



**Meeting Minutes - Draft**  
**Land Use & Environment Committee**

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Information: 360.753.8244

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**Thursday, April 25, 2019**

**5:30 PM**

**Council Chambers**

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**Special Meeting**

**1. CALL TO ORDER**

Councilmember Parshley called the meeting to order at 5:32 p.m.

**2. ROLL CALL**

**Present:** 2 - Committee member Nathaniel Jones and Committee member Lisa Parshley

**Excused:** 1 - Chair Clark Gilman

**2.A OTHERS PRESENT**

City of Olympia Community Planning and Development staff:

Director Keith Stahley

Deputy Director Leonard Bauer

Principal Planner Tim Smith

Senior Planner Joyce Phillips

Home Fund Program Manager Cary Retlin

**3. APPROVAL OF AGENDA**

**The agenda was approved.**

**4. PUBLIC COMMENT**

The following people spoke:

Vicky Porter and Sarah Stockholm.

**5. APPROVAL OF MINUTES**

**5.A** [19-0393](#) Approval of March 21, 2019 Land Use & Environment Committee Meeting Minutes

**The minutes were approved.**

**6. COMMITTEE BUSINESS**

**6.A** [19-0237](#) Downtown Design Guidelines Update Briefing

Ms. Phillips provided a summary and next steps.

**The information was received.**

- 6.B**     [19-0248](#)            Discussion of the Public Process for Input on the Development Review Process

Mr. Bauer summarized the Local Project Review Act. Mr. Smith reviewed the Land Use Application Process and provided two handouts.

**The discussion was continued to the May 16, 2019 Land Use & Environment Committee meeting.**

- 6.C**     [19-0389](#)            Approval of Next Steps on Renter Protections

Mr. Retlin presented information about renter protection programs and provided two handouts. Committee members asked staff to provide more information in the future in order to further consider the recommendations.

**The recommendation was received.**

**7.        REPORTS AND UPDATES**

**8.        ADJOURNMENT**

**The meeting adjourned at 7:50 p.m.**