

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OLYMPIA, WASHINGTON,  
APPROVING AN EMPLOYMENT AGREEMENT WITH STEVEN J. ("JAY") BURNEY AS CITY  
MANAGER FOR THE CITY OF OLYMPIA AND AUTHORIZING MAYOR CHERYL SELBY TO  
SIGN THE AGREEMENT ON BEHALF OF THE OLYMPIA CITY COUNCIL**

**WHEREAS**, pursuant to RCW 35A.13.150, the Olympia City Council is vested with the lawful authority to designate a qualified administrative officer for the City to perform the duties of manager as prescribed by law; and

**WHEREAS**, the Olympia City Council has the powers and authority granted to any code city organized under the council-manager plan as provided in RCW Chapter 35A.13 and granted to legislative bodies of cities governed by the Optional Municipal Code as more particularly described in RCW Chapter 35A.11, except insofar as such power and authority is vested in the position of city manager as provided by law; and

**WHEREAS**, the powers and duties of the city manager shall be as provided in RCW 35A.13.080, to wit: (1) to have general supervision over the administrative affairs of the City; (2) to appoint and remove at any time all department heads, officers, and employees of the City, except members of the council, and subject to the provisions of any applicable law, rule or regulation relating to civil service; provided that the council confirm a city planning commission, and other advisory citizens' committees, commissions, and boards; (3) to attend all meetings of the council at which attendance may be required; (4) to see that all laws and ordinances are faithfully executed, subject to the authority which the council may grant the mayor to maintain law and order in times of emergency; (5) to recommend for adoption by the council such measures as may be deemed necessary and expedient; (6) to prepare and submit to the council such reports as may be required by that body or as the city manager may deem advisable to submit; (7) to keep the council fully advised of the financial condition of the City and its future needs; (8) to prepare and submit to the council a proposed budget for the fiscal year, as required by RCW Chapter 35A.33, and to be responsible for its administration upon adoption; and (9) to perform such other duties as the council may determine by ordinance or resolution; and

**WHEREAS**, the Olympia City Council wishes to enter into an agreement to employ Steven J. ("Jay") Burney, as City Manager;

**NOW, THEREFORE, THE OLYMPIA CITY COUNCIL DOES HEREBY RESOLVE** as follows:

1. The Olympia City Council hereby approves the City Manager Employment Agreement between the City of Olympia and Steven J. ("Jay") Burney, upon the agreed terms within the aforesaid Agreement.
2. Mayor Cheryl Selby is directed and authorized to execute on behalf of the Olympia City Council and the City of Olympia the City Manager Employment Agreement with Steven J. ("Jay") Burney and to make any minor modifications as may be required and are consistent with the intent of the aforesaid City Manager Employment Agreement, or to correct any clerical or scrivener's errors.

**PASSED BY THE OLYMPIA CITY COUNCIL** this 12<sup>th</sup> day of May 2020.

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CHERYL SELBY, MAYOR

ATTEST:

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CITY CLERK

APPROVED AS TO FORM:

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Mark Barber

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CITY ATTORNEY