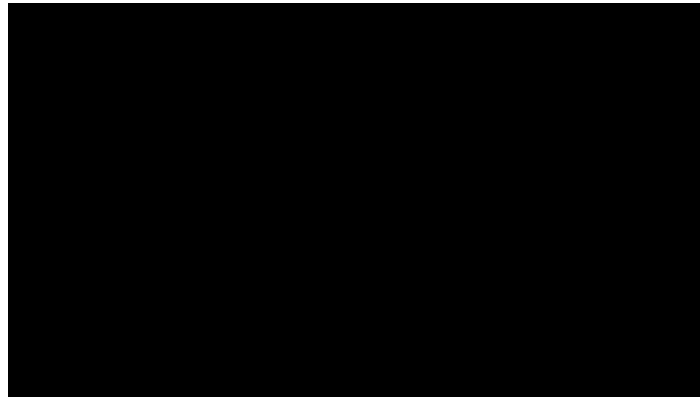
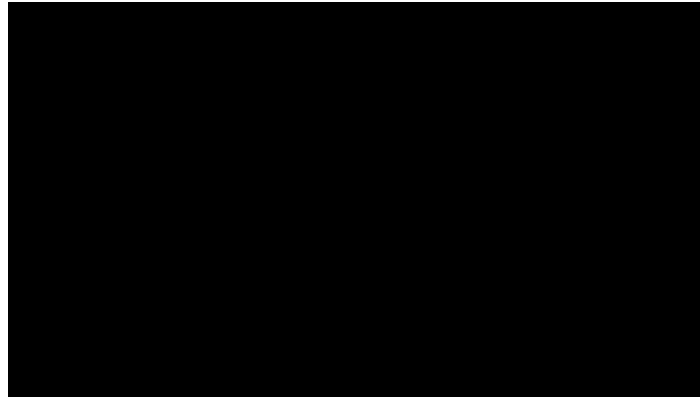
## Olympia's Comprehensive Plan

The City's Comprehensive Plan outlines the community's vision and goals and sets policy direction for how our community will grow and develop over the next 20 years. Five years of dedicated work and hundreds of community member comments led to the updated

Comprehensive Plan being adopted in 2014. This Plan establishes the vision and goals that are the foundation for the Action Plan - [read it here](#) .

### Olympia Community Members Take Action

We will need your help in accomplishing our "to do" list once it's finished, so how are you going to help move our Comprehensive Plan forward? What does it mean to take action? Meet some Olympia community members who are excellent examples of innovative partnerships that are helping carry out our Comprehensive Plan vision on-the-ground!



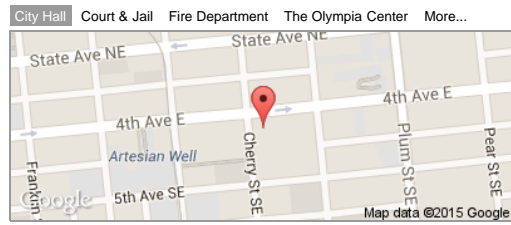
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Olympia, WA 98507-1967

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# Action Plan Project Timeline

July 2015

Action Plan	2015/2016							
Project Timeline	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB
Staff Revisions	[Blue bar spanning July, August, and September]							
Action Plan Partners Work Group Meetings				●		●		
Planning Commission Review					●			
City Council Briefings		●					●	
Partner & Community Open House							●	



City Hall  
601 4th Avenue E.  
Olympia, WA 98501  
360-753-8447

## City Council

### Oral Report - Discussion on the Colstrip Proceeding and Potential Participation as an Intervenor

**Agenda Date:** 8/25/2015  
**Agenda Item Number:** 2.C  
**File Number:** 15-0812

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**Type:** work session **Version:** 1 **Status:** Study Session

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#### **Title**

Oral Report - Discussion on the Colstrip Proceeding and Potential Participation as an Intervenor