



# Meeting Minutes

## Planning Commission

City Hall  
601 4th Avenue E  
Olympia, WA 98501

Contact: Cari Hornbein  
360.753.8048

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**Monday, February 8, 2021**

**6:30 PM**

**Online and via phone**

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**Register to attend:**

[https://us02web.zoom.us/webinar/register/WN\\_OvB3R-PIRH6L-q2qwyT1uw](https://us02web.zoom.us/webinar/register/WN_OvB3R-PIRH6L-q2qwyT1uw)

### 1. CALL TO ORDER

Vice Chair Sauerhoff called the meeting to order at 6:30 p.m.

#### 1.A ROLL CALL

**Present:** 6 - Chair Candi Millar, Commissioner Paula Ehlers, Commissioner Tammy Adams, Commissioner Rad Cunningham, Commissioner Carole Richmond and Vice Chair Aaron Sauerhoff

**Absent:** 1 - Commissioner Kento Azegami

#### 1.B OTHERS PRESENT

Community Planning and Development Staff:  
Senior Planner Cari Hornbein  
Senior Planner Joyce Phillips  
Senior Planner Paula Smith

SCJ Alliance Planning Manager Dan Penrose  
Marohn LLC Michael Marohn

### 2. APPROVAL OF AGENDA

Change order of agenda items under Section 6, Business Items as follows:  
6.A Drive-Through Restaurants in HDC-2 and 3 Zoning Districts Public Hearing  
6.B Shoreline Master Program Periodic Review - Deliberations  
6.C 2021-2022 Planning Commission Work Plan

**The agenda was approved as amended.**

### 3. APPROVAL OF MINUTES

**3.A** [21-0157](#) Approval of January 11, 2021 Planning Commission Meeting Minutes

**The minutes were approved.**

**3.B** [21-0158](#) Approval of January 25, 2021 Planning Commission Meeting Minutes

The minutes were approved.

**4. PUBLIC COMMENT - None**

**5. STAFF ANNOUNCEMENTS**

Ms. Hornbein shared an announcement.

**6. BUSINESS ITEMS**

**6.A [21-0125](#) Drive-Through Restaurants in HDC-2 and 3 Zoning Districts - Public Hearing**

Ms. Smith shared a presentation. The public hearing opened at 7:07 p.m. and no testimony was received. The hearing was closed at 7:10 p.m.

**Commissioner Richmond moved, seconded by Commissioner Adams, to recommend approval of the code amendments as proposed. The motion carried by the following vote:**

**Aye:** 5 - Chair Millar, Commissioner Ehlers, Commissioner Adams, Commissioner Richmond and Vice Chair Sauerhoff

**Nay:** 1 - Commissioner Cunningham

**Absent:** 1 - Commissioner Azegami

**6.B [21-0067](#) Shoreline Master Program Periodic Review - Deliberations**

**Commissioner Ehlers moved, seconded by Chair Millar, to recommend approval of the amendments to the Shoreline Master Program and the related amendments to the Critical Areas Ordinance as proposed by staff with the following amendments: 1) The setback and vegetation conservation area for the Waterfront Recreation Shoreline Environment shall be a minimum of 50 feet instead of 30 feet as recommended by staff, and 2) the term ‘dredge spoils’ shall be revised to ‘dredge materials’. The motion passed unanimously.**

**6.C [21-0092](#) 2021-2022 Planning Commission Work Plan**

**The Workplan was discussed and forwarded to the next Planning Commission meeting for further deliberation.**

**7. REPORTS**

Vice Chair Sauerhoff reported on a training session.

**8. OTHER TOPICS**

Commissioners discussed training opportunities.

**9. ADJOURNMENT**

The meeting was adjourned at 9:07 p.m.