



Meeting Minutes

Bicycle and Pedestrian Advisory Committee

City Hall
601 4th Avenue E
Olympia, WA 98501

Contact: Michelle Swanson
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Wednesday, November 15, 2017

6:15 PM

Room 207

1. CALL TO ORDER (6:15 - 6:16)

Chair Copley called the meeting to order at 6:15 p.m.

1.A ROLL CALL (6:16 - 6:17)

Present: 7 - Chair David Copley, Vice Chair Kris Fransen, Committee member Alison Bremner, Committee member Christina Lock Noddings, Committee member Scott Morgan, Committee member Jan Vleck and Committee member Brittany Yunker Carlson

Excused: 2 - Committee member Rebecca Brown and Committee member Barb Bumann

OTHERS PRESENT:

City Staff:

Michelle Swanson, Senior Program Specialist, Public Works Transportation

Sophie Stimson, Senior Planner, Public Works Transportation

Randy Wesselman, Engineering & Planning Manager, Public Works Transportation

Heather Reed, Program Assistant, Public Works Transportation

Private citizens:

Laura Schleyer

2. APPROVAL OF AGENDA (6:17 - 6:19)

The agenda was approved.

3. APPROVAL OF MINUTES (6:19 - 6:22)

3.A [17-1132](#) Approval of September 20, 2017 Bicycle Pedestrian Advisory Committee Meeting Minutes

The minutes were approved.

4. PUBLIC COMMENT (6:22 - 6:30)

Laura Schleyer spoke to the committee.

5. ANNOUNCEMENTS (6:30 - 6:40)

Chair Copley and Ms. Swanson made announcements.

6. BUSINESS ITEMS (6:40 - 8:05)

6.A [17-1169](#) Briefing on City Efforts with Partners on Safe Walking and Biking Routes to School

Mr. Wesselman provided a briefing on City efforts to work with neighborhoods and the Olympia School District (OSD) on safe walking and biking routes to schools while utilizing and adapting standards from the Manual on Uniform Traffic Control Devices (MUTCD).

The discussion was completed.

6.B [17-1170](#) Downtown Street Improvements Update

Sophie Stimson, Senior Planner, provided a briefing on upcoming downtown street improvement projects, which are included in the *Olympia Downtown Strategy*.

The report was received.

6.C [17-1171](#) Officer Elections

Nominations and elections were held. Chair Copley facilitated. Committee member Scott Morgan was elected as Chair and committee member Brittany Yunker Carlson was elected as Vice Chair for terms to run from January 1, 2018 through December 31, 2018.

The decision was approved.

7. HOUSEKEEPING (8:05 - 8:15)

7.A [17-1133](#) Housekeeping: Quick Reference Work Plan

The report was received.

8. ADJOURNMENT (8:15)

Chair Copley adjourned the meeting at 8:15 p.m.